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# 1985 Annual Reports

# Litchfield, N.H.

UNIVERSITY OF NEW HAMPSHIRE
LIBRARY

## EMERGENCY TELEPHONE NUMBERS

Ambulance ..... 883-7707
Fire ..... 432-9515
Police ..... 424-4141

## BUSINESS TELEPHONE NUMBERS

Selectmen's Office ..... 424-4046
Town Clerk & Tax Collector ..... 424-4045
Police Chief ..... 424-4047
Building Inspector ..... 424-4592
Health Officer ..... 424-4592
Library ..... 424-4044

## —OFFICE HOURS—

Selectmen's Office ..... Town Hall
8 a.m. to Noon and 1 p.m. to 5 p.m. Monday Through Friday

Town Clerk & Tax Collector ..... Town Hall
Every Weekday, 8:00 a.m. to 2:00 p.m.
Every Monday Evening, 6:30 to 8:30
Every Saturday Morning, 10:00 a.m. to Noon
THE OFFICE WILL BE CLOSED EVERY ELECTION DAY

Building Inspector ..... Town Hall
Monday Evenings from 7 p.m. to 9 p.m.
Weekdays (Monday through Friday) by appointment

Library Hours:
Monday: 10-12, 2-8; Tuesday: 2-6; Wednesday: 10-12, 2-8;
Thursday: 2-6; Friday: 2-6; Saturday: 11-1
No Saturday hours during the months of July and August. Closed Holidays

Incinerator Facility Hours:
Sunday: 8 to Noon; Wednesday: 2 to 6; Saturday: 8 to 4

## —PUBLIC MEETINGS—

Selectmen ..... Town Hall the 1st, 2nd, 3rd, and 4th Monday evenings from 7:00 to 9:00 p.m. during the months of September-May; and the 2nd and 4th Monday evenings during the months of June-August. When a holiday occurs on a regularly scheduled meeting night, the meeting is held on the following night.

Planning Board ..... Town Hall
1st Wednesday of the month at 7:30 p.m.

Zoning Board of Adjustment ..... Town Hall
2nd Wednesday of the month at 7:30 p.m.

Library Trustees ..... Library
1st Tuesday of the month at 7:30 p.m.

Conservation Commission ..... Town Hall
3rd Monday of the month at 7:30 p.m.

*Photo courtesy of Claudette Durocher*

A surveyor's stake planted in the rye signaled the demise of Broadview barn and farm. As 1986 began, the barn was razed and the land was bulldozed for a housing subdivision.

# Annual Reports

## OF THE TOWN OF

# LITCHFIELD

## NEW HAMPSHIRE

## YEAR ENDING DECEMBER 31,1985

## ALSO

## ANNUAL REPORTS OF THE SCHOOL DISTRICT

## YEAR ENDING JUNE 30, 1985

Printed by
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Nashua, N.H.

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## TOWN OFFICERS TERMS

| Office | Officeholder | Exp. of Term |
|---|---|---|
| Selectmen | M. Patricia Jewett | 88 |
| | Stephen N. Robinson (chairman) | 87 |
| | Beverly A. Wood | 86 |
| Administrative Assistant | Cecile Durocher | |
| Moderator | Philip M. Reed | 87 |
| Town Clerk/Tax Collector | Diane L. Jerry | 87 |
| Deputy Town Clerk/ | Marcia Webber | Resigned |
| Tax Collector | Maureen A. Huneke | 87 |
| Treasurer | Theresa Robidoux | 87 |
| Fire Chief | Brent T. Lemire | 86 |
| Road Agent | Roland E. Bergeron | 86 |
| Trustees, | Rosalyn Calawa | 86 |
| Town Trust Funds | Margaret Kampe | 87 |
| | Bonnie Henderson | 88 |
| Library Trustees | Mary Hinman | 86 |
| | Margaret Shea | 86 |
| | Gloria Driggers | 87 |
| | Claudette Durocher | 87 |
| | Enid Phelps | 88 |
| | Patricia Sutin (Chairman) | 88 |
| Health Officer/ | Roland E. Bergeron | tenure |
| Building Inspector | | |
| Inspectors of Election | Louise Bergeron | 11/01/86 |
| | Barbara Campbell | 11/01/86 |
| | David Campbell | 11/01/86 |
| | Sophia Adams | 11/01/86 |

| | | |
|---|---|---|
| Checklist Supervisors | Carolyn Leary (chairman) | 88 |
| | Margaret Kampe | 86 |
| | Victoria Thomas | Resigned |
| | Marion Cason | 86 |
| Budget Committee | Richard Lascelles (chairman) | 87 |
| | Brent Lemire | Resigned |
| | Mary Frances Bennett | Resigned |
| | Leon Calawa, Jr. | 86 |
| | Marijane G. Herbst | Resigned |
| | James R. Toland | 88 |
| | Thomas Carroll | School Bd. Rep. |
| | Stephen N. Robinson | Selectmen Rep. |
| Police Chief | John Simmons | Resigned |
| | David L. Roberts | 86 |
| Patrolmen | Gerard A. Millette | tenure |
| | Todd F. Eadie | Resigned |
| | Victor Durham | 08/01/86 |
| Acting Police Chief | Gerard A. Millette | 03/11/85 - 06/09/85 |
| Special Police Officers (one year terms) | Robert D. Bennett | |
| | Paul C. Hughes | |
| | George Bailey | |
| | James R. Toland | |
| | Brian Moore | |
| | Mark T. Campbell | |
| | Douglas R. McGowan | |
| | Alan B. Urquhart | |
| Dog Officer/Dog Constable | George Bailey | 86 |

| | | |
|---|---|---|
| Planning Board | Bertha Miekowski (chairman) | 88 |
| | Willis Jewett | 86 |
| | James F. Powers | Resigned |
| | Claudette Durocher | Alternate, 86 |
| | David L. Vaillancourt | 88 |
| | Warren Adams | 87 |
| | Gerard Parent | 87 |
| | Robert B. Roy | 86 |
| | Bradley Davis | Resigned |
| | Beverly Wood | Selectman Rep. |
| | Joan McKibben | Alternate, 87 |
| Regional Planning Comm. | Bradley Davis | 86 |
| | Timothy Phelps | Resigned |
| | Bertha Miekowski | 87 |
| | John Algeo | Alternate, 86 |
| Conservation Commission | Glenn McKibben, (chairman) | 87 |
| | Florence Leary | 88 |
| | Joan McKibben | 87 |
| | John Breen | 86 |
| | Nancy Hendrick | 86 |
| Parks and Recreation Commission | Jack F. Scheiner | Resigned |
| | Arthur Yarosh, Jr. | Resigned |
| | William Morris | 86 |
| | G. Wayne Michaud | 88 |
| | Richard Lascelles | 88 |
| Zoning Board of Adjustment | Gerald Gorman (chairman) | 87 |
| | Hector Ducharme | 86 |
| | Maureen Sheehan | 88 |
| | Sally A. Bouchard | 86 |
| | Sandra Bicknell | 87 |
| | Thomas Levesque, Sr. | 87 |
| Librarian | Bonnie Williams | |
| Assistant Libraian | Bertha Miekowski | |
| Representatives to N.H. General Court | Ellen-Ann Robinson, Rep. | 86 |
| | Nancy Hendrick, Dem. | 86 |

## TOWN WARRANT

## TOWN OF LITCHFIELD
## THE STATE OF NEW HAMPSHIRE

**THE POLLS WILL BE OPEN FROM**
**7:00 A.M. to 7:00 P.M.**

To the Inhabitants of the Town of Litchfield in the County of Hillsborough in said state, qualified to vote on Town affairs:

YOU ARE HEREBY NOTIFIED TO MEET AT THE GRIFFIN MEMORIAL SCHOOL IN SAID LITCHFIELD ON TUESDAY, MARCH 11, 1986 AT 7:00 A.M. TO ACT UPON THE FOLLOWING:

1. To elect by ballot the following Town Officers:

One Selectman - three year term; one Fire Chief - one year term; one Road Agent - one year term; one Trustee of Town Funds - three year term; two Library Trustees - three year terms; two Checklist Supervisors - one for six year term, one for four year unexpired term; three Budget Committee members - two for three year terms, one for one year unexpired term.

2. To vote by ballot on the following amendments to the Town Zoning Ordinances:

1. Are you in favor of adoption of Amendment No. 1 as proposed by the Planning Board for the town Zoning Ordinance as follows?

To adopt a recodified version of the existing Zoning Ordinance, which has been corrected and reorganized conbining the following separate ordinances; nonconforming use, sign ordinance, junked autos, fences, setback requirements, street and highways (non-subdivision), Board of Adjustment and Maximum Growth Ordinance. In addition, certain errors in spelling, typography, punctuation and grammer have been corrected.

YES ☐ NO ☐

2. Are you in favor of adoption of Amendment No. 2 as proposed by the Planning Board for the town Zoning Ordinance as follows?

Amend Article 1, Section 2 of the existing Zoning Ordinance by rewording said section and replacing the words *lot line* with *right-of-way, line* with average *setback from the right-of-way,* and adding the word *for* to *for* all. These modifications were suggested during the recodification process and are considered substantive changes of the Zoning Ordinance.

YES ☐ NO ☐

3. Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the town Zoning Ordinance as follows?

Amend Section 1(b) of the Board of Adjustment Ordinance by rewording the last two sentences to provide for a three year term for ZBA members, and striking out the word *casual.* These modifications were suggested during the recodification process and are considered substantive changes of the Zoning Ordinance.

YES ☐ NO ☐

4. Are you in favor of the adoption of Amendment No. 4 as proposed by the Planning Board for the town Zoning Ordinance as follows?

Amend Section 2 of the Board of Adjustment Ordinance by rewording the second sentence and part of the third sentence to clarify the reference to the ZBA regulations and to correct the grammar. These modifications were suggested during the recodification process and are considered substantive changes of the Zoning Ordinance.

YES ☐ NO ☐

5. Are you in favor of the adoption of Amendment No. 5 as proposed by the Planning Board for the town Zoning Ordinance as follows?

Amend Section 3 of the Board of Adjustment Ordinance by striking out the existing definition of "abutter" and replacing it with the definition found in RSA 674:3. This modification was suggested during the recodification process and is considered substantive change of the Zoning Ordinance.

YES ☐ NO ☐

6. Are you in favor of the adoption of Amendment No. 6 as proposed by the Planning Board for the town Zoning Ordinance as follows?

Amend Section 3 of the Board of Adjustment Ordinance by rewording the introductory sentence. This modification was suggested during the recodification process and is considered substantive change of the Zoning Ordinance.

YES ☐ NO ☐

7. Are you in favor of the adoption of Amendment No. 7 as proposed by the Planning Board for the town Zoning Ordinance as follows?

To adopt a recodified version of the existing Building Code, which has been corrected and reorganized combining the following separate ordinances; Building Inspector/building permits, removal of loam and swimming pools. In addition, certain errors in spelling, typography, punctuation and grammar have been corrected.

YES ☐ NO ☐

8. Are you in favor of the adoption of Amendment No. 8 as proposed by the Planning Board for the town Zoning Ordinance as follows?

To adopt an amendment to the Litchfield Zoning Ordinance to provide for clustered housing development, to be know as the Cluster Development Ordinance. This new ordinance will permit the arrangement of multiple dwelling units in clustered configurations on a lot or lots with alternative requirements for frontages and setbacks. The remaining area of the individual tracts or parcels will be reserved for common areas. In addition, Article 1, Section 1 of the existing Zoning Ordinance will be modified to permit multiple family dwellings of three or more dwellings.

YES ☐ NO ☐

9. Are you in favor of the adoption of Amendment No. 9 as proposed by the Planning Board for the town Zoning Ordinance?

To repeal the existing Maximum Growth Ordinance and adopt in its place a new Growth Control Ordinance. This revised zoning article is intended to balance local service expansion needs with consequent fiscal demands, protect public health and general welfare and foster environmental protection. It is intended to promote planned, orderly growth. The proposed growth limitation will permit a reasonable rate of growth to occur in line with the ability of the Town to accommodate such growth without inposing unacceptable burdens on current or future taxpayers. The growth limit represents Litchfield's share of projected regional growth.

YES ☐ NO ☐

YOU ARE HEREBY NOTIFIED TO MEET AT THE GRIFFIN MEMORIAL SCHOOL IN SAID LITCHFIELD ON FRIDAY, MARCH 14, 1986, AT 7:30 P.M. TO ACT UPON THE FOLLOWING ARTICLES:

1. To see if the Town will authorize the Selectmen to borrow money in anticipation of taxes.

2. To see if the Town will authorize the Selectmen to apply for, receive and expend federal or state grants, which may become available during the course of the year, and also to accept and expend money from any other governmental unit or private source to be used for purposes for which the town may legally appropriate money; provided (1) that such grants and other monies do not require the expenditure of other town funds, (2) that a public hearing shall be held by the Selectmen prior to the receipt and expenditure of such grants and monies; and (3) that such items shall be exempt from all provisions of RSA 32 relative to limitation and expenditure of town monies, all as provided by RSA 31:95b.

3. To see if the Town will vote to raise and appropriate the sum of $25,200.00 to purchase and equip two new police cruisers and to authorize the Selectmen to withdraw $12,600.00 for this purpose from the Federal Revenue Sharing Fund; and further to authorize the Selectmen to raise the balance of $12,600.00 of the appropriation by taxation. The specifications for and the selection of said vehicles shall be determined by the Selectmen; and the purchase of said vehicles shall be by competitive bidding. That further, the Selectmen are authorized to sell two Town cruisers being replaced by the new police cruisers, as they shall determine, and that said sale shall be by sealed bid procedure with the proceeds therefrom to be paid to the Town Treasurer. (Recommended by the Budget Committee.)

4. To see if the Town will vote to rescind Article 6 of the Annual Town Meeting, March 15, 1985, whereby it was resolved to pay the following hourly pay scale for part-time employees effective April 1, 1985; $4.50-unskilled labor, $4.75-skilled and clerical labor, and $5.00-administrative and high risk labor, and adopt in lieu thereof the following hourly pay scale for part-time and temporary employees effective April 1, 1986; $4.50-unskilled labor, $5.00-skilled and manual labor, and $5.25-administrative and high risk labor. (Recommended by the Budget Committee.)

5. To see if the Town will vote to raise and appropriate the sum of $144.000.00 for road construction including the design and land acquisition, and to authorize the Selectmen to withdraw $20,000.00 for this purpose from the Revenue Sharing Fund and to authorize a setoff of $70,000.00 against this appropriation by the use of Highway Block Grant Aid Fund; and further to authorize the Selectmen to raise the balance of $54,000.00 of the appropriation by taxation. (Recommended by the Budget Committee.)

6. To see if the Town will vote to adopt the following Ordinance:

"In addition to the powers previously granted to the Planning Board by passage of Warrant Article 15 of March 12, 1982 Annual Town Meeting, all in accordance with the provisions of RSA 674:35 - 674:39, the Planning Board shall have the further power as authorized by RSA 674:43:

> To review and approve or disapprove site plans for the development of tracts for multi-family dwelling units, which are defined as any structures containing more than two dwelling units, whether or not such development includes a subdivision or resubdivision of the site.

The Town Clerk is hereby directed to file with the Hillsborough County Registry of Deeds a certification of notice showing that the Planning Board has been so authorized on this date and on March 12, 1982 to review site plans."

7. To see if the Town will vote to hire an additional full-time police officer effective June 8, 1986 at an annual salary of $15,600.00 and to raise and appropriate the sum of $11,614.00 for the new patrolman's salary and related costs for the period of June 8, 1986 to December 31, 1986. (Recommended by the Budget Committee.)

8. To see if the Town will vote to oppose the burial, storage, transportation and production of high level radioactive waste in the Town of Litchfield and State of New Hampshire; and to call upon Congress to conduct an independent investigation with full public participation into the feasibility and prudence of the US Department of Energy's (DOE's) present plan to dispose radioactive waste and into the DOE's competence to carry out such a plan. (By petition.)

9. To see if the Town will vote to raise and appropriate the sum of $20,000.00 to purchase and acquire materials and equipment to further develop the recreational area and renovate the existing building at the Edward Roy Memorial Park and to authorize the Selectmen to withdraw $15,000.00 for this purpose from the Revenue Sharing Fund and to raise the balance of $5,000.00 of the appropriation by taxation. (Recommended by the Budget Committee.)

10. To see if the Town will vote to create the position of full-time firefighter effective July 1, 1986, and to further authorize the hiring of two full-time firefighters at an annual salary of $15,600.00 and to raise and appropriate the sum of $19,824.00 for salaries and related costs for the period of July 1, 1986 to December 31, 1986. (Recommended by the Budget Committee.)

11. To raise such sums of money as may be necessary to defray Town charges for the ensuing year and make appropriations of the same, as set forth, posted herewith and to consider each item in whole or in part.

12. To transact any other business that may legally come before said meeting and to read miniutes of said meeting.

Given under our hands and seal, this seventeenth day of February, in the year of our Lord nineteen hundred and eighty-six.

Stephen N. Robinson
Beverly A. Wood
M. Patricia Jewett

A true copy of Warrant — Attest:

Stephen N. Robinson
Beverly A. Wood
M. Patricia Jewett

## BUDGET OF THE TOWN OF LITCHFIELD, N.H.

| PURPOSES OF APPROPRIATION | Actual Appropriations 1985 | Actual Expenditures 1985 | Selectmen's Budget 1986 | Budget Committee Recommended 1986 | Budget Committee Not Recommended |
|---|---|---|---|---|---|
| **GENERAL GOVERNMENT:** | | | | | |
| Town Officers Salary | 50,328.00 | 46,788.75 | 58,581.00 | 58,581.00 | - |
| Town Officers Expenses | 46,625.00 | 49,778.74 | 53,059.00 | 53,059.00 | - |
| Election and Registration Expenses | 1,595.00 | 762.73 | 2,260.00 | 2,260.00 | - |
| Cemeteries | 435.00 | 435.00 | 600.00 | 600.00 | - |
| General Government Buildings | 16,760.00 | 20,648.72 | 16,638.00 | 16,638.00 | - |
| Planning and Zoning | 14,321.00 | 18,659.15 | 22,086.00 | 22,086.00 | - |
| Legal Expenses | 18,000.00 | 23,642.05 | 25,000.00 | 25,000.00 | - |
| Contingency Fund | 12,387.00 | 9,987.00 | 2,400.00 | 1,200.00 | 1,200.00 |
| Town Clerk/Tax Collector | 8,508.00 | 10,848.33 | 9,502.00 | 9,502.00 | - |
| Town Treasurer | 600.00 | 539.65 | 525.00 | 525.00 | - |
| Budget Committee | 375.00 | 108.04 | 150.00 | 150.00 | - |
| Zoning Board of Adjustment | 875.00 | 2,506.81 | 1,393.00 | 1,393.00 | - |
| **PUBLIC SAFETY:** | | | | | |
| Police Department | 121,805.00 | 122,063.91 | 123,654.00 | 123,654.00 | - |
| Fire Department | 27,342.00 | 28,540.79 | 25,780.00 | 25,780.00 | - |
| Civil Defense | 75.00 | - | 50.00 | 50.00 | - |
| Building Inspection | 2,235.00 | 3,397.81 | 2,520.00 | 2,520.00 | - |
| Damage by Dogs | 100.00 | - | 50.00 | 50.00 | - |
| Police Officer Hire-Article 7 | - | - | 11,614.00 | 11,614.00 | - |
| Permanent Fire Fighter Hire-Article 10 | - | - | 19,824.00 | 19,824.00 | - |
| **HIGHWAYS, STREETS & BRIDGES:** | | | | | |
| Town Maintenance | 106,490.00 | 100,048.55 | 111,390.00 | 101,390.00 | 10,000.00 |
| Street Lighting | 1,750.00 | 1,973.84 | 2,000.00 | 2,000.00 | - |
| **SANITATION:** | | | | | |
| Solid Waste Disposal | 24,450.00 | 29,668.63 | 31,100.00 | 31,100.00 | - |

| PURPOSES OF APPROPRIATION | Actual Appropriations 1985 | Actual Expenditures 1985 | Selectmen's Budget 1986 | Budget Committee Recommended 1986 | Not Recommended |
|---|---|---|---|---|---|
| HEALTH: | | | | | |
| Health Department | 4,995.00 | 3,978.40 | 4,590.00 | 4,590.00 | - |
| Animal Control | 3,070.00 | 4,067.47 | 3,785.00 | 3,785.00 | - |
| Home Health Care | 4,500.00 | 4,500.00 | 4,500.00 | 4,500.00 | - |
| **WELFARE:** | | | | | |
| General Assistance | 30,000.00 | 34,014.91 | 15,000.00 | 15,000.00 | - |
| Old Age Assistance | 10,000.00 | 2,418.26 | 800.00 | 800.00 | - |
| **CULTURE & RECREATION:** | | | | | |
| Library | 18,313.00 | 19,290.20 | 20,785.00 | 20,785.00 | - |
| Parks & Recreation | 7,825.00 | 4,213.62 | 11,050.00 | 11,050.00 | - |
| Patriotic Purposes | 170.00 | 134.39 | 160.00 | 160.00 | - |
| Conservation Commission | 1,370.00 | 1,150.12 | 1,267.00 | 1,267.00 | - |
| **DEBT SERVICE:** | | | | | |
| Principal of Long-Term Bonds & Notes | 36,915.00 | 36,914.96 | 27,200.00 | 27,200.00 | - |
| Interest Exp. - Long-Term Bonds & Notes | 5,909.00 | 5,908.76 | 3,876.00 | 3,876.00 | - |
| Interest Exp. - Tax Anticipation Notes | 20,000.00 | 17,503.33 | 23,000.00 | 23,000.00 | - |
| **CAPITAL OUTLAY:** | | | | | |
| Park Development - Article 9 | 20,000.00 | 20,000.00 | 20,000.00 | 20,000.00 | - |
| Road Construction - Article 5 | 40,000.00 | 40,000.00 | 144,000.00 | 144,000.00 | - |
| Cruiser Purchases - Article 3 | - | - | 25,200.00 | 25,200.00 | - |
| Vehicle Purchase - Building Department | 8,000.00 | 7,969.32 | - | - | - |
| Library Drainage | 5,000.00 | 4,197.00 | - | - | - |
| Land Purchase - Conservation | 70,000.00 | - | - | - | - |
| **MISCELLANEOUS:** | | | | | |
| FICA, Retirement & Pension Contributions | 18,000.00 | 14,555.81 | 18,000.00 | 18,000.00 | - |
| Insurance | 35,000.00 | 57,652.00 | 75,000.00 | 75,000.00 | - |
| Unemployment Compensation | 1,300.00 | 743.89 | 1,300.00 | 1,300.00 | - |
| TOTAL APPROPRIATIONS | 795,423.00 | 749,610.94 | 919,689.00 | 908,489.00 | 11,200.00 |
| Less Amount of Estimated Revenues, Exclusive of Taxes | | | | 756,898.00 | |
| **Amount of Taxes to be Raised** | | | | **151,591.00** | |

| | Estimated Revenues 1985 | Actual Revenues 1985 | Selectmen's Budget 1986 | Estimated Revenues 1986 |
|---|---|---|---|---|
| **TAXES:** | | | | |
| Resident Taxes | 27,000 | 26,870 | 28,000 | 28,000 |
| Yield Taxes | 6,000 | 19,802 | 2,500 | 2,500 |
| Interest and Penalties on Taxes | 15,000 | 15,759 | 13,500 | 13,500 |
| Inventory Penalties | 2,500 | 3,140 | 2,500 | 2,500 |
| Land Use Change Tax | 53,750 | 75,210 | 75,000 | 75,000 |
| **INTERGOVERNMENTAL REVENUES—STATE:** | | | | |
| Shared Revenue - Block Grant | 160,000 | 149,319 | 150,000 | 150,000 |
| Highway Block Grant | 20,000 | 49,914 | 47,898 | 47,898 |
| Reimb. a/c State-Federal Forest Land | 350 | 387 | 400 | 400 |
| Other Reimbursements | 2,000 | 3,234 | 2,500 | 2,500 |
| **INTERGOVERNMENTAL REVENUES—FEDERAL:** | | | | |
| Federal Lands | 110 | 134 | 150 | 150 |
| Federal Land Grant | 35,000 | - | - | - |
| **LICENSES & PERMITS:** | | | | |
| Motor Vehicle Permit Fees | 210,000 | 251.976 | 260,000 | 260,000 |
| Dog Licenses | 2,500 | 2,826 | 2,800 | 2,800 |
| Business Licenses, Permits & Filing Fees | 1,100 | 8,909 | 7,500 | 7,500 |
| Misc. Fees & Permits | 6,500 | 6,457 | 6,500 | 6,500 |
| Cablevision Franchise Fee | 5,300 | 5,454 | 5,500 | 5,500 |
| **CHARGES FOR SERVICES:** | | | | |
| Income from Departments | 3,500 | 3,931 | 3,900 | 3,900 |
| Special Police Duty | - | - | 10,000 | 10,000 |
| Town Clerk Fees | 2,100 | 2,652 | 2,750 | 2,750 |
| **MISCELLANEOUS REVENUES:** | | | | |
| Interest on Deposits | 30,000 | 35,624 | 35,000 | 35,000 |
| Sale of Town Property | - | 2,340 | 400 | 400 |
| Misc. Revenues | 2,200 | 3,034 | 2,500 | 2,500 |
| **OTHER FINANCING SOURCES:** | | | | |
| Revenue Sharing Fund | 20,000 | - | 47,600 | 47,600 |
| Fund Balance | 100,000 | 158,000 | 50,000 | 50,000 |
| Conservation Fund | 15,000 | - | - | - |
| TOTAL REVENUES & CREDITS | 719,910 | 824,972 | 756,898 | 756,898 |

## 1985 RESIDENT POPULATION

| | |
|---|---|
| Population Age Birth - 17 | 1,601 |
| Population Age 18 - 64 | 2,692 |
| Population Age 65 | 125 |
| Total Population | 4,418 |

## SUMMARY INVENTORY

| | | |
|---|---|---|
| Land | | $ 6,711,705 |
| Buildings | | 24,168,601 |
| Mobile Homes | | 534,645 |
| Electric Utilities | | 727,000 |
| Public Water Utility | | 749,915 |
| Total Valuation | | $32,891,866 |
| Less: | | |
| Current Land Use Assessments | $103,371 | |
| Elderly Exemptions | 118,239 | |
| Blind Exemptions | 6,055 | |
| Physically Handicapped Exemption | 200 | 227,865 |
| Net Taxable Valuation | | $32,664,001 |
| Tax Rate Per Thousand: | | |
| School | $69.19 | |
| Town | 3.50 | |
| County | 5.21 | |
| | $77.90 | |
| War Service Exemptions | | $ 20,119.57 |
| Inventory Penalty Charges | | $ 3,140.63 |
| Warrant Committed to Tax Collector | | $2,527,562.00 |

## REPORT OF TOWN CLERK RECEIPTS - 1985

| | | |
|---|---|---|
| Motor Vehicle Titles | 4,555 regular | $251,976.00 |
| | 2 Mili. @ n.c. | |
| | 1 Dupl. @ n.c. | |
| | 4 Vete. @ n.c. | |
| | 8 Perm. @ n.c. | |
| | 4,570 total | |
| Motor Vehicle Titles | 1068 | 1,194.00 |
| Dog Licenses 541 | | 2,324.50 |
| Dog Fines, Penalties | | 501.00 |
| UCC Filings | | 639.00 |
| Miscellaneous: | | |
| Checklists | | 35.00 |
| Candidate filing fees | | 9.00 |
| Geneological search | | 3.00 |
| Returned check costs | | 34.26 |
| UCC Terminations | | 88.00 |
| Overpayment | | 3.00 |
| Change, legal recording | | 1.00 |
| Photocopies | | 7.00 |
| Bicycle Registrations | | 16.00 |
| Zoning, subdivision manuals | | 312.00 |
| Certified copies | | 57.00 |
| UCC Searches | | 42.00 |
| Postage | | 2.44 |
| Marriage Licenses | | 600.00 |
| Duplicate Dog Tags | | 1.00 |
| Pole permits | | 10.00 |
| Total Deposits to Treasurer a/o 12/31/85 | | $257,855.20 |

### Town Clerk's Report of 1985 Vital Statistics

Births: 59 live (listing printed)

Deaths: listing unavailable; hospital and nursing home communities do not send death records to Litchfield as the Town of Residence when our citizens die. We are attempting to resolve this problem.

Marriages: listing unavailable; a privacy issue, which has been resolved as of January, 1986, will allow for publication of the marriage records of citizens who so desire in the 1986 Annual Reports.

## TAX COLLECTORS REPORT

## FISCAL YEAR ENDED DECEMBER 31, 1985

—DR.—

| | 1986 | ——LEVIES OF—— 1985 | 1984 | Prior |
|---|---|---|---|---|
| Uncollected Taxes - Beginning of Fiscal Year | | | | |
| Property Taxes | | | $339,505.42 | -0- |
| Resident Taxes | | | 4,420.00 | 4,244.00 |
| Land Use Change Taxes | | | 53,750.00 | -0- |
| Yield Taxes | | | 842.50 | -0- |
| Sewer Rents | | | -0- | -0- |
| Taxes Committed to Collector: | | | | |
| Property Taxes | -0- | $2,527,562.00 | -0- | -0- |
| Resident Taxes | -0- | 26,870.00 | -0- | -0- |
| National Bank Stock Taxes | -0- | -0- | -0- | -0- |
| Land Use Change Taxes | -0- | 75,210.00 | -0- | -0- |
| Yield Taxes | -0- | 18,959.72 | -0- | -0- |
| Yield Tax Interest | -0- | -0- | 115.35 | -0- |
| Land Use Change Tax Interest | -0- | -0- | 1,637.56 | -0- |
| Added Taxes: | | | | |
| Property Taxes | -0- | 381.30 | -0- | -0- |
| Resident Taxes | -0- | 2,240.00 | 130.00 | 30.00 |
| 1985 Miscellaneous | | 66.94 | | |
| Before Sale Costs, 1984 | | | 692.95 | |
| Overpayments: | | | | |
| a/c Property Taxes | -0- | 370.08 | 2,246.59 | -0- |
| a/c Resident Taxes | -0- | 200.00 | 20.00 | -0- |
| Interest Collected on | | | | |
| Delinquent Property Taxes: | -0- | 274.12 | *12,560.66 | -0- |
| Penalties Collected on Resident Taxes | -0- | 154.00 | 274.00 | 21.00 |
| TOTAL DEBITS | -0- | $2,652,288.16 | $416,194.73 | $ 4,295.00 |

***Includes cumulative small overpayments of $34.98**

| | —CR.— | | | |
|---|---|---|---|---|
| Remittances to Treasurer During Fiscal Year | | | | |
| Property Taxes | -0- | $2,250,568.03 | $339,505.42 | -0- |
| plus overpayments | | 370.08 | 2,246.59 | |
| Resident Taxes | -0- | **26,430.00 | 3,030.00 | 180.00 |
| National Bank Stock Taxes | -0- | -0- | -0- | -0- |
| Yield Taxes | -0- | 18,959.72 | 842.50 | -0- |
| Land Use Change Taxes | -0- | 75,210.00 | 53,750.00 | -0- |
| Land Use Change Tax Interest | -0- | 274.12 | 14,313.57 | -0- |
| Penalties on Resident Taxes | -0- | 154.00 | 274.00 | 21.00 |
| Miscellaneous | -0- | 66.94 | -0- | -0- |
| Discounts Allowed | -0- | **10.00 | -0- | -0- |
| Before Sale Costs, 1984 | | | 692.65 | |
| Abatements Made During Year: | | | | |
| Property Taxes | -0- | 301.00 | -0- | -0- |
| Resident Taxes | | 90.00 | 1,540.00 | 4,094.00 |
| Yield Taxes | -0- | -0- | -0- | -0- |
| Sewer Rents | -0- | -0- | -0- | -0- |
| Uncollected Taxes - End of Fiscal Year: (as per Collector's list) | | | | |
| Property Taxes | -0- | 277,074.27 | -0- | -0- |
| Resident Taxes | -0- | 2,820.00 | -0- | -0- |
| TOTAL CREDITS | | $2,652,288.16 | $416,194.73 | 4,295.00 |

**Total '85 resident taxes - 26,440 accounts satisfied including one 1984 overpayment which the resident requested be applied to '85.

## SUMMARY OF TAX SALES ACCOUNTS
## FISCAL YEAR ENDED DECEMBER 31, 1985

**—DR.—**

| | ——Tax Sales on Account of Levis Of—— | | | |
|---|---|---|---|---|
| | **1985** | **1984** | **1983** | **Prior** |
| Bal. of Unredeemed Taxes-Beg. Fiscal Year† | | $ -0- | $44,993.06 | $ 6,003.97 |
| | | ***187.00 | | |
| Taxes Sold During Current Fiscal Year† † | -0- | 74,300.72 | -0- | -0- |
| Interest Collected After Sale | -0- | 2,419.01 | 7,839.12 | 1,862.52 |
| Redemption Costs | -0- | 2,113.69 | 695.75 | 126.50 |
| TOTAL DEBITS | $ -0- | $79,020.42 | $53,527.93 | $ 7,992.99 |

**—CR.—**

| | | | | |
|---|---|---|---|---|
| Remittances to Treasurer During Year: | | | | |
| Redemptions | $ -0- | $59,041.40 | $38,593.76 | $ 6,003.97 |
| Interest & Costs After Sale | -0- | 4,532.70 | 8,534.87 | 1,989.02 |
| Abatements During Year | -0- | -0- | -0- | -0- |
| Deeded to Town During Year | -0- | -0- | -0- | -0- |
| Unredeemed Taxes-End of Fiscal Year | -0- | 15,446.32 | 6,399.30 | -0- |
| Unremitted Cash | -0- | -0- | -0- | -0- |
| TOTAL CREDITS | $ -0- | $79,020.42 | $53,527.93 | $ 7,992.99 |

† These sums represent the total of Unredeemed Taxes, as of January 1, 1985 from Tax Sales held in Previous Fiscal Years.

† † Amount of Tax Sale(s) held during current fiscal year, including total amount of taxes, interest and costs to date of sale(s).

*** This $187.00 represents 17 - 1984 resident taxes and penalties of homeowners with properties involeved in the tax sale.

# UNPAID 1985 PROPERTY TAXES

| | |
|---|---|
| Abbott & Baldwin | 915.00 |
| Adams, Warren & Patricia | 39.00 |
| Adams, Warren & Patricia | 3,685.00 |
| Ahlman, Richard & Barbara | 1,943.00 |
| Annis, Annette | 357.00 |
| Arnold, Allison & Edward & Joanne | 353.00 |
| Atwood, Kenneth & Vivian | 330.00 |
| Aussant, Dennis & Maxine | 1,488.00 |
| Balcom, Donald & Doris | 1,196.00 |
| Barchard, Harold & Christine | 1,018.00 |
| Beauchesne, Norman & Rita | Interest |
| Beaulieu, Donald & Susan | 1,858.00 |
| Belancik, Alan & Bishop, Lee | 1,893.00 |
| Bennett, David & Judith | 2,002.00 |
| Bergeron, Leo, Jr. | 2,283.00 |
| Besse, Thelma | 709.00 |
| Biron, Roger & Elaine | 694.00 |
| Blanchette, Diane | 1,058.00 |
| Borthwick & Borthwick | 1,005.00 |
| Boutin, Girard & Bonnie | 1,621.00 |
| Breen, Jon & Sally | 1,890.00 |
| Bresnan, Thomas & Sharp, Patricia | 1,644.00 |
| Brown, Steven & Anita | 1,995.00 |
| Burke, John & Judith | 1,558.00 |
| Canady, Catherine | 269.00 |
| Capuano, Marco & Pearl | 252.00 |
| Carter, Roland & Elaine | 399.00 |
| Cassidy, Sara Jane | 1,432.00 |
| Charland, Paul & Barbara | 2,641.00 |
| Charpentier, Walter | 2,096.00 |
| Clarke, Peter | 2,085.00 |
| Colby, Perley & Patricia | 1,929.00 |
| Colby, Perley & Patricia | 23.00 |
| Cook, David & Helen | 1,802.00 |
| Cormier, Robert & et al | 884.00 |
| Cram, John & Anna Marie | 2,361.00 |
| Crapser, Alice | 1,569.00 |
| Crawford, Daniel & Annette | 223.00 |
| Creed, Robert & Winifred | 2,117.00 |
| Curtis, John & Terry | 1,671.00 |
| Curtis, Wade & Lori | 359.00 |
| Daffer, Harry & Dorreen | Interest |
| Dalton, Shawn & Mary | 449.00 |
| Dapice, Mark & Phyllis | 1,161.00 |
| Davis, Gerald & Jeanne | 2,338.00 |
| Davis, Russell & Anne | 1,804.00 |
| Delisle, Maurice & Ellen | 1,593.00 |
| Demers, Roland & Sophie | 1,749.00 |
| Deploey, Edward & Sandra | Interest |

| | |
|---|---|
| Desmarais, Dennis | 16.00 |
| DeYoung, Richard & Linda | 1,870.00 |
| Dichiara, Charles | 1,664.00 |
| Dickerman, Lois c/o Millimet | 105.00 |
| Dickerman, Lois c/o Millimet | 129.00 |
| Dickerman, Lois c/o Millimet | 97.00 |
| Dickerman, Lois c/o Millimet | 97.00 |
| Dickerman, Lois c/o Millimet | 117.00 |
| Dickerman, Lois c/o Millimet | 117.00 |
| Dickerman, Lois c/o Millimet | 113.00 |
| Dickerman, Lois c/o Millimet | 117.00 |
| Dickerman, Lois c/o Millimet | 105.00 |
| Dickerman, Lois c/o Millimet | 136.00 |
| Dickerman, Lois c/o Millimet | 140.00 |
| Dickerman, Lois c/o Millimet | 101.00 |
| Dickerman, Lois c/o Millimet | 97.00 |
| Dickerman, Lois c/o Millimet | 97.00 |
| Dickerman, Lois c/o Millimet | 97.00 |
| Dickerman, Lois c/o Millimet | 97.00 |
| Dickerman, Lois c/o Millimet | 136.00 |
| Dickerman, Lois c/o Millimet | 117.00 |
| Dickerman, Lois c/o Millimet | 90.00 |
| Dickerman, Lois c/o Millimet | 93.00 |
| Dickerman, Lois c/o Millimet | 86.00 |
| Dickerman, Lois c/o Millimet | 86.00 |
| Dickerman, Lois c/o Millimet | 234.00 |
| Dickerman, Lois c/o Millimet | 362.00 |
| Dickerman, Lois c/o Millimet | 304.00 |
| Dickerman, Lois c/o Millimet | 105.00 |
| Dickerman, Lois c/o Millimet | 148.00 |
| Dickerman, Lois c/o Millimet | 573.00 |
| Dickerman, Lois c/o Millimet | 144.00 |
| Dickerman, Lois c/o Millimet | 23.00 |
| Dickerman, Lois c/o Millimet | 101.00 |
| Dickerman, Lois c/o Millimet | 187.00 |
| Dickerman, Lois c/o Millimet | 101.00 |
| Dickerman, Lois c/o Millimet | 125.00 |
| Dickerman, Lois c/o Millimet | 358.00 |
| Dickerson, Stephen & Diane | 1,905.00 |
| Dion, Ernest | 103.00 |
| Dion, Ernest | 65.00 |
| Dion, Ernest | 80.00 |
| Dion, Ernest | 139.00 |
| Dion, Ernest | 154.00 |
| Dion, Ernest | 119.00 |
| Dion, Ernest | 107.00 |
| Dion, Ernest | 131.00 |
| Dion, Ernest | 123.00 |
| Dion, Ernest | 146.00 |
| Dion, Ernest | 115.00 |
| Dion, Ernest | 107.00 |

| | |
|---|---|
| Dion, Ernest | 154.00 |
| Dion, Ernest | 135.00 |
| Dionne, Albert & Margaret | 1,297.00 |
| Dionne, Lorraine | 491.00 |
| Dodge, Ronald & Kathleen | 1,656.00 |
| Dogopoulos, Ronald & Lorraine | 801.00 |
| Donnelly, Paul & Geneva | 2,781.00 |
| Douglas, Gordon & Alison | 1,551.00 |
| Dubois, Gary & Constance | Interest |
| Dubois, Robert & Theresa | 1,873.00 |
| Durand, Edmund & Joyce | 275.00 |
| Elliott, Joanne | 1,819.00 |
| Ellis, Rex & Lauralee | 2,621.00 |
| Evans, Alan & Sheila | 1,511.00 |
| Falzone, Michael & Judith | 1,683.00 |
| Famisan, Nathaniel & Virginia | 1,613.00 |
| Fauteux, Rene & Rollande | 2,150.00 |
| Finn, Michael | 1,848.00 |
| Flanagan, Thomas & Sheri | 2,459.00 |
| Floyd, Russell & Erika | 119.00 |
| Forrence, Wayne & Laurie | 397.00 |
| Frost, Patrick & Merelyn | 17.06 |
| Furbur, Norma | 283.00 |
| Gage, Richard | 412.00 |
| Gagne, Marlene & Jean | 273.00 |
| Genova, Joseph & Janet | 1,682.00 |
| Gentes, Gerald | 290.00 |
| Gorfinkle, Joseph & Elaine | 1,644.00 |
| Goulet, Richard & Judith | 1,613.00 |
| Grochmal, James & Kathryn | 898.00 |
| Haerinck, Dennis & Rachel | 1,394.00 |
| Hall, Richard & Michelle | 1,613.00 |
| Hamm, James & Elaine | 2,306.00 |
| Harrison, Robert & Bertha | Interest |
| Herbert, Edward | 1,472.00 |
| Herbst, Benjamin & Marijane | 3,030.00 |
| Heston, Matthew & Susan | 600.00 |
| Hill, Clara & Jean | 931.00 |
| Hobden, Scott & Louise | 1,874.00 |
| Hopkins, Stephen & Mary | 1,811.00 |
| Houle, David & Desiree | 1,609.00 |
| Huard, Roger & Lucille | 1,745.00 |
| Hunt, Brian & Sally | 2,403.00 |
| Hunt, Brian & Sally | 2,282.00 |
| Hunt, Paul & Mary Lou | 3,061.00 |
| Jackson, Estate of Elmer | 758.00 |
| Jackson, et al | 1,877.00 |
| Jackson, Leonard | 1,971.00 |
| Jackson, Ovila & Patricia | 136.00 |
| Jackson, Ovila & Patricia | 125.00 |
| Jackson, Ovila & Patricia | 2,719.00 |

| | |
|---|---|
| Jarvis, Elton & Patricia | 1,849.00 |
| Jensen, Ellis | 39.00 |
| Johnson, Victor & Janice | 2,458.00 |
| Johnston, James & Jacqueline | Interest |
| Jones, Bradley | 224.00 |
| Kazakis, James & Margarita | 1,636.00 |
| Kelley Trustee/First Wifrid R.T. | 244.00 |
| Kelley Trustee/First Wifrid R.T. | 22.00 |
| Kennard, Melvin & Erika | 1,637.00 |
| Kenney, Robert & Claire | 254.00 |
| Lacasse, David & Patricia | 1,481.00 |
| Laflamme, Thomas | 341.00 |
| Lanoue, David & Shirley | 4,693.00 |
| Lanoue, David & Shirley | 175.00 |
| Lanoue, David & Shirley | 234.00 |
| Lanoue, David & Shirley | 312.00 |
| Laudien, Gerd | 3,930.00 |
| Lauginiger, John & Carolyn | 171.00 |
| Lauria, Kenneth | 1,776.00 |
| Leach, Shirley | 10.00 |
| Leach, Shirley | 10.00 |
| Leavitt, Jeannette | 412.00 |
| Leighton, Arnold & Joan | 279.00 |
| Locke, Donald & Carol | 1,200.00 |
| Long, David & Nancy | 1,546.00 |
| Lucido, Salvatore & Janet | 1,698.00 |
| Mackenzie, William & Barbara N. | 584.00 |
| Mango, John & Reta | 2,195.00 |
| Mannion, Richard & Patricia | 3,206.00 |
| Manoukian, Vatche | Interest |
| McCann, Richard & Sheila | 1,152.00 |
| McElwain, William | 655.00 |
| McEwen, Charles & Sharron | 1,489.00 |
| McGivern, Michael & Jerilyn | 2,804.00 |
| McKasson, Harry & Winnetta | 1,315.00 |
| Metsiou, Emmanuel & Marion | 1,555.00 |
| Michaud, Gilbert & Mary Jane | 1,453.00 |
| Millett, Patricia | 335.00 |
| Moody, James & Charlotte | 1,497.00 |
| Moody, James & Charlotte | 19.00 |
| Morin, Arthur & Pamela | 371.00 |
| Motzko, Walter | 290.00 |
| Mulholland, Charles & Diane | 1,749.00 |
| Murphy, Florence | 2,096.00 |
| Nadeau, Leon & Carole | 288.00 |
| Nagle, William & Patricia | 197.20 |
| Nicholas, Paul & Mary | 2,022.00 |
| Ouellette, Emil & Theresa | 1,920.00 |
| Pavo, Joseph & Rita | 1,546.00 |
| Pelletier, David | 351.00 |
| Plouff, Estate of Henry | 175.00 |

| | |
|---|---|
| Powers, James & Carol | 1,543.00 |
| Proctor, Jeffery & Marilyn | 2,119.00 |
| Provencher, Phyllis | 1,317.00 |
| Provencher, Richard & Phyllis | 35.00 |
| Race, David & Margaret | 1,955.00 |
| Ramirez, Tyrone & Doreen | 314.58 |
| Reilly, Phyllis | 1,200.00 |
| Rheume, Stephen & Darlene | Interest |
| Richardson, Leo & Judith | 1,357.00 |
| Rizos & Cachiona | 2,321.00 |
| Robidoux, Donald & Theresa | 2,454.00 |
| Russell, Mae | 425.00 |
| Ryan, Christopher & Linda | 1,048.00 |
| Ryan, Richard & Catherine | 1,924.00 |
| Searles, Virginia | 452.00 |
| Seavey, Philip & Catherine | 625.46 |
| Shaw, Robert & Frances | 2,010.00 |
| Siemanowicz, John & Diane | 1,235.00 |
| Simard, George & Doris | 1,484.00 |
| Small, Charles & Hattie | 1,239.00 |
| Smart, Rick & Susan | 1,522.00 |
| Smith, Clinton & Barbara | 236.00 |
| Smith, Edward | 1,920.00 |
| Smith, Walter & Janice | 280.00 |
| Spillane, Thomas & Carol | 1,373.00 |
| Stetson, Bruce & Elizabeth | 2,014.00 |
| Swain, Clifford & Moira | 1,934.00 |
| Syphers, Richard & Bonnie | 143.00 |
| Tamposi & Swanson | 172.00 |
| Tamposi & Swanson | 163.00 |
| Tamposi & Swanson | 150.00 |
| Tamposi & Swanson | 194.00 |
| Tamposi & Swanson | 253.00 |
| Tamposi & Swanson | 132.00 |
| Tardif, Nancy | 2,469.00 |
| Tardif, Yvan | 2,645.00 |
| Tenney, William & Linda | Interest |
| Terranova, Thomas, Sr. | 4,203.00 |
| Todd, Peggy | 344.00 |
| Tower, Sally | 1,468.00 |
| Truax, Anthony & Patricia | 2,256.00 |
| Turmel, Randy & Susan | 394.00 |
| Vachon, Pierre & Patricia | 1,694.00 |
| Villemaire, Paul | 742.00 |
| Wallace, Bryan & Diane | 2,279.00 |
| Welch, Raymond & Barbara | 1,508.00 |
| Whalen, Stephen & Donna | 1,422.00 |
| White, Stephen | 277.00 |
| Whitten, Lawrence & Roberta | 144.97 |
| Williamson, Frank & Janice | 1,936.00 |
| Willow Creek Realty Trust | 15,631.00 |
| Winslow, Lewis & Dorothy | 1,098.00 |

| | |
|---|---|
| Young, Donald & Elaine | 1,235.00 |
| Young, Donald & Elaine | 556.00 |
| Young, Donald & Elaine | 551.00 |

**NOTE: 1986 Tax Sale**
**for unpaid 1985 tax obligations**
**will be held**
**at 10:00 A.M., April 12, 1986**

## UNREDEEMED 1984 PROPERTY TAXES
### Tax Sale of May 4, 1985

| PROPERTY OWNER | TAX SALE AMOUNT |
|---|---|
| Michael W. Finn | $ 1,962.55 |
| Melvin Kennard, Jr. | 1,739.75 |
| Gerd Laudien, park owner, for mobile home of: | |
| Norma Furber | 309.39 |
| and of | |
| Walter & Janice Smith | interest & costs outstanding |
| David & Nancy Long | 1,644.11 |
| John & Reta Mango | 2,307.27 |
| Leo & Judith Richardson | 1,444.43 |
| George & Doris Simard | 1,094.72 remaining |
| Thomas G. Terranova, Sr. | 2,450.17 |
| Donald & Elaine Young | 1,316.21 |
| Donald & Elaine Young | 591.49 |
| Donald & Elaine Young | 586.23 |

## UNREDEEMED 1983 PROPERTY TAXES
### Tax Sale of June 16, 1984

| PROPERTY OWNER | TAX SALE AMOUNT |
|---|---|
| Nathaniel & Virginia Famisan | $ 1,003.40 |
| Michael W. Finn | 1,856.12 |
| John & Reta Mango | 2,081.07 |
| Gilbert & Mary Jane Michaud | 1,458.71 |

**There were no outstanding 1982 property taxes**

**There were no properties on which Tax Collector's Deeds were issued during 1985.**

# UNPAID 1985 RESIDENT TAXES

Abbott, Howard V.
Adams, Kristina M.
Adams, Richard
Almeida, Joseph S.
Ames, Donna D.
Araldi, Glenna
Araldi, Richard C.
Atwood, Kenneth
Atwood, Vivian
Bacon, Richard R.
Bacon, Susan P.
Baker, Deborah
Baker, William
Barrieau, Bernard J.
Barrieau, Kay
Beldin, Toni
Bennett, David M.
Bennett, Judith L.
Bennett, Mary Frances
Benson, Paula B.
Bent, Donna M.
Bent, Victor
Bento, Traci L.
Besse, Thelma E.
Bidgood, Steven M.
Bois, Donna
Boles, Kenda
Boule, Sharon
Boutin, Kurt G.
Brackett, Mark B.
Brady, Donald G.
Breen, Jr., Vincent C.
Breen, Patricia M.
Briand, Andrea
Brooks, Jo A.
Bubar, Sharon E.
Callahan, Virginia G.
Carle, Michael J.
Carpinelli, Alexandra M.
Carter, Jr., Richard
Casio, Lynn
Castonguay, Victor J.
Cavanaugh, John C.
Cavanaugh, Karen
Caveney, Lisa M.
Celley, Anne F.
Chaput, Peter J.
Chiasson, Patricia L.
Colby, Marion
Collins, Peter
Conrad, Nancy
Constant, Denise T.
Conway, Joseph W.
Conway, Jr., Joseph W.
Conway, Kathryn M.
Conway, Lois M.
Cormier, Lomer
Cormier, Richard
Cotton, Jeffery M.
Couture, Robert
Crawford, Annette M.
Crawford, Daniel T.
Cummings, Sr., Mortimer W.
Cummings, Sandra S.
Dapkus, Kim D.
Davis, Jo-Anne
Davis, Walter
Deangelo, Janet L.
Deangelo, Robert L.
Decarolis, Jeniffer
Deschene-Rodier, Darlene A.
Desroches, Andrea K.
Desroches, Ronald J.
Dorschutz, John E.
Dorschutz, Kelly L.
Doyle, Bradley
Doyle, Daniel T.
Doyle, Julie
Drury, James F.
Drury, Naela
Dubey, Judith A.
Durand, Joyce
Duval, Jeannette M.
Edwards, Joan Susan
Eldred, Eileen M.
Eldred, Randall J.
Eldridge, Lisa M.
Ellis, Kecia L.
Farrin, Albert U.
Farrin, Jean M.
Favreau, Nicole C.
Finn, Michael W.
Fitsemons, James K.
Fitzpatrick, Patricia M.
Flood, Elizabeth A.
Flood, Wayne D.
Fontaine, Gleen R.
Furber, Norma C.

Gagne, Jean P.
Gagne, Kathryn E.
Goulet, Sr., Richard L.
Greenway, Gordon S.
Griffin, Daniel W.
Haerinck, Rachel A.
Harman, Debra L.
Harmon, Ralph L.
Harmon, Susanne
Harvey, Peter G.
Haynes, Cindy M.
Hileman, Larry
Hileman, Linda
Hill, Mary M.
Hogencamp, Dwayne W.
Hovey, Philip D.
Hovey, Richard A.
Hurley, Cynthia A.
Iyengar, Rangaswamy G.
Jackson, Constance M.
Jackson, Michael E.
Jenkins, Turney B.
Johnson, Jr., Victor W.
Johnson, Janice C.
Jones, Scott M.
Kelly, Debra
Kelsey, Mary A.
Kennedy, Dorlores S.
Kennedy, Robert D.
Kenney, Claire
Kenney, Robert
Kierstead, Shawn J.
Kierstead, Timothy
Knights, Gerard P.
Knights, Glenna D.
Laflamme, Debra M.
Laflamme, Donald G.
Laframboise, Brian H.
Laporta, Mark
Laporta, Sylvie
Larose, Paul J.
Larrabee, Lance
Lavoie, Christine
Leary, Carolyn R.
Leary, Richard Lewis
Lecroix, Anet M.
Lecroix, Normand A.
Leoutsakos, Brian
Logan, John
Lohdi, Mohammed P.
Lowther, Henry E.
Lowther, Therese M.
Lucido, Salvatore J.
Macintosh, Ellen F.
Macintosh, Richard J.
Mah, Melanie
Mahoney, Kevin J.
Mancini, Crystine Ann
Manning, Jr., Clinton F.
Manoukian, Linda
Manoukian, Vatche N.
Martineau, Anthony J.
Martineau, David
Martineau, Paula A.
Mason, Scott B.
Mason, Steven T.
Mavrogeorge, Alex H.
Maynard, Colleen
McEwen, Charles H.
McEwen, Sharon A.
McGee, Robin A.
McMahon, Kathleen P.
McMahon, Meghan M.
McQuarrie, Debbie
McRoberts, Ella E.
McRoberts, Terry J.
Meadows, Karen A.
Meagher, Leonard
Merrill, Linda
Merriman, Daniel S.
Merriman, Mary-Jo
Michaud, Dianne M.
Mongeon, Timothy
Morelli, Ronald
Mortimer, Corine B.
Mortimer, John T.
Mulcahy, Ralph J.
Murphy, Derek R.
Murphy, Florence
Nadeau, Walter
Noel, Cathy L.
Noel, Stephen W.
Oneill, James P.
Ordway, Dorothy
Otis, Debra
Parker, Marcia
Pederson, Jr., Dan
Pelletier, Janet R.
Pelletier, Peter L.
Petersen, Hans
Petersen, Ruth
Pike, Joyce L.

Pike Larry D.
Provencher, Phyllis E.
Psaradelis, Debra Ann
Purington, Dawn L.
Purington, Gary A.
Racine, Raymond E.
Rackliff, Angela M.
Reagan, Kathleen A.
Reed, Patricia A.
Reilly, Robin
Richardson, Kathleen M.
Richardson, Timothy
Riley, Jr., Richard C.
Riley, Sr., Richard C.
Riley, Louella N.
Robillard, Mary
Rockwell, Michael G.
Rodier, Henry R.
Rodier, Mary
Rodier, Mary E.
Ryan, Margaret
Schofield, Jeanne T.
Schofield, Thomas B.
Shepard, Richard A.
Simard, Roland L.
Simard, Yvette A.
Small, Linda
Smith, Barbara A.
Smith, Clinton S.
Snyder, Leon J. III
Snyder, Nancy
Soucie, Kathleen J.
Soucie, Keith N.
Sprague, Patricia, A.
St. Pierre, David J.
St. Pierre, Virginia L.
Stanek, Linda
Sullivan, Catherine M.
Suprenant, John
Suprenant, Kathryn
Sutton, Margaret
Sutton, Therese M.
Swain, Clifford F.
Swain, Colleen A.
Swain, Moira A.
Tatro, Charles A.
Tatro, Kathy A.
Taylor, George J.
Taylor, Patricia A.
Tenney, Linda J.
Terlisner, Richard J.
Terranova, Jr., Thomas
Terranova, Sr., Thomas G.
Terranova, Marion J.
Terranova, Sal A.
Thompson, Joseph
Topping, Al J.
Topping, Susan
Torrey, David R.
Torrey, Joyce E.
Townsend, Catherine
Tripp, Maureen
Turitz, Sally A.
Turitz, Susan M.
Uhl, Jane B.
Uhl, Merv E.
Vayens, Mark L.
Whitten, Lawrence E.
Whitten, Mark R.
Whitten, Roberta H.
Williamson, Frank C.
Williamson, Janice M.
Winslow, Alfred C.
Winslow, Devin
Winslow, Dorothy
Winslow, Sr., Lewis H.
Worth, Bruce J.
Worth, Roberta L.
Wrobel, Cecelia R.
Yager, Paul

# TREASURER'S REPORT
# DECEMBER 31, 1985

## RECEIPTS

| | | | |
|---|---|---|---|
| Balance on Hand-January 1, 1985 | | | $ 101,864.77 |
| Received from Diane L. Jerry, Tax Collector | | 2,906,145.34 | |
| Received from Diane L. Jerry, Town Clerk | | 257,855.20 | |
| **Received from State of New Hampshire:** | | | |
| Gas Refund | 1,352.16 | | |
| State & Federal Forest Lands | 387.35 | | |
| Shared Revenue, Block Grant | 149,318.73 | | |
| Highway Block Grant | 41,792.62 | | |
| Old Age Assistance | 1,379.11 | | |
| Forest Fire Reimbursement | 502.32 | 194,732.29 | |
| **Received from Selectmen:** | | | |
| Pistol Permit | 204.00 | | |
| Copies | 73.00 | | |
| Sale of Tax Deeded Property | 130.00 | | |
| Postage | 7.75 | | |
| Current Use Application | 9.00 | | |
| Tax Map Sales | 275.00 | | |
| Tax Map Index | 54.00 | | |
| Health Insurance Re-imb. | 333.30 | 1,338.80 | |
| **Received from Amoskeag National Bank:** | | | |
| Loan Tax Anticipation | | 600,000.00 | |
| **Received from Amoskeag National Bank:** | | | |
| Certificate of Deposit | | 2,740,000.00 | |
| Interest | | 40,623.90 | |
| **Received from Building Inspector:** | | | |
| Permit Fees | | 7,525.00 | |
| **Received from Police Department:** | | | |
| Police Reports | | 485.00 | |
| **Received from Health Departments:** | | | |
| Ambulance service reimbursements | | 551.00 | |
| **Received from Amoskeag Savings Bank:** | | | |
| Master Zoning Fund | | 1,526.56 | |
| Dog Kennel Fund | | 6,952.89 | |
| Ash Holding Fund | | 2,150.00 | |
| Edward J. Memorial Park Fund | | 35,871.25 | |
| Amsterdam-Rotterdam Escrow | | 1,025.00 | |
| Litchfield Properties (Eng. fees) | | 34.00 | |
| Chase Estates (Eng. fees) | | 126.00 | |

| | | | |
|---|---|---|---|
| Pilgrim Estates (Eng. fees) | | 201.00 | |
| George Colby (Eng. fees) | | 1,676.00 | |
| Sawmill Brook Estates (Eng. fees) | | 1,139.00 | |
| T. Laplin (Eng. fees) | | 154.00 | |
| G. Remillard-Shirley Way (Eng. fees) | | 805.00 | |
| G. Remillard-Rocky Hill (Eng. fees) | | 165.00 | |
| Gene Ducharme (Eng. fees) | | 343.00 | |
| **Received from Miscellaneous Sources:** | | | |
| Property Damage Reimbursements | | 939.57 | |
| Fire Department | | 15.00 | |
| The Insurance Exchange (refunds) | | 1,751.00 | |
| Nashua District Court (witness fees) | | 948.88 | |
| Warrens Auto Body (junk yard permit) | | 25.00 | |
| Recreation Commission (softball regis.) | | 285.00 | |
| Conservation Commission (fishing derby) | | 137.00 | |
| Hudson Cablevision Corp. (franchise fee) | | 5,454.46 | |
| Eddie's Garage (sale of 80 cruiser) | | 310.00 | |
| Jodi Rivard (sale of 53 & 54 pickups) | | 1,900.00 | |
| Litchfield School District (juvenile placement reimb.) | | 6,496.76 | |
| Highway Department (bid specs) | | 30.00 | |
| Litchfield Drive-In (theater license) | | 1,000.00 | |
| Equipment purchase refund | | 343.00 | |
| Litchfield Properties (Eng. fees) | | 3,000.00 | |
| Checklist | | 35.00 | |
| Welfare Leins | | 9,107.31 | |
| Welfare Reimbursements | | 1,264.80 | |
| U.S. Dept. of Interior (Fish hatchery) | | 134.00 | |
| N.H. Municipal Unemployment (dividends) | | 936.00 | |
| Zoning Board of Adjust. (Application Fees, Notices & Postage) | | 1,146.57 | |
| Planning Board (Recording fee, Notice fee Home occupation, Manuals, Master Plan sales, Excavation & Engineering fees) | | 13,367.48 | |
| Special Duty: | | | |
| Litchfield Drive-In | 7,192.00 | | |
| Firefighters Assoc. | 46.00 | | |
| Rodonis Farm | 299.00 | | |
| New England Telephone | 327.75 | | |
| Booster Club | 51.75 | | |
| Public Service | 69.00 | | |
| Chase Brook Assoc. | 488.75 | | |
| So. N.H. Water Co. Inc. | 1,742.25 | | |
| S.T.O.P. Dance | 92.00 | 10,308.50 | |
| TOTAL DEPOSITS | | | 6,860,360.66 |
| TOTAL FUNDS | | | 6,962,225.43 |

Theresa M. Robidoux
Town Treasurer

# SUMMARY YEARLY TOTALS

| | |
|---|---|
| Balance January 1, 1985 | 101,864.77 |
| Deposits | 6,860,360.66 |
| | 6,962,225.43 |
| Expenditures | 3,891,358.59 |
| | 3,070,866.84 |
| Credit Memo | 173.10 |
| | 3,071,039.94 |
| Investments | 3,049,261.79 |
| | 21,778.15 |
| Outstanding Checks | 63,469.46 |
| Bank Balance | 85,247.61 |

## SUMMARY TOWN BANK ACCOUNTS

| | | |
|---|---|---|
| Checking Account | | 21,778.15 |
| Savings Account-Amoskeag Savings Bank | | 1,411.80 |
| Certificates (Investments) | | 1,200,000.00 |
| Revenue Sharing | | |
| Deposits | 27,657.00 | |
| Interest | 2,043.94 | 46,253.12 |
| Civil Defense | | |
| Withdrawal | -0- | |
| Interest | 10.88 | 200.63 |
| Dog Kennel Fund | | |
| Deposits | 1,609.20 | |
| Withdrawal | 6,952.89 | |
| Interest | 379.88 | 2,061.51 |
| Amsterdam-Rotterdam | | |
| Deposits | -0- | |
| Withdrawal | 1,025.00 | |
| Interest | 63.39 | 242.47 |
| Fire Pond Dredging Fund | | |
| Withdrawal | -0- | |
| Interest | 58.82 | 1,084.33 |
| Computer System Fund | | |
| Withdrawal | -0- | |
| Interest | 1,430.87 | 26,382.33 |
| Highway Block Grant Aid | | |
| Deposits | 8,121.28 | |
| Withdrawal | -0- | |
| Interest | 1,205.61 | 22,548.57 |
| Ash Holding Facility Fund | | |
| Deposit | -0- | |
| Withdrawal | 2,150.00 | |
| Interest | 563.00 | 8,431.35 |
| Conservation Fund | | |
| Deposit | 150.00 | |
| Interest | 1,472.51 | 17,997.31 |
| Albuquerque Avenue | | |
| Deposits | -0- | |
| Interest | 10,823.97 | 110,510.80 |
| Excavation Performance Bonds | | 909.50 |
| Road Performance Bonds | | 12,811.48 |
| Subdivision Engineering Bonds | | 40,480.33 |
| Yield Tax Deposits | | 871.43 |
| | | |
| Edward J. Memorial Fund | | |
| Deposit | -0- | |
| Withdrawal | 35,871.25 | |
| Interest | 1,104.14 | -0- |
| Master Zoning Fund | | |
| Deposits | -0- | |
| Withdrawal | 1,526.66 | |
| Interest | 73.47 | -0- |

# FINANCIAL REPORT
## Town of Litchfield, N.H.
## For The Calendar Year Ended December 31, 1985

## ASSETS

| | | |
|---|---|---|
| **CASH:** | | |
| All Funds in Custody of Treasurer | | |
| Checking Account | 21,778.15 | |
| Savings Account | 1,411.80 | |
| Certificates | 1,304,261.79 | |
| Revenue Sharing Fund | 46,253.12 | |
| Civil Defense Fund | 200.63 | |
| Highway Block Grant Aid Fund | 22,548.57 | |
| Conservation Fund | 17,997.31 | |
| Dog Kennel Fund | 2,061.51 | |
| Fire Pond Dredging Fund | 1,084.33 | |
| Albuquerque Ave. Road Const. Fund | 110,510.80 | |
| Amsterdam/Rotterdam Road Fund | 242.47 | |
| Ash Holding Facility Fund | 8,431.35 | |
| Computer System Fund | 26,382.33 | |
| Subdivision Engineering Fees | 40,480.33 | |
| Road Performance Bonds | 12,811.48 | |
| Excavation Performance Bonds | 909.50 | |
| Yield Tax Deposits | 871.43 | |
| | 1,618,236.90 | |
| In Hands of Officials | | |
| Town Clerk/Tax Collector-Petty Cash Fund | 100.00 | |
| Administrative Assistant-Petty Cash Fund | 100.00 | |
| Zoning Board of Adjustment-Petty Cash Fund | 50.00 | |
| Celebration 250 Committee-Fund Balance | 820.27 | |
| | 1,070.27 | |
| TOTAL CASH | | 1,619,307.17 |
| **CAPITAL RESERVE FUNDS:** | | |
| Snow Plow Fund | 7,087.72 | |
| Police Cruiser Fund | 946.58 | |
| Celebration Fund | 1,033.49 | |
| TOTAL CAPITAL RESERVE FUNDS | | 9,067.79 |
| **OTHER BILLS DUE TOWN:** | | |
| Welfare Liens | 4,409.60 | |
| Vendor Credit | 1,599.20 | |
| Unemployment Compensation Credit | 44.80 | |
| Edward J. Roy Court Settlement | 46,000.00 | |
| Special Duty | 425.50 | |
| TOTAL DUE TOWN | | 52,479.10 |

| | | |
|---|---|---|
| **UNREDEEMED TAXES:** | | |
| Levy of 1984 | 15,446.32 | |
| Levy of 1983 | 6,399.30 | |
| TOTAL UNREDEEMED TAXES | | 21,845.62 |
| **UNCOLLECTED TAXES:** | | |
| Levy of 1985 | 279,894.27 | |
| TOTAL UNCOLLECTED TAXES | | 279,894.27 |
| TOTAL ASSETS | | 1,982,593.95 |
| Fund Balance-December 31, 1984 | 253,255.00 | |
| Fund Balance-December 31,1985 | 111,997.06 | |
| Change in Financial Condition | 141,257.94 | |
| **LIABILITIES** | | |
| **ACCOUNTS OWED BY TOWN:** | | |
| Bills Outstanding: | | |
| Road Maintenance | 2,017.00 | |
| Solid Waste Disposal | 6,350.00 | |
| Town Officers Expenses | 629.00 | |
| Town Clerk/Tax Collector Expenses | 1,550.40 | |
| Animal Control | 1,953.80 | |
| General Government Buildings | 2,826.00 | |
| Building Department | 408.00 | |
| Planning Board | 1,597.70 | |
| Library | 51.00 | |
| Total | | 17,382.90 |
| Unexpended Balances of Special Appropriations | | |
| Albuquerque Ave. Road Const. Fund Including Roy Estate Share | 156,510.80 | |
| Dog Kennel Fund | 2,061.51 | |
| Fire Pond Dredging Fund | 1,084.33 | |
| Conservation Fund | 17,997.31 | |
| Computer System Fund | 26,382.33 | |
| Ash Holding Facility Fund | 8,431.35 | |
| 1985 Road Construction | 40,000.00 | |
| 1985 Park Development | 9,308.65 | |
| Total | | 261,776.28 |
| Unexpended Revenue Sharing Funds | | 46,253.12 |
| Unexpended State Highway Subsidy Funds | | 44,341.19 |
| Performance Guarantee (Bond) Deposits | | 12,811.48 |

| | | |
|---|---|---|
| Due To State: | | |
| Dog License Fees Collected-Not Remitted | | 158.00 |
| Yield Tax Deposits (Escrow Acc't) | | 871.43 |
| School District Tax Payable | | 1,436,191.00 |
| Other Liabilities: | | |
| Civil Defense | 200.63 | |
| Amsterdam/Rotterdam Road Fund | 242.47 | |
| Subdivision Engineering Fees | 40,480.33 | |
| Celebration 250 Committee Fund | 820.27 | |
| Total | | 41,743.70 |
| TOTAL ACCOUNTS OWED BY TOWN | | 1,861,529.10 |
| Capital Reserve Funds: | | |
| Snow Plow Fund | 7,087.72 | |
| Police Cruiser Fund | 946.58 | |
| Celebration Fund | 1,033.49 | |
| Total | | 9,067.79 |
| TOTAL LIABILITIES | | 1,870,596.89 |
| FUND BALANCE-CURRENT SURPLUS | | 111,997.06 |
| GRAND TOTAL | | 1,982,593.95 |

## RECEIPTS

| | | |
|---|---|---|
| **FROM LOCAL TAXES:** | | |
| Property Taxes - 1984 | 2,250,568.03 | |
| Resident Taxes - 1985 | 26,430.00 | |
| Yield Taxes - 1985 | 19,802.22 | |
| Property Taxes & Yield Taxes-Prev. Years | 340,347.92 | |
| Resident Taxes-Previous Years | 3,210.00 | |
| Land Use Change Tax- Current & Prior Years | 128,960.00 | |
| Interest Received on Delinquent Taxes (including costs) | 15,759.16 | |
| Penalties: Resident Taxes | 516.00 | |
| Tax Sales Redeemed (including interest & costs) | 118,695.72 | |
| Overpayments & Misc. Charges | 1,856.29 | |
| Total Taxes Collected & Remitted | | 2,906,145.34 |
| **INTERGOVERNMENTAL REVENUES** | | |
| Shared Revenue | 149,318.73 | |
| Highway Block Grant | 41,792.62 | |
| Reimb. a/c State-Federal Forest Land | 387.35 | |
| Other Reimbursements: | | |
| Old Age Assistance | 1,379.11 | |
| Gas Refund | 1,352.16 | |
| Forest Fire | 502.32 | |
| Fish Hatchery | 134.00 | |
| Total | | 194,866.29 |
| **LICENSES AND PERMITS** | | |
| Motor Vehicle Permit Fees | 251,976.00 | |
| Dog Licenses (includeing penalties) | 2,825.50 | |
| Business Licenses, Permits and Filing Fees | 8,909.00 | |
| Variance Applications | 650.00 | |
| Subdivision & Site Plan Review Fees | 5,797.88 | |
| Current Use Applications | 9.00 | |
| Cablevision Franchise Fee | 5,454.46 | |
| Town Clerk Fees | 2,652.44 | |
| Total | | 278,274.28 |
| **CHARGES FOR SERVICES:** | | |
| Income from Departments | 3,930.59 | |
| Special Duty | 10,308.50 | |
| Engineering & Consulting Fees | 13,674.34 | |

| | | | |
|---|---|---|---|
| Ambulance Service | | 551.00 | |
| Total | | | 28,464.43 |
| **MISCELLANEOUS REVENUES:** | | | |
| Interest on Deposits | | 35,623.90 | |
| Sale of Town Property | | 2,340.00 | |
| Unemployment Compensation Dividend | | 936.00 | |
| Welfare & Juvenile Placement Reimbursement | | 16,868.87 | |
| 1984 Bad Check Recovered | | 11.00 | |
| Bank Errors & Stop Payments | | 162.10 | |
| Other Miscellaneous Revenues: | | | |
| Property Damage Reimbursements | 939.57 | | |
| Insurance Refunds | 1,751.00 | | |
| Equipment Purchase Refund | 343.00 | | |
| Total | | 3,033.57 | |
| Total | | | 58,975.44 |
| **OTHER FINANCING SOURCES:** | | | |
| Edward Roy Memorial Park Fund | | 35,871.25 | |
| Master Zoning Fund | | 1,526.66 | |
| Amsterdam/Rotterdam Fund | | 1,025.00 | |
| Ash Holding Fund | | 2,150.00 | |
| Dog Kennel Fund | | 6,952.89 | |
| Total | | | 47,525.80 |
| **NON REVENUE RECEIPTS:** | | | |
| Proceeds of Tax Anticipation Notes | | 600,000.00 | |
| Health Insurance Reimbursement | | 333.30 | |
| Witness Fees | | 948.88 | |
| Net Investment Receipts & Purchases | | -304,261.79 | |
| Total | | | 297,020.39 |
| TOTAL RECEIPTS FROM ALL SOURCES | | | 3,811,271.97 |
| Cash on Hand January 1, 1985 | | | 101,864.77 |
| GRAND TOTAL | | | 3,913,136.74 |

## PAYMENTS

| | |
|---|---|
| **GENERAL GOVERNMENT:** | |
| Town Officer's Salaries | 46,788.75 |
| Town Officer's Expenses | 59,095.36 |

| | | |
|---|---|---|
| Election & Registration Expenses | 762.73 | |
| Cemeteries | 435.00 | |
| General Government Buildings | 17,885.21 | |
| Planning & Zoning | 21,094.92 | |
| Legal Expenses | 23,642.05 | |
| Contingency Fund | 9,987.00 | |
| Total | | 179,691.02 |
| **PUBLIC SAFETY:** | | |
| Police Department | 131,974.55 | |
| Fire Department | 28,540.79 | |
| Building Inspection | 2,989.81 | |
| Animal Control | 2,113.67 | |
| Total | | 165,618.82 |
| **HIGHWAYS, STREETS, BRIDGES:** | | |
| Town Maintenance | 100,048.55 | |
| Street Lighting | 1,973.84 | |
| Total | | 102,022.39 |
| **SANITATION:** | | |
| Solid Waste Disposal | 32,088.63 | |
| Total | | 32,088.63 |
| **HEALTH:** | | |
| Health Department | 3,978.40 | |
| Home Health Care | 4,500.00 | |
| Total | | 8,478.40 |
| **WELFARE:** | | |
| General Assistance | 40,541.67 | |
| Old Age Assistance | 2,418.26 | |
| Total | | 42,959.93 |
| **CULTURE & RECREATION:** | | |
| Library | 19,239.20 | |
| Parks & Recreation | 4,213.62 | |
| Patriotic Purposes | 134.39 | |
| Conservation Commission | 1,287.12 | |
| Total | | 24,874.33 |
| **DEBT SERVICE:** | | |
| Principal of Long-Term Bond & Notes | 36,914.96 | |
| Interest Exp. - Long-Term Bond & Notes | 5,908.76 | |
| Interest Exp. - Tax Anticipation Notes | 17,503.33 | |
| Total | | 60,327.05 |

| | | | |
|---|---|---|---|
| **CAPITAL OUTLAY:** | | | |
| Library Drainage-Article 3 | | 4,197.00 | |
| Park Development-Article 9 & Roy Memorial Park Fund | | 47,587.60 | |
| Vehicle Purchase-Article 10 | | 7,969.32 | |
| Dog Kennel | | 6,952.89 | |
| Total | | | 66,706.81 |
| **OPERATING TRANSFERS OUT:** | | | |
| Witness Fees | | 948.88 | |
| Engineering & Consulting Fees | | 14,060.74 | |
| Health Insurance | | 333.30 | |
| Total | | | 15,342.92 |
| **MISCELLANEOUS:** | | | |
| FICA, Retirement & Pension Contr. | | 14,555.81 | |
| Insurance | | 58,809.00 | |
| Unemployment Compensation | | 788.69 | |
| Liabilities-Previous Years | | 23,630.41 | |
| Total | | | 97,783.91 |
| **UNCLASSIFIED:** | | | |
| Payments on Tax Anticipation Notes | | 600,000.00 | |
| Taxes bought by Town | | 75,510.84 | |
| Discounts, Abatements & Refunds | | 3,221.89 | |
| Other Unclassified Expenses: | | | |
| Stop Payment & Error Check | 2,210.65 | | |
| Total | | | 680,943.38 |
| **PAYMENTS TO OTHER GOVERNMENTAL DIVISIONS:** | | | |
| Payment to State a/c Dog License & Marriage License Fees | | 658.00 | |
| Taxes paid to County | | 175,041.00 | |
| Payments to School District | | | |
| 1985 Tax | 1,338,822.00 | | |
| 1986 Tax | 900,000.00 | | |
| Total | | 2,238,822.00 | |
| Total | | | 2,414,521.00 |
| TOTAL PAYMENTS FOR ALL PURPOSES | | | 3,891,358.59 |
| Cash on Hand December 31, 1985 | | | 21,778.15 |
| GRAND TOTAL | | | 3,913,136.74 |

## SCHEDULE OF LONG TERM INDEBTEDNESS
**As of December 31, 1985**

| | | |
|---|---|---|
| Long-Term Notes Outstanding: | | |
| Incinerator | 89,352.00 | |
| Total | | 89,352.00 |

## RECONCILIATION OF OUTSTANDING LONG-TERM INDEBTEDNESS

| | |
|---|---|
| Outstanding Long-Term Debt - January 1, 1985 | 132,175.72 |
| Debt Retirement During Fiscal Year: | |
| Long-Term Notes Paid | 42,823.72 |
| Outstanding Long-Term Debt - December 31,1985 | 89,352.00 |

## SCHEDULE OF TOWN PROPERTY
### As of December 31, 1985

| DESCRIPTION | | VALUE |
|---|---|---|
| Town Hall, Lands & Buildings | | 165,000.00 |
| Furniture & Equipment | | 24,000.00 |
| Libraries, Lands & Buildings | | 155,000.00 |
| Furniture & Equipment | | 20,000.00 |
| Police Department, Equipment | | 35,000.00 |
| Fire Department, Lands & Buildings | | 98,000.00 |
| Equipment | | 160,000.00 |
| Highway Department, Lands & Buildings | | 25,000.00 |
| Equipment | | 33,000.00 |
| Parks, Commons & Playgrounds | | 65,000.00 |
| Schools, Lands & Buildings, Equipment | | 2,000,000.00 |
| All Lands & Buildings Acquired Through Tax Collector's Deeds | | |
| 1984 Acquisition: | | |
| Land - Garden Drive, Parcel A | 875 | |
| 1983 Acquisitions: | | |
| Land - Page Road, Lot 004-111 | 7,500 | |
| 1981 Acquisitions: | | |
| Land - Rotterdam Dr. & Amsterdam Cir. | 1,710 | |
| Land - Cutler Road, Parcel A | 450 | |
| Land - Rotterdam Drive, Lot 5 | 300 | |
| Land - Rotterdam Drive, Lot 6 | 300 | |
| Land - Amsterdam Circle, Lot 7 | 300 | |
| Land - Amsterdam Circle, Lot 8 | 300 | |
| Land - Amsterdam Circle, Lot 9 | 300 | |
| Land - Rotterdam Drive, Lot 11 | 300 | |
| Land - Amsterdam Circle, Lot 13 | 300 | |
| Land - Amsterdam Circle, Lot 14 | 300 | |
| Land - Amsterdam Circle, Lot 15 | 300 | |
| Land - Amsterdam Circle, Lot 16-17 | 500 | |
| Land - Rotterdam Drive, Lot 25 | 300 | |
| Land - Hillcrest Road, Lot 017-BL119 | 1,260 | |
| Total | | 15,295 |
| All Other Property & Equipment: | | |
| Dog Kennel | | 50,000.00 |
| Incinerator Facility, Lands & Buildings | | 300,000.00 |
| Total | | 3,145,295.00 |

## COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES

### FISCAL YEAR ENDING DECEMBER 31, 1985

| Title of Appropriation | Appropriations | Expenditures | Unexpended Balances | Deficits |
|---|---|---|---|---|
| Town Officers Salaries | $ 50,328.00 | $ 46,788.75 | $3,539.25 | $ |
| Town Officers Expenses | 46,625.00 | 49,778.74 | | 3,153.74 |
| Town Clerk-Tax Collector Expenses | 8,508.00 | 10,848.33 | | 2,340.33 |
| Treasurer's Expenses | 600.00 | 539.65 | 60.35 | |
| Budget Committee Expenses | 375.00 | 108.04 | 266.96 | |
| Election & Registration Expenses | 1,595.00 | 762.73 | 832.27 | |
| Cemeteries | 435.00 | 435.00 | | |
| General Government Buildings | 16,760.00 | 20,648.72 | | 3,888.72 |
| Planning & Zoning | 14,321.00 | 18,659.15 | | 4,338.15 |
| Zoning Board of Adjustment | 875.00 | 2,506.81 | | 1,631.81 |
| Legal Expenses | 18,000.00 | 23,642.05 | | 5,642.05 |
| Contingency Fund | 12,387.00 | 9,987.00 | 2,400.00 | |
| Police Department | 121,805.00 | 122,063.91 | | 258.91 |
| Fire Department | 27,342.00 | 28,540.79 | | 1,198.79 |
| Civil Defense | 75.00 | -0- | 75.00 | |
| Building Inspection | 2,235.00 | 3,397.81 | | 1,162.81 |
| Damage by Dogs | 100.00 | -0- | 100.00 | |
| Town Maintenence | 106,490.00 | 100,048.55 | 6,441.45 | |
| Street Lighting | 1,750.00 | 1,973.84 | | 223.84 |
| Solid Waste Disposal | 24,450.00 | 29,668.63 | | 5,218.63 |
| Health Department | 4,995.00 | 3,978.40 | 1,016.60 | |
| Animal Control | 3,070.00 | 4,067.47 | | 997.47 |
| Home Health Care | 4,500.00 | 4,500.00 | | |
| General Assistance | 30,000.00 | 34,014.91 | | 4,014.91 |

| Title of Appropriation | Appropriations | Expenditures | Unexpended Balances | Deficits |
|---|---|---|---|---|
| Old Age Assistance | 10,000.00 | 2,418.26 | 7,581.74 | |
| Library | 18,313.00 | 19,290.20 | | 977.20 |
| Parks & Recreation | 7,825.00 | 4,213.62 | 3,611.38 | |
| Patriotic Purposes | 170.00 | 134.39 | 35.61 | |
| Conservation Commission | 1,370.00 | 1,150.12 | 219.88 | |
| Principal of Long-Term Notes | 36,915.00 | 36,914.96 | .04 | |
| Interest Expense - Long-Term Notes | 5,909.00 | 5,908.76 | .24 | |
| Interest Expense - Tax Anticipation Notes | 20,000.00 | 17,503.33 | 2;496.67 | |
| FICA, Retirement & Pension Contributions | 18,000.00 | 14,555.81 | 3,444.19 | |
| Insurance | 35,000.00 | 57,652.00 | | 22,652.00 |
| Unemployment Compensation | 1,300.00 | 743.89 | 556.11 | |
| Library Drainage - Article 3 | 5,000.00 | 4,197.00 | 803.00 | |
| Land Purchase - Article 5 | 70,000.00 | -0- | 70,000.00 | |
| Road Construction - Article 7 | 40,000.00 | 40,000.00 | | |
| Park Development - Article 9 | 20,000.00 | 20,000.00 | | |
| Vehicle Purchase - Article 10 | 8,000.00 | 7,969.32 | 30.68 | |
| | $795,423.00 | $749,610.94 | $103,511.42 | $ 57,699.36 |
| | | | $ 57,699.36 | |
| Net Surplus of Appropriation | | | $ 45,812.06 | |

## TOWN OFFICERS SALARIES

| | | | |
|---|---|---|---|
| APPROPRIATION | | | $ 50,328.00 |
| **WAGES:** | | | |
| Stephen N. Robinson, Selectman | | 890.00 | |
| M. Patricia Jewett, Selectman | | 890.00 | |
| Beverly A. Wood | | 701.75 | |
| James R. Toland | | 188.25 | |
| Diane L. Jerry, Town Clerk/Tax Collector | | 13,438.00 | |
| Theresa Rodidoux, Treasurer | | 1,360.00 | |
| Brent Lemire, Fire Chief | | 165.50 | |
| Richard Jerry, Fire Chief | | 44.50 | |
| Rosalyn Calawa, Town Trustee | | 50.75 | |
| David Campbell, Town Trustee | | 10.50 | |
| Bonnie Henderson, Town Trustee | | 44.50 | |
| Margaret Kampe, Town Trustee | | 55.00 | |
| Marion Cason, Checklist Supervisor | | 50.00 | |
| Margaret Kampe, Checklist Supervisor | | 200.00 | |
| Carolyn Leary, Checklist Supervisor | | 200.00 | |
| Victoria Thomas, Checklist Supervisor | | 150.00 | |
| Roland Bergeron, Road Agent | | 210.00 | |
| Roland Bergeron, Building Inspector | | 9,450.00 | |
| Roland Bergeron, Health Officer | | 840.00 | |
| David L. Roberts, Chief of Police | | 13,719.00 | |
| John D. Simmons, Chief of Police | | 4,131.00 | |
| Total Expended | | | $ 46,788.75 |
| Unexpended | | | $ 3,539.25 |

## TOWN OFFICERS EXPENSES

| | | | |
|---|---|---|---|
| APPROPRIATION | | | $ 46,625.00 |
| **WAGES:** | | | |
| Cecile Durocher, Administrative Assistant | 18,343.00 | | |
| Deborah McCormick, Secretary/Clerk | 4,830.39 | 23,173.39 | |

| | | | |
|---|---|---|---|
| **OPERATING EXPENSES:** | | | |
| Selectmen's Expenses | 900.00 | | |
| Administrative Assistant's Expenses | 345.94 | | |
| Town Trustees Expenses | 20.00 | | |
| Dues & Subscriptions | 1,133.62 | | |
| Stamps & Enveploes | 889.60 | | |
| Health Insurance | 700.68 | | |
| Office Supplies | 431.48 | | |
| Recording Fees & Copies | 124.50 | | |
| Secretarial Service | 66.50 | | |
| Equipment Repairs | 186.10 | | |
| Legal Notices & Ads | 347.25 | | |
| Printing | 83.16 | | |
| Police Chief Recruitment Service | 1,029.51 | 6,258.34 | |
| **CONTRACTED SERVICES:** | | | |
| Copier Maintenance Contract | 420.00 | | |
| Town Report | 5,869.95 | | |
| Computer Service | 548.27 | | |
| Assessing | 4,445.00 | | |
| Tax Map Update | 444.95 | | |
| Auditing | 3,600.00 | 15,328.17 | |
| **NEW EQUIPMENT:** | | | |
| Copier | 2,000.00 | | |
| Calculator | 169.00 | | |
| Typewriter | 805.00 | | |
| Table & Chairs | 592.00 | | |
| Liability: Letter & Plan File | 629.00 | 4,195.00 | |
| **PROGRAMS/PROJECTS:** | | | |
| Seminar | | 14.00 | |
| **UTILITIES:** | | | |
| Telephone | | 809.84 | |
| Total Expended | | | $49,778.74 |
| Deficit | | | $ 3,153.74 |

## TOWN CLERK/TAX COLLECTOR EXPENSES

| | | | |
|---|---|---|---|
| APPROPRIATION | | | $ 8,508.00 |
| **WAGES:** | | | |
| Maureen A. Huneke | 1,745.64 | | |
| Marcia J. Webber | 1,551.77 | | |
| JoEllen Bellerive | 165.06 | 3,462.47 | |
| **OPERATING EXPENSES:** | | | |
| Recording Fees | 336.00 | | |
| Stamps & Envelopes | 1,037.31 | | |
| Copies Selectmen's Office | 40.56 | | |
| Office Supplies | 226.43 | | |
| Dues | 32.00 | | |
| Printing | 32.45 | | |
| Equipment Repairs | 177.25 | | |
| Milage | 21.60 | | |
| Advertising | 111.15 | 2,014.75 | |
| **CONTRACTED SERVICES:** | | | |
| Cash Register Maintenance | 211.00 | | |
| Computer Service | 459.90 | 670.90 | |
| **NEW EQUIPMENT:** | | | |
| Typewriter | 805.00 | | |
| File Cabinets & Counters | 1,425.00 | | |
| Liability - Customer Service Counter | 1,550.40 | 3,780.40 | |
| **PROGRAMS/PROJECTS:** | | | |
| Convention | | 21.90 | |
| **UTILITIES:** | | | |
| Telephone | | 897.91 | |
| Total Expended | | | 10,848.33 |
| Deficit | | | $ 2,340.33 |

## TREASURER EXPENSES

| | | | |
|---|---|---|---|
| APPROPRIATION | | | $ 600.00 |
| **OPERATING EXPENSES:** | | | |
| Mileage | | 236.88 | |
| Postage & Envelopes | | 259.51 | |
| Office Supplies | | 43.26 | |
| Total Expenses | | | $ 539.65 |
| Unexpended | | | $ 60.35 |

## BUDGET COMMITTEE

| | | | |
|---|---|---|---|
| APPROPRIATION | | | $ 375.00 |
| **OPERATING EXPENSES:** | | | |
| Office Supplies | | 1.70 | |
| Legal Notices | | 58.14 | |
| Copies Selectmen's Office | | 9.00 | |
| Postage | | 1.40 | |
| Plaques | | 37.80 | |
| Total Expended | | | $ 108.04 |
| Unexpended | | | $ 266.96 |

## ELECTION & REGISTRATION EXPENSES

| | | | |
|---|---|---|---|
| APPROPRIATION | | | $ 1,595.00 |
| **WAGES:** | | | |
| Moderator & Ballot Clerks | | 434.13 | |
| **OPERATING EXPENSES:** | | | |
| Ballots | 183.00 | | |
| Office Supplies | .30 | 183.30 | |
| **CONTRACTED SERVICES:** | | | |
| Computer Service | | 145.30 | |
| Total Expended | | | $ 762.73 |
| Unexpended | | | $ 832.27 |

## CEMETERIES

| | | |
|---|---|---|
| APPROPRIATION | | $ 435.00 |
| Pinecrest Cemetery Association | 200.00 | |
| Hillcrest Cemetery Association | 200.00 | |
| Litchfield Community Church | 35.00 | |
| Total Expended | | $ 435.00 |

## GENERAL GOVERNMENT BUILDINGS

| | | | |
|---|---|---|---|
| APPROPRIATION | | | $ 16,760.00 |
| **WAGES:** | | | |
| Custodian | | 1,194.90 | |
| **OPERATING EXPENSES:** | | | |
| Maintenance Supplies | 356.97 | | |
| Chemicals Filtration System | 70.20 | | |
| Fire Alarm Repairs | 1,793.53 | | |
| Well Pump Replacement - Fire Station | 643.26 | | |
| Stairtread Repairs - Fire Station | 182.00 | | |
| Painting | 39.96 | | |
| Door Repairs - Fire Station | 98.20 | | |
| Water Pump Repairs - Fire Station | 28.00 | | |
| Water Tank Replacement - Fire Station | 436.10 | | |
| Water Filtration System | 3,443.00 | | |
| Electrical Repairs & Improvements | 732.71 | | |
| Electrifying Doors - Fire Station | 366.86 | | |
| Bubbler Repairs | 77.10 | | |
| Liabilities: Restroom Fixtures | 396.00 | | |
| Carpeting | 2,430.00 | | |
| Mowing | 320.00 | | |
| Lease Line - Fire Alarm System | 937.17 | 12,351.06 | |
| **CONTRACTED SERVICES:** | | | |
| Filtration System Maintenance Contract | | 100.00 | |

| | | | | |
|---|---|---|---|---|
| **CONSUMABLES:** | | | | |
| Fuel Oil - Fire Station | | | | 2,097.90 |
| **UTILITIES:** | | | | |
| Electricity & Lights - Town Hall | | 1,327.51 | | |
| Heat - Town Hall | | 2,019.05 | | |
| Electricity & Lights - Fire Station | | 1,558.30 | 4,904.86 | |
| Total Expended | | | | $ 20,648.72 |
| Deficit | | | | $ 3,888.72 |
| **PLANNING & ZONING** | | | | |
| APPROPRIATION | | | | $ 14,321.00 |
| **OPERATING EXPENSES:** | | | | |
| Nashua Regional Planning Commission Dues | | 1,871.00 | | |
| Office Supplies | | 377.47 | | |
| Stamps & Envelopes | | 942.00 | | |
| Tolls & Mileage | | 2.70 | | |
| Notices | | 729.25 | | |
| Recording Fees | | 253.00 | | |
| Printing | | 601.75 | | |
| Secretarial Services | | 27.50 | 4,804.67 | |
| **CONTRACTED SERVICES:** | | | | |
| Consultant Engineer | | 2,260.00 | | |
| Master Plan Update | 6,200.00 | | | |
| Less Master Zoning Fund | -1,526.66 | 4,673.34 | | |
| Ordinance Drafting | | 4,700.00 | | |
| Water Study | | 473.00 | 12,106.34 | |
| **NEW EQUIPMENT:** | | | | |
| Liabilities: File & Easel | | 1,413.00 | | |
| Recording System | | 184.70 | 1,597.70 | |
| **PROGRAMS/PROJECTS:** | | | | |
| Seminars | | | 144.00 | |
| **UTILITIES:** | | | | |
| Telephone | | | 6.44 | |
| Total Expended | | | | 18,659.15 |
| Deficit | | | | $ 4,338.15 |

## ZONING BOARD OF ADJUSTMENT

| | | | |
|---|---|---|---|
| APPROPRIATION | | | $ 875.00 |
| **OPERATING EXPENSES:** | | | |
| Notices | 575.93 | | |
| Stamps & Envelopes | 485.71 | | |
| Secretarial Services | 240.00 | | |
| Office Supplies | 72.47 | | |
| Printing | 84.70 | | |
| Dues & Subscription | 63.00 | 1,521.81 | |
| **NEW EQUIPMENT:** | | | |
| File Cabinet | | 950.00 | |
| **PROGRAMS/PROJECTS:** | | | |
| Seminars | | 35.00 | |
| Total Expended | | | 2,506.81 |
| Deficit | | | $ 1,631.81 |

## LEGAL EXPENSES

| | | | |
|---|---|---|---|
| APPROPRIATION | | | $ 18,000.00 |
| **BOSSIE, KELLY & HODES, P.A.:** | | | |
| Retainer | 9,458.26 | | |
| Title Search - Tax Sale | 490.00 | | |
| Litigation | 12,437.22 | 22,385.48 | |
| **DANIEL D. CREAN:** | | | |
| Litigation | | 729.07 | |
| **RAICHE & CLARK:** | | | |
| Litigation | | 527.50 | |
| Total Expended | | | 23,642.05 |
| Deficit | | | $ 5,642.05 |

## CONTINGENCY FUND

| | | | |
|---|---|---|---|
| APPROPRIATION | | | $ 12,387.00 |
| Pickup Truck - Fire Department | | | 9,987.00 |
| Unexpended | | | $ 2,400.00 |

## POLICE DEPARTMENT

| | | | |
|---|---|---|---|
| APPROPRIATION | | | $121,805.00 |
| **WAGES:** | | | |
| Secretary/Dispatcher | | 11,058.43 | |
| Part-time Secretary/Dispatcher | | 838.38 | |
| Matron | | 67.25 | |
| Full-time Patrolmen | | 33,079.69 | |
| Patrolmen Overtime | | 1,234.71 | |
| Part-time Officers | | 24,153.17 | 70,431.63 |
| **OPERATING EXPENSES:** | | | |
| Health Insurance | | 4,387.50 | |
| Office Supplies | | 862.10 | |
| Cruiser Maintenance | 4,421.67 | | |
| Less Insurance Claim | -473.14 | 3,948.53 | |
| Uniforms & Accessories | | 2,092.05 | |
| Uniform Maintenance | | 453.12 | |
| Dues & Subscriptions | | 335.34 | |
| Stamps | | 150.34 | |
| Copies Selectmen's Office | | 194.14 | |
| Film & Photo Developing | | 110.37 | |
| Radio Repairs & Installation | 612.42 | | |
| Less Motorola Credit | -94.00 | 518.42 | |
| Radar Maintenance | | 156.18 | |
| Equipment Repairs | | 310.19 | |
| Ammunition | | 392.06 | |
| Microfiche Service | | 150.00 | |
| Printing | | 435.50 | |
| Twine | | 4.98 | |
| Vehicle Impoundment | | 75.00 | |
| Flares | | 142.50 | |

| | | | |
|---|---|---|---|
| Pads | 12.08 | | |
| Gun Cleaning Supplies | 35.94 | | |
| Flashlight Batteries | 49.24 | 14,815.58 | |
| **CONTRACTED SERVICES:** | | | |
| Dispatch Service | 20,400.00 | | |
| Radio Communication | 1,278.00 | 21,678.00 | |
| **CONSUMABLES:** | | | |
| Gas | | 10,457.66 | |
| **NEW EQUIPMENT:** | | | |
| Chair | 119.85 | | |
| Auto Cage | 125.00 | | |
| Jumper Cable | 8.88 | 253.73 | |
| **PROGRAMS/PROJECTS:** | | | |
| Education | 55.94 | | |
| Police Recruitment | 202.40 | 258.34 | |
| **UTILITIES:** | | | |
| Telephone | | 4,168.97 | |
| Total Expended | | | 122,063.91 |
| Deficit | | | $ 258.91 |

**FIRE DEPARTMENT**

| | | | |
|---|---|---|---|
| APPROPRIATION | | | $ 27,342.00 |
| **WAGES:** | | | |
| Firemen | | 7,432.04 | |
| **OPERATING EXPENSES:** | | | |
| Fire Chief's Expenses | 420.00 | | |
| Mileage | 102.53 | | |
| Dues & Subscriptions | 209.45 | | |
| Office Supplies | 345.74 | | |
| Stamps | 6.56 | | |

| | | |
|---|---|---|
| Truck Maintenance | 4,546.28 | |
| Radio Inspections & Repairs | 1,281.70 | |
| Equipment Repairs | 773.91 | |
| Provisions | 14.00 | |
| Building Maintenance Supplies | 92.93 | |
| Printing | 290.68 | |
| Minor Apparatus | 174.94 | |
| Scott Pak Repairs | 269.36 | |
| Air Tank Refills | 62.70 | |
| Medical Supplies | 249.30 | 8,840.08 |
| **CONTRACTED SERVICES:** | | |
| Dispatch Service | 500.00 | |
| Scott Air Pak Maintenance Contract | 76.00 | 576.00 |
| **CONSUMABLES:** | | |
| Gas | | 960.60 |
| **NEW EQUIPMENT:** | | |
| Helmet & Accessories | 167.00 | |
| Coats | 530.57 | |
| Gloves | 136.65 | |
| Hose | 3,630.00 | |
| Nozzles & End Caps | 761.31 | |
| Spanner Holder | 86.32 | |
| Used Car Radio, Light Bar, Siren, Speaker, Strobe Light and Portable Radio | 1,500.00 | |
| Radio Adapter | 501.00 | |
| Generator | 898.06 | |
| Typewriter | 200.00 | |
| Socket Set | 177.75 | |
| Wall Map | 177.00 | |
| Auto Plates | 64.89 | 8,830.55 |

| | | | |
|---|---|---|---|
| **PROGRAMS/PROJECTS:** | | | |
| Training Courses | | 361.50 | |
| **UTILITIES:** | | | |
| Telephone | | 1,540.02 | |
| Total Expended | | | 28,540.79 |
| Deficit | | | $ 1,198.79 |
| **CIVIL DEFENSE** | | | |
| APPROPRIATION | | | $ 75.00 |
| Unexpended | | | $ 75.00 |
| **BUILDING DEPARTMENT** | | | |
| APPROPRIATION | | | $ 2,235.00 |
| **OPERATING EXPENSES:** | | | |
| Vehicle Maintenance | 356.82 | | |
| Stamps | 4.53 | | |
| Office Supplies | 156.87 | | |
| Printing | 318.50 | | |
| Film | 103.80 | | |
| Dues, Licenses & Subscriptions | 274.00 | | |
| Code Books | 86.44 | | |
| Vehicle Rental | 232.50 | | |
| Radio Removal & Installation | 206.83 | 1,740.29 | |
| **CONTRACTED SERVICES:** | | | |
| Radio & Pager Maintenance Contract | | 103.00 | |
| **CONSUMABLES:** | | | |
| Gas | | 528.25 | |
| **NEW EQUIPMENT:** | | | |
| Liability - Plan File | | 408.00 | |
| **PROGRAMS/PROJECTS:** | | | |
| Seminar & Convention | | 199.11 | |
| **UTILITIES:** | | | |
| Telephone | | 419.16 | |
| Total Expended | | | 3,397.81 |
| Deficit | | | $ 1,162.81 |

## DAMAGE BY DOGS

| | | | |
|---|---|---|---|
| APPROPRIATION | | | $ 100.00 |
| Unexpended | | | $ 100.00 |

## TOWN ROAD MAINTENANCE

| | | | |
|---|---|---|---|
| APPROPRIATION | | | $106,490.00 |
| **WAGES:** | | 5,400.51 | |
| OPERATING EXPENSES: | | | |
| Road Tolls | 5.50 | | |
| Salt | 27,220.13 | | |
| Sand & Gravel | 539.16 | | |
| Asphalt & Cold Patch | 2,779.82 | | |
| Plow & Spreader Repairs | 8,212.08 | | |
| Advertising | 244.08 | | |
| Stamps | 4.13 | | |
| Office Supplies | 7.40 | | |
| Signs, Posts & Caps | 3,586.37 | | |
| Supplies | 528.60 | | |
| Prints | 91.48 | | |
| Vehicle Maintenance | 411.98 | | |
| Equipment Repairs | 20.60 | | |
| Road Projects | 3,068.90 | | |
| Vehicle Rental | 1,555.00 | | |
| Pavement Marking | 1,366.27 | | |
| Dues | 5.00 | | |
| Roadside Cleanup | 16.49 | | |
| Mowing | 841.40 | 50,504.39 | |
| **CONTRACTED SERVICES:** | | | |
| Equipment Hire | 27,540.50 | | |
| Consultant Engineer | 9,559.18 | | |
| Radio & Pager Maintenance Contract | 63.25 | 37,162.93 | |
| **CONSUMABLES:** | | | |
| Gas | | 894.89 | |

| | | | |
|---|---|---|---|
| **NEW EQUIPMENT:** | | | |
| Improvements Storage Area | 1,854.60 | | |
| Traffic Cones | 61.80 | | |
| Drill | 122.68 | | |
| Salt Pad Construction | 3,494.00 | 5,533.08 | |
| **PROGRAMS/PROJECTS:** | | | |
| Seminar | | 59.88 | |
| **UTILITIES:** | | | |
| Telephone | 342.75 | | |
| Electricity - Salt Shed | 150.12 | 492.87 | |
| Total Expended | | | 100,048.55 |
| Unexpended | | | $ 6,441.45 |

**STREET LIGHTING**

| | |
|---|---|
| APPROPRIATION | $ 1,750.00 |
| Public Service Company | 1,973.84 |
| Deficit | 223.84 |

**SOLID WASTE DISPOSAL**

| | | | |
|---|---|---|---|
| APPROPRIATION | | | $ 24,450.00 |
| **WAGES:** | | | |
| Operator | 6,417.40 | | |
| Assistant Operator | 6,039.00 | 12,456.40 | |
| **OPERATING EXPENSES:** | | | |
| Bulldozing, Gravel & Fill | 5,198.86 | | |
| Supplies | 29.80 | | |
| Facility Maintenance | 447.79 | | |
| Equipment Maintenance | 3,785.56 | | |
| Loader Rental | 80.00 | | |
| Transportation Charges - Tin Removal | 600.00 | 10,142.01 | |
| **CONSUMABLES:** | | | |
| Fuel Oil | | 2,797.30 | |

| | | | |
|---|---|---|---|
| **UTILITIES:** | | | |
| Electricity | 3,907.93 | | |
| Telephone | 364.99 | 4,272.92 | |
| Total Expended | | | 29,668.63 |
| Deficit | | | $ 5,218.63 |
| **HEALTH DEPARTMENT** | | | |
| APPROPRIATION | | | $ 4,995.00 |
| **OPERATING EXPENSES:** | | | |
| Stamps | 15.00 | | |
| Office Supplies | 74.35 | | |
| Film | 138.40 | | |
| Dues | 10.00 | | |
| Vehicle Maintenance | 47.02 | | |
| Vehicle Rental | 162.50 | 447.27 | |
| **CONTRACTED SERVICES:** | | | |
| Consultant Engineer | 110.70 | | |
| Ambulance Service | 2,212.00 | | |
| Nashua Community Service | 500.00 | | |
| Radio & Pager Maintenance Contract | 25.00 | 2,847.70 | |
| **CONSUMABLES:** | | | |
| Gas | | 125.76 | |
| **PROGRAMS/PROJECTS:** | | | |
| Conference | | 175.00 | |
| **UTILITIES:** | | | |
| Telephone | | 382.67 | |
| Total Expended | | | 3,978.40 |
| Unexpended | | | $ 1,016.60 |
| **ANIMAL CONTROL** | | | |
| APPROPRIATION | | | $ 3,070.00 |
| **WAGES:** | | 985.88 | |

| | | | |
|---|---|---|---|
| **OPERATING EXPENSES:** | | | |
| Mileage | 312.30 | | |
| Dues | 15.00 | | |
| Office Supplies | 13.50 | | |
| Maintenance Supplies | 4.99 | | |
| Nashua Humane Society | 355.00 | 700.79 | |
| **NEW EQUIPMENT:** | | | |
| File Cabinet | 187.00 | | |
| Liabilities: Desk | 195.00 | | |
| Pole & Cage | 204.00 | | |
| Exhaust System - Kennel | 1,554.80 | 2,140.80 | |
| **PROGRAMS/PROJECTS:** | | | |
| Seminar | | 240.00 | |
| Total Expended | | | 4,067.47 |
| Deficit | | | $ 997.47 |
| **HOME HEALTH CARE** | | | |
| APPROPRIATION | | | $ 4,500.00 |
| Merrimack Home Health Care Association | | | $ 4,500.00 |
| **GENERAL ASSISTANCE** | | | |
| APPROPRIATION | | | $ 30,000.00 |
| Housing | | 1,377.80 | |
| Groceries | | 390.99 | |
| Residential & Educational Care | 13,779.67 | | |
| Less School District Reimbursement | -6,496.76 | 7,282.91 | |
| Utilities | | 166.80 | |
| APTD Supplement | | 149.00 | |
| Family Counseling | | 2,084.80 | |
| Medical Expenses including Hospitalization | | 22,307.04 | |
| Fuel Oil | 285.57 | | |
| Less Recepient Reimbursement | -30.00 | 255.57 | |
| Total Expended | | | 34,014.91 |
| Deficit | | | $ 4,014.91 |

## OLD AGE ASSISTANCE

| | | | |
|---|---|---|---|
| APPROPRIATION | | | $ 10,000.00 |
| Treasurer, State of N.H. | | | 2,418.26 |
| Unexpended | | | $ 7,581.74 |

## LIBRARY

| | | | |
|---|---|---|---|
| APPROPRIATION | | | $ 18,313.00 |
| **WAGES:** | | | |
| Librarian | 6,328.00 | | |
| Assistant Librarian | 2,697.25 | | |
| Custodian | 1,233.00 | 10,258.25 | |
| **OPERATING EXPENSES:** | | | |
| Equipment Maintenance | 224.00 | | |
| Library Supplies | 428.43 | | |
| Janitorial Supplies | | | |
| Mileage | 117.25 | | |
| Postage | 27.25 | 850.93 | |
| **CONSUMABLES:** | | | |
| Fuel Oil | | 1,227.80 | |
| **NEW EQUIPMENT:** | | | |
| Books | | 5,504.14 | |
| **PROGRAMS/PROJECTS:** | | | |
| Education | 120.00 | | |
| Story Hour | 85.86 | 205.86 | |
| **UTILITIES:** | | | |
| Telephone | 391.02 | | |
| Electricity | 852.20 | 1,243.22 | |
| Total Expended | | | 19,290.20 |
| Deficit | | | $ 977.20 |

## PARKS & RECREATION

| | | | |
|---|---|---|---|
| APPROPRIATION | | | $ 7,825.00 |
| **OPERATING EXPENSES:** | | | |
| Office Supplies | 2.52 | | |
| Field Maintenance | 1,706.18 | 1,708.70 | |
| **NEW EQUIPMENT:** | | | |
| Slide and Merry-Go-Round | | 892.30 | |
| **PROGRAMS/PROJECTS:** | | | |
| Babe Ruth League | 390.50 | | |
| Jr./Sr. Softball | 483.30 | | |
| Soccer | 602.09 | | |
| Halloween Party | 103.37 | 1,579.26 | |
| **UTILITIES:** | | | |
| Electricity | | 33.36 | |
| Total Expended | | | 4,213.62 |
| Unexpended | | | $ 3,611.38 |

## PATRIOTIC PURPOSES

| | | | |
|---|---|---|---|
| APPROPRIATION | | | $ 170.00 |
| **OPERATING EXPENSES:** | | | |
| Wreaths | | 50.00 | |
| Flags | | 35.76 | |
| Plants | | 48.63 | |
| Total Expended | | | 134.39 |
| Unexpended | | | $ 35.61 |

## CONSERVATION

| | | | |
|---|---|---|---|
| APPROPRIATION | | | $ 1,370.00 |
| **OPERATING EXPENSES:** | | | |
| Dues | | 119.00 | |
| **CONTRACTED SERVICES:** | | | |
| Sanctuary Lease | | 1.00 | |

| | | | | |
|---|---|---|---|---|
| **PROGRAMS/PROJECTS:** | | | | |
| Annual Meeting | | 49.00 | | |
| Youth Fishing Derby | 507.56 | | | |
| Less Proceeds | -137.00 | 370.56 | | |
| Conservation Camp | | 110.00 | 529.56 | |
| **NEW EQUIPMENT:** | | | | |
| Conservation Fund | | | 500.00 | |
| **UTILITIES:** | | | | |
| Telephone | | | .56 | |
| Total Expended | | | | 1,150.12 |
| Unexpended | | | | $ 219.88 |

**PRINCIPAL - LONG TERM NOTES**

| | | | | |
|---|---|---|---|---|
| APPROPRIATION | | | | $ 36,915.00 |
| Fire Truck Loan (Final Payment) | | | 9,714.96 | |
| Incinerator Loan | | | 27,200.00 | |
| Total Expended | | | | 36,914.96 |
| Unexpended | | | | $ .04 |

**INTEREST - LONG TERM NOTES**

| | | | | |
|---|---|---|---|---|
| APPROPRIATION | | | | $ 5,909.00 |
| Fire Truck Loan | | | 740.76 | |
| Incinerator Loan | | | 5,168.00 | |
| Total Expended | | | | 5,908.76 |
| Unexpended | | | | $ .24 |

**INTEREST - TAX ANTICIPATION NOTES**

| | | | | |
|---|---|---|---|---|
| APPROPRIATION | | | | $ 20,000.00 |
| Amoskeag National Bank & Trust Co. | | | | 17,503.33 |
| Unexpended | | | | $ 2,496.67 |

## FICA, RETIREMENT & PENSION CONTRIBUTIONS

| | | | |
|---|---|---|---|
| APPROPRIATION | | | $ 18,000.00 |
| FICA Contributions: | | | |
| Administrative Costs | 19.40 | | |
| Town Share | 7,979.44 | 7,998.84 | |
| Retirement: | | | |
| Town Share - Police Chief & Patrolmen | 6,014.91 | | |
| Town Share - Administrative Assistant and Secretary-Dispatcher | 542.06 | 6,556.97 | |
| Total Expended | | | 14,555.81 |
| Unexpended | | | $ 3,444.19 |

## INSURANCE

| | | |
|---|---|---|
| APPROPRIATION | | $ 35,000.00 |
| Surety Bonds | 584.00 | |
| Property Floater | 10,749.00 | |
| Workmen's Compensation | 18,001.00 | |
| Umbrella Coverage | 4,200.00 | |
| Police Officials | 3,737.00 | |
| Public Officials | 4,110.00 | |
| Auto Fleet | 15,919.00 | |
| Boiler & Machinery | 352.00 | |
| Total Expended | | 57,652.00 |
| Deficit | | $ 22,652.00 |

## UNEMPLOYMENT COMPENSATION

| | | |
|---|---|---|
| APPROPRIATION | | $ 1,300.00 |
| Payments - N.H. Municipal Unemployment Compensation Fund | 788.69 | |
| Less Credit in Transit | -44.80 | |
| Total Expended | | 743.89 |
| Unexpended | | $ 556.11 |

## WARRANT ARTICLE 3 - LIBRARY DRAINAGE

| | | | |
|---|---|---|---|
| APPROPRIATION | | | $ 5,000.00 |
| Engineering Fees | | 1,017.20 | |
| Bid Notices | | 159.80 | |
| Contract Price - Middlesex Paving, Inc | 6,820.00 | | |
| Less Payments - Library Trust Funds | -3,800.00 | 3,020.00 | |
| Total Expended | | | 4,197.00 |
| Unexpended | | | $ 803.00 |

## WARRANT ARTICLE 5 - LAND PURCHASE

| | |
|---|---|
| APPROPRIATION | $ 70,000.00 |
| Unexpended | $ 70,000.00 |

## WARRANT ARTICLE 7 - ROAD CONSTRUCTION

| | |
|---|---|
| APPROPRIATION | $ 40,000.00 |
| 1985 Road Construction Reserve Fund | $ 40,000.00 |

## WARRANT ARTICLE 9 - PARK DEVELOPMENT

| | | |
|---|---|---|
| APPROPRIATION | | $ 20,000.00 |
| Soccer Goal & Net | 1,450.00 | |
| Fencing | 453.89 | |
| Generator, Chipper & Trencher Rental | 663.47 | |
| Inground Irrigation System | 6,226.88 | |
| Electrical Service - Gym Building | 479.97 | |
| Field Preparation | 322.14 | |
| Picnic Table Pads & Frames | 1,095.00 | |
| Liabilities: Emergency Doors | 2,489.00 | |
| Pond Study | 3,500.00 | |
| 1985 Park Development Reserve Fund | 3,319.65 | |
| Total Expended | | $ 20,000.00 |

## WARRANT ARTICLE 10 - VEHICLE PURCHASE

| | |
|---|---|
| APPROPRIATION | $ 8,000.00 |
| Alexander Chrysler | 7,969.32 |
| Unexpended | $ 30.68 |

## 1983 & 1984 LIABILITIES

| | | | |
|---|---|---|---|
| Road Maintenance: | | | |
| DiPrete, Marchionda & Assoc. | 5,200.00 | | |
| Soucy Electric | 545.00 | | |
| Morris Outfitters, Inc. | 543.00 | 6,288.00 | |
| General Government Buildings: | | | |
| Manchester Door Company | 4,352.00 | | |
| Soucy Electric | 283.61 | 4,635.61 | |
| Solid Waste Disposal: | | | |
| Newtec | 6,820.00 | | |
| Manchester Door Company | 607.00 | | |
| Soucy Electric | 353.00 | 7,780.00 | |
| Amimal Control: | | | |
| Soucy Electric | | 2,068.88 | |
| Building Department: | | | |
| Tom-Ray Office Supply | 13.17 | | |
| One Stop Auto Parts | 3.79 | 16.96 | |
| Street Lighting: | | | |
| Public ServiceCompany | | 128.40 | |
| Town Officers Expenses: | | | |
| Morris Office Outfitters, Inc. | 996.00 | | |
| Lino Torres, Jr. | 500.00 | 1,496.00 | |
| Planning & Zoning: | | | |
| Nashua Regional Planning Commission | | 1,216.56 | |
| Total 1983 & 1984 Liabilities | | | $ 23,630.41 |

## PAYMENTS TO SCHOOL DISTRICT

| | | |
|---|---|---|
| 1984-1985 Liability | | $1,338,822.00 |
| 1985-1986 Appropriation | $2,336,191.00 | |
| Litchfield School District | -900,000.00 | |
| Balance Due District | | $1,436,191.00 |

## COUNTY TAX

| | | |
|---|---|---|
| Hillsborough County Treasurer | | $175,041.00 |

## PAYMENTS TO STATE

| | | |
|---|---|---|
| N.H. State Treasurer: | | |
| Marriage License Fees | 390.00 | |
| Dog Licenses | 268.00 | |
| Total Payments | | $ 658.00 |

## TAXES BOUGHT BY TOWN

| | |
|---|---|
| Diane L. Jerry, Tax Collector | $ 75,510.84 |

## TAX ANTICIPATION NOTE

| | |
|---|---|
| Amoskeag National Bank | $600,000.00 |

## DISCOUNTS, ABATEMENTS & REFUNDS

| | | |
|---|---|---|
| Refund - Property Tax Overpayments | 1,085.03 | |
| Refund - Resident Tax & Penalty Overpayments | 225.00 | |
| Refund - Property Tax Interest Overpayments | 544.52 | |
| Refund - Motor Vehicle Registration Overpayments | 429.00 | |
| Refund - Redemption Overpayments | 204.51 | |
| Refund - Costs Overpayments | 6.92 | |
| Property Tax Abatement | 555.25 | |
| Replacement Check | 171.66 | |
| Total Payments | | $ 3,221.89 |

## PETTY CASH FUND ACCOUNTS

**Administrative Assistant**

| | | | |
|---|---|---|---|
| Cash on Hand 12/31/84 | | | $ 100.00 |
| Receipts from General Fund | | | 810.01 |
| Funds Available | | | $ 910.01 |
| Disbursements: | | | |
| Selectmen Office - Postage | | 23.10 | |
| Police Department - Postage | | .34 | |
| Planning Board - Postage | | 299.87 | |
| Zoning Board of Adjustment - Postage | 485.71 | | |
| Zoning Board of Adjustment - Office Supplies | .99 | 486.70 | |
| Total Departmental Charges | | | 810.01 |
| Cash on Hand 12/31/85 | | | $ 100.00 |

**Zoning Board of Adjustment - Maureen Sheehan, Clerk**

| | |
|---|---|
| Cash on Hand 12/31/85 (1984 Fund Balance) | $ 50.00 |

**Town Clerk/Tax Collector**

| | |
|---|---|
| Cash on Hand 12/31/85 (1983 Fund Balance) | $ 100.00 |

## EX-EMPLOYEE HEALTH INSURANCE PREMIUMS

| | |
|---|---|
| Matthew Thornton Health Plan (Reimbursed by Former Employee) | $ 333.30 |

## COURT WITNESS FEES

| | |
|---|---|
| Receipts: Nashua District Court | $ 948.88 |
| Payments: Police Officers | $ 948.88 |

## CONSULTANT FEES - ENGINEERING ESCROW FUND FEES

| | |
|---|---|
| Robert A. Perreault, Jr. | $ 3,883.00 |
| Nashua Regional Planning Commission | 406.00 |
| Normandeau Associates, Inc. | 1,013.50 |
| DiPrete Marchionda Associates | 1,195.00 |
| Whitman & Howard, Inc. | 3,397.84 |
| Miller Engineering | 1,165.40 |
| Replacement Check (Litchfield Properties) | 3,000.00 |
| Total Reimbursable Fees | $ 14,060.74 |

## SPECIAL POLICE DUTY

| | | |
|---|---|---|
| Receipts: | | |
| Litchfield Drive-In-Theater | 7,192.00 | |
| Rodonis Farm | 299.00 | |
| New England Telephone | 327.75 | |
| Southern N.H. Water Company | 1,742.25 | |
| Public Service Company | 69.00 | |
| Chase Brook Assoc. | 488.75 | |
| Booster Club | 51.75 | |
| S.T.O.P. | 92.00 | |
| Litchfield Firefighters Assoc. | 46.00 | |
| Total Receipts | | $ 10,308.50 |
| Payments - Police Officers | | 9,094.50 |
| Town Retainer for Employees Benefits and Administrative Costs | | $ 1,214.00 |

## 250th ANNIVERSARY CELEBRATION FUND

| | | |
|---|---|---|
| Balance - December 31,1984 | | $ 2,513.09 |
| Interest Earned | | 70.33 |
| Total Funds Available | | $ 2,583.42 |
| Withdrawals: | | |
| Quilt Cabinet & Accessories | 417.70 | |
| Desk Seal - Town Clerk/Tax Collector | 227.50 | |
| Framing | 117.95 | |
| Town Trustees Fund - Warrant Article 8 | 1,000.00 | 1,763.15 |
| Fund Balance 12/31/85 (Reserved for Historical Marker and Footbridge Replacement) | | $ 820.27 |

## HIGHWAY BLOCK GRANT AID FUND

| | | |
|---|---|---|
| Balance - December 31,1984 | | $ 13,221.68 |
| Receipts: | | |
| State of New Hampshire | 49,913.90 | |
| Interest Earned | 1,205.61 | 51,119.51 |
| Total Funds Available | | 64,341.19 |
| Withdrawal: | | |
| Warrant Article 7 - (1985 Road Construction Reserve Fund) | | 20,000.00 |
| Fund Balance 12/31/85 | | $ 44,341.19 |

## MASTER ZONING PLAN

| | | | |
|---|---|---|---|
| Balance - December 31,1985 | | | $ 1,453.19 |
| Interest Earned | | | 73.47 |
| Total Funds Available | | | $ 1,526.66 |
| Withdrawal: | | | |
| Master Plan Update | | | $ 1,526.66 |

## DOG KENNEL FUND

| | | | |
|---|---|---|---|
| Balance - December 31, 1984 | | | $ 7,025.32 |
| Interest Earned | | | 379.88 |
| Donation | | | 10.00 |
| Total Funds Available | | | $ 7,415.20 |
| Withdrawals: | | | |
| Building Materials | | 1,875.97 | |
| Electrical Service | | 216.92 | |
| Carpentry | | 1,550.00 | |
| Masonry Partitions | | 700.00 | |
| Fencing - Penny Fence | 2,610.00 | | |
| Credit in Transit - Penny Fence | 1,599.20 | 1,010.80 | 5,353.69 |
| Fund Balance 12/31/85 | | | $ 2,061.51 |

## EDWARD J. ROY MEMORIAL PARK FUND

| | | |
|---|---|---|
| Balance - December 31, 1984 | | $ 34,767.11 |
| Interest Earned | | 1,104.14 |
| Total Funds Available | | $ 35,871.25 |
| Withdrawals: | | |
| Survey | 110.00 | |
| Development Plan | 5,500.00 | |
| Roof Replacement | 29,107.00 | |
| Fencing | 1,154.25 | |
| Total Withdrawals | | $ 35,871.25 |

## ASH HOLDING FACILITY

| | | |
|---|---|---|
| Balance - December 31, 1984 | | $ 10,018.35 |
| Interest Earned | | 563.00 |
| Total Funds Available | | $ 10,581.35 |
| Withdrawal: | | |
| Ash Test | | 2,150.00 |
| Balance 12/31/85 | | $ 8,431.35 |

## AMSTERDAM-ROTTERDAM ROAD FUND

| | | |
|---|---|---|
| Balance - December 31, 1984 | | $ 1,204.08 |
| Interest Earned | | 63.39 |
| Total Funds Available | | $ 1,267.47 |
| Withdrawals: | | |
| M.J. Grainger - Bounds Set | 125.00 | |
| Tate Brothers Paving - Shoulder Work | 900.00 | 1,025.00 |
| Fund Balance 12/31/85 | | $ 242.47 |

# REPORT OF THE TRUST FUNDS OF THE TOWN OF LITCHFIELD ON DECEMBER 31, 1985

| Date of Creation | Name of Trust Fund | Purpose of Trust Fund | How Invested | Prin. Balance Beg. of Year | Prin. Gains/ Losses | Prin. Balance End of Year | Income Balance Beg. of Year | Income During Year | Income Expended During Year | Income Balance End of Year |
|---|---|---|---|---|---|---|---|---|---|---|
| 1938 | Mary Marsh | Maint. Cem. Lots | | 109.63 | -0- | 109.63 | 171.61 | 39.78 | 7.50 | 203.89 |
| 1945 | Alphonse Powers | " | " | 110.18 | -0- | 110.18 | 181.87 | 41.99 | 7.50 | 216.36 |
| 1946 | Selah Bixby | " | " | 1,680.00 | -0- | 1,680.00 | 4,447.70 | 972.46 | 37.50 | 5,382.66 |
| 1959 | Matthew Campbell | " | " | 108.84 | -0- | 108.84 | 151.10 | 35.36 | 7.50 | 178.96 |
| 1962 | George Richardson | " | " | 108.68 | -0- | 108.68 | 140.84 | 33.16 | 7.50 | 166.50 |
| 1969 | Warren Goodspeed | " | " | 3,988.47 | -0- | 3,988.47 | 4,855.93 | 1,052.02 | 15.00 | 5,892.95 |
| 1965 | Mark Campbell | " | " | 109.23 | -0- | 109.23 | 151.10 | 35.36 | 7.50 | 178.96 |
| **Pinecrest Totals** | | | | 6,215.03 | | 6,215.03 | 10,100.15 | 2,210.13 | 90.00 | 12,220.28 |
| 1926 | Charles Parker | Maint. Cem. Lots | | 103.18 | -0- | 103.18 | 169.15 | 39.78 | 24.00 | 184.93 |
| 1944 | Zoe Whittemore | " | " | 110.02 | -0- | 110.02 | 163.52 | 38.46 | 24.00 | 177.98 |
| 1952 | J.A. Corning G. Watts | " | " | 109.55 | -0- | 109.55 | 146.60 | 34.38 | 24.00 | 157.08 |
| 1952 | Franklin E. Bancroft | " | " | 236.00 | -0- | 236.00 | 338.30 | 79.56 | 24.00 | 393.86 |
| 1956 | E.L.Schneider | " | " | 109.86 | -0- | 109.86 | 152.22 | 35.80 | 24.00 | 164.02 |
| 1960 | Charles Leach | " | " | 108.84 | -0- | 108.84 | 129.68 | 30.50 | 24.00 | 136.18 |
| 1965 | D & W McQuesten | " | " | 108.99 | -0- | 108.99 | 138.14 | 32.49 | 24.00 | 146.63 |
| 1965 | J & C McQuesten | " | " | 108.52 | -0- | 108.52 | 135.32 | 31.83 | 24.00 | 143.15 |
| 1966 | Herbert C. Leach | " | " | 108.44 | -0- | 108.44 | 121.22 | 28.51 | 24.00 | 125.73 |
| 1967 | B & P Souriolle | " | " | 108.28 | -0- | 108.28 | 121.22 | 28.51 | 24.00 | 125.73 |
| 1967 | Wm. G. Locke | " | " | 216.57 | -0- | 216.57 | 301.65 | 70.95 | 24.00 | 348.60 |
| 1970 | H. Hopwood | " | " | 300.00 | -0- | 300.00 | 397.50 | 93.49 | 24.00 | 466.99 |
| 1978 | Raymond Staples | " | " | 500.00 | -0- | 500.00 | 504.63 | 118.69 | 24.00 | 599.32 |
| **Hillcrest Totals** | | | | 2,228.25 | -0- | 2,228.25 | 2,819.15 | 663.05 | 312.00 | 3,170.20 |

| Date of Creation | Name of Trust Fund | Purpose of Trust Fund | How Invested | Prin. Balance Beg. of Year | Prin. Gains/ Losses | Prin. Balance End of Year | Income Balance Beg. of Year | Income During Year | Income Expended During Year | Income Balance End of Year |
|---|---|---|---|---|---|---|---|---|---|---|
| | **LIBRARY TRUST FUNDS** | | | | | | | | | |
| 1922 | Aaron Cutler Memorial Fund | Maint. of Library | Stocks/Savings Accts. | 24,710.50 | -0- | 24,710.50 | 1,094.22 | 5,416.22 | 2,964.82 | 3,545.62 |
| 1946 | Selah Bixby | Library Use | Savings Account | 111.68 | -0- | 111.68 | 231.22 | 16.96 | - | 248.18 |
| 1947 | John Kennard | Library Books | Savings Account | 546.77 | -0- | 546.77 | 247.50 | 39.09 | - | 286.59 |
| 1968 | Robert Chase | Library Books | Savings Accounts | 179.82 | -0- | 179.82 | 1,645.22 | 63.15 | 800.00 | 908.37 |
| 1973 | Chase-Cutler | Maint. of Library | Stocks/Savings | 5,190.00 | -0- | 5,190.00 | 1,433.67 | 364.92 | 1,500.00 | 298.59 |
| 1977 | Cutler Inv. | Income for Library | C.D. | 8,781.06 | -0- | 8,781.06 | 4,363.05 | 1,393.47 | 3186.02 | 2,570.50 |
| 1980 | Chas. Zylonis Mem. Fund | Books, Periodicals-Lithuanian Culture | C.D. | 25,138.39 | -0- | 25,138.39 | 302.55 | 86.49 | - | 389.04 |
| 1980 | Chas Zylonis Mem. Fund | Inv. Acct. | Savings Account | - | -0- | - | 12,685.69 | 3,215.66 | 35.18 | 15,866.17 |
| **TOTAL LIBRARY FUNDS** | | | | 64,658.22 | | 64,658.22 | 22,003.12 | 10,595.96 | 8,486.02 | 24,113.06 |
| | **CAPITAL RESERVE FUNDS** | | | | | | | | | |
| 1967 | Snow Plow Fund | Purch. Snow Plow | Savings | 4,038.60 | -0- | 4,038.60 | 2,664.71 | 384.41 | - | 3,049.12 |
| 1973 | Police Crusier | Pur. Police Cruiser | Savings | - | -0- | - | 895.23 | 51.35 | - | 946.58 |
| 1985 | Celebration Fund | | Savings | 1,000.00 | -0- | 1,000.00 | - | 33.49 | - | 33.49 |
| **TOTAL CAPITAL RESERVE FUNDS** | | | | 5,038.60 | -0- | 5,038.60 | 3,559.94 | 469.25 | - | 4,029.19 |
| **TOTALS** | | | | 78,140.10 | | 78,140.10 | 38,482.36 | 13,938.39 | 8,888.02 | 43,532.73 |

## VALUE OF STOCKS IN BANK EAST VAULT

## AARON CUTLER AND CHASE CUTLER LIBRARY FUNDS

### December 31, 1985

| No. of Shares | Title | Principal | Income 1985 | Market Value |
|---|---|---|---|---|
| 37 | Ameritech | | 238.65 | 3,940.50 |
| 37 | Bell Atlantic | | 247.90 | 3,940.50 |
| 111 | Bell South | | 305.25 | 5,439.00 |
| 37 | Nynex | | 233.10 | 3,616.75 |
| 37 | Pacific Telesis Group | | 208.68 | 3,131.93 |
| 37 | Southwestern Bell Corp. | | 218.30 | 3,163.50 |
| 37 | U. S. West | | 208.68 | 3,293.00 |
| 371 | AT&T Common | 17,965.50 | 445.20 | 9,275.00 |
| 100 | AT&T Pref. (3.64) | 5,190.00 | 364.00 | 4,162.50 |
| ($400) | AT&T Deb. (8.75) | 400.00 | 35.00 | 365.50 |
| 32 | Amstar Pref. | 1,080.00 | 21.76 | 196.00 |
| ($800) | Amstar Deb. (5.5) | 800.00 | 21.20 | 598.00 |
| 85 | Public Service Co. of N.H. | | | 711.88 |
| 200 | Public Service Co. of N.H. | 4,465.00 | | 1,675.00 |
| | | 29,900.50 | 2,547.72 | 43,509.06 |

## AUDITORS REPORT

### February 10, 1986

Please be advised that the audit for the year ended December 31, 1985 is in process at this writing. After the examination has been completed, we will review the financial statements and commentary letter with the Board of Selectmen

It is not anticipated that our reports will be available for publication in this year's annual report. Therefore, publication will be required in next year's annual report as required by RSA 71-A:19 III.

Resprctfully submitted,

Carey, Vachon & Clukay

## AUDITOR'S REPORT

February 13, 1985

To the Board of Selectmen
Town of Litchfield, New Hampshire

As part of our examination of the financial statements of the Town of Litchfield, New Hampshire for the year ended December 31, 1984, we made a study and evaluation of the Town's system of internal accounting control to the extent we considered necessary to evaluate the system as required by generally accepted governmental auditing standards. Under these standards, the purpose of such an evaluation is to establish a basis for reliance on the system of internal accounting control in determining the nature, timing, and extent of other auditing procedures that are necessary for expressing an opinion on the financial statements and to assist the auditor in planning and performing his examination of the financial statements.

The establishment and maintenance of a system of internal accounting control is an important responsibility of Town Officials. The objective of internal accounting control is to provide a reasonable, but not absolute, assurance as to the safeguarding of assets against loss from unauthorized use or disposition and the reliability of financial records for preparing financial statements and maintaining accountability for assets. The concept of reasonable assurance recognizes that the evaluation of these factors necessarily requires estimates and judgments by Town Officials.

There are inherent limitations that should be recognized in considering the potential effectiveness of any system of internal accounting control. In the performance of most control procedures, errors can result from misunderstanding of instructions, mistakes of judgment, carelessness, or other personal factors. Control procedures whose effectiveness depends upon segregation of duties can be circumvented by collusion. Similarly, control procedures can be circumvented intentionally either with respect to the execution and recording of transactions or with respect to the estimates and judgments required in the preparation of the financial statements. Further, projection of any evaluation of internal accounting control to future periods is subject to the risk that the procedures may become inadequate because of changes in conditions and the degree of compliance with the procedures may deteriorate.

The study and evaluation previously described was made primarily for

the purpose of performing an examination in accordance with generally accepted governmental auditing standards. It would not necessarily disclose all weaknesses in the system because it was based on selective tests of the accounting records and related data.

A letter of this type is critical by nature. We have found many examples of good business management practices in our review of the Town's systems. We wish to express our appreciation for the cooperation we received from Town Officials and employees.

Very truly yours,
Carey, Vachon & Clukay

## AUDIT TRAIL

**Tax Collections:**

We found it extremely difficult to trace payments from the tax warrant to the daily transactions records as the Tax Collector's Office does not maintain a formalized cash receipts journal and duplicate copies of tax bills are filed alphabetically and not by payment date.

Our examination disclosed different posting dates for amounts listed on the warrant and daily transactions records on several instances. While we understand that during the heavy collection period it is difficult to maintain formalized records on a current basis, we believe that it is imperative for proper accounting controls and audit purposes that a formalized cash receipts journal be maintained and be the source document for posting to the tax warrant. Therefore, we recommend that the Tax Collector's Office record daily receipts in a cash receipts journal which would be used as the source document for posting to the tax warrant. Furthermore, the cash receipts journal should be reconciled to the cash register tape and bank deposit on a current basis.

**Motor Vehicle Fees:**

The Town Clerk's Office does not maintain a cash receipts journal for motor vehicle receipts. After daily motor vehicle receipts are reconciled to cash register totals, the town clerk's copy of motor vehicle permits are file alphabetically by name. It is extremely difficult for us to trace daily transactions to individual motor vehicle permits. We strongly urge that a formalized cash receipts journal be maintained for daily transactions.

## RECONCILIATION BETWEEN TOWN OFFICIALS

Our examination disclosed that the Treasurer and Tax Collector/Town Clerk do not reconcile their records on a monthly basis. The purpose of the segregation of offices and record keeping requirements is to maintain adequate internal accounting controls between local officials. However, to be effective, local officials must reconcile their detailed records on a monthly basis to maintain adequate controls and permit timely correction of errors, mispostings, etc. It is extremely difficult to determine why records are not in agreement several months after the fact. We urge all local officials to reconcile their financial records with the Treasurer on a monthly basis and all differences be promptly investigated.

## TRUST FUNDS

As part of procedures, we generally examine all stock certificates held by Trustees of the Trust Funds. Our findings disclosed that stock certificates for regional telephone company stock were not secured in the safe deposit box. Subsequent to the trustees becoming aware that the stock certificates were missing, they were found and produced for our examination, with the exception of Pacific Telephone. The Trustees maintain strict controls over trust fund stock certificates. It is imperative for proper controls that stock certificates be secured in the safe deposit box at all times unless the trustees are in the process of selling the stocks. Furthermore, we urge all town records relative to trust funds be maintained at town hall or other secure location for safekeeping.

## OTHER

The following recommendations on administration and operational matters not directly related to internal accounting control, as listed below, were developed from our observation of the Town's operations during our examination. They are not a result of a special study.

**Continuing Appropriations:**

In the past, The Town has followed the policy of establishing separate savings passbooks for appropriations carried forward from one year to the next. In the ensuing period, the Town would transfer funds, including interest earned, to the general account when the carry forward appropriation is expended.

We believe that this practice is inefficient and unnecessary. It appears that the Town is establishing separate funds because the Town expends both appropriations and interest earned on the investment. The Town's authority to expend funds is strictly limited to the amount of the appropriation voted at Town Meeting. Interest earned on investments are a revenue of the general fund and cannot be expended without an appropriation. Therefore, we urge the Town to cease this policy as soon as possible. The use of special accounts should be extremely limited. Most communities limit the use of special accounts to yield tax deposits and performance-type bonds.

**Cash Management:**

We believe that the Town of Litchfield is not maximizing investment earnings on idle funds at the present time. While the Town may not have the same investment opportunities as some of the larger surrounding

communities, we believe that with minimal efforts, investment income on idle funds can be increased. We recommend that the Board of Selectmen and Treasurer consider the following:

**A.** Establishment of an interest-bearing checking account for the general operating account.

**B.** Elimination or consolidation of various separate savings passbook accounts into "money-market" type accounts which yield higher interest rates.

**C.** Development of a comprehensive and aggressive cash management program by soliciting proposals from various area banking institutions. Several surrounding communities have experienced a significant increase in earning potential with minimal effort through the establishment of a comprehensive cash management program with a local bank. We are available to assist the Board of Selectmen and Treasurer in this area.

**D.** It is our understanding that the Treasurer picks up receipts from the Tax Collector/Town Clerk's office and Selectmen's office twice a week. We understand that without a local bank, it is difficult to make daily deposits. However, we believe that it would be in the best interest of the Town that the Tax Collector/Town Clerk and other local officials deposit funds into the Treasurers account on a daily basis. Most New Hampshire communities have long ago abandoned the policy of requiring the Treasurer to pick up deposits. In fact, a town which borders Litchfield requires the bank which administers the Town's cash management program to pick up daily bank deposits by armored truck as part of its banking services. We believe that the Town is not making efficient use of its investment opportunities by waiting for the Treasurer to pick up deposits twice a week. We urge local officials to review their policy in this area.

**Resident Taxes:**

The Tax Collector still has outstanding resident taxes going back to 1980. We recorded an allowance for possilbe uncollectable resident taxes for amounts levied prior to 1984. We urge the Board of Selectmen to consider the abatement of these old outstanding taxes. The continued cost of attempting collection of these taxes and the remote probability of substantial collection of these funds suggests that abatement of resident taxes during the current year would be appropriate.

**Outside Police Details:**

The Town does not budget for outside Police details as either a revenue or expenditure. The Municipal Budget Act requires communities operating

under the Municipal Budget Law (RSA 32) to budget expenditures and estimated revenues on a "gross basis". Therefore, we recommend that future budgets include an estimated amount for outside police details and a corresponding revenue estimate to comply with the State statute.

**Aaron Cutler Library:**

Our examinations of library expenditures disclosed several disbursements for library expenditures that were not supported by paid invoices. In addition, we noted several small checks written to "Cash" for petty cash disbursements. We recommend that the library trustees discontinue this practice of drawing checks payable to cash. While we understand that the Library Trustees do not handle material amounts of funds, we believe it is imperative to adopt good business practices for all sectors of local government.

**Trust Funds:**

Our examination of Town Trust Funds disclosed that individual ledger accounts for individual cemetery trust funds held in common trust have not been updated for several years. We recommend that the Trustees make a summary adjustment for prior years' transactions to the individual ledger accounts and update future transactions annually.

**Property Tax Assessment Records:**

In prior years, property assessment cards were not always updated when property was sold or improvements made to property. Currently, property assessment cards are updated only when current changes in ownership are made or reassessments are made due to improvements to the property.

Property assessments are critcal to proper management of the local property tax system. Therefore, we urge the Board of Selectmen to consider the reconciliation of current blotter records and property assessment records for all property located within the Town of Litchfield a high priority.

## CONCLUSION

The length and nature of this commentary letter might lead someone to a negative connotation regarding the Town's financial operations and business practices. However, this is the first independent examination of the Town of Litchfield by an outside independent professional audit firm and the purpose of a letter of this type is to provide constructive recommendations to local officials.

We did note many positive aspects of Town management and procedures

which we did not mention. The Town of Litchfield is extremely fortunate to have so many loyal and dedicated town employees at all levels.

We would like to acknowledge the assistance extended to us by Town employees during the course of our examination. Special thanks should go to Cecile Durocher, Administrative Assistant for her assistance during this initial audit. It certainly would have been more difficult to complete without their assistance.

## ANNUAL REPORT

## BOARD OF SELECTMEN

Rapid residential development is placing unreasonable demands on the Town's primarily part-time services requiring the Selectmen to recommend the approval of two full-time Firemen and one new Policeman. The Selectmen were successful in their efforts to have the Circumferential Highway located as far to the South as possible. The location of the Highway along Litchfield's border with Hudson will only slightly delay the rapid residential growth. Through the efforts of Litchfield's State Representatives a commitment has been obtained to completely overlay State Route 3A during 1986. The town continues to try to work on its own highway priorities, despite the problems created by owners of nearby housing developments.

The Litchfield dog kennel will begin operation in 1986 after many years of construction. The Hudson Landfill has essentially ceased operation and a plan is being developed to permanently close the site to prevent further contamination of Litchfields ground water. The effort to protect our scarce water resources will now be focused on potential pollution sources within the town such as new roadways, concentrated residential developments, and unnecessary filling or construction near wetland areas.

The Job Advisory Committee completed its study and provided the Selectmen with proposed Job Descriptions, Benefit changes, and Salary Scales. These proposals will be phased in over the next two years. The computer selection committee defined the town's requirements but awaits the availability of proven software to avoid the litigation with suppliers found necessary by other towns. The improvements to the Darrah Pond recreation area in 1985 included an excellent playing field and underground irrigation system completed through the efforts of many dedicated town volunteers.

We express our special thanks to all the Litchfield residents who have given of their personal time to serve on the Town Boards or assisted town organizations devoted to serving the youth of Litchfield. All town residents have the opportunity to become involved in local activities where they can directly affect the quality of their town's youth programs and governing organizations.

Stephen N. Robinson, Chairman
M. Patricia Jewett
Beverly A. Wood

## ADVISORY JOB EVALUATION COMMITTEE FINDINGS

**Executive Summary:**

The Advisory Job Evaluation Committee was chartered with the task of developing recommendations on the following three issues:

1. Prepare job descriptions and work guidelines for all valid or proposed positions within the Town of Litchfield.
2. To recommend a compensation plan for the Town that addresses both salaries and benefits.
3. To recommend a method of delivering compensation that is tied to employee performance.

It is the feeling of this committee that through the following recommendations, we have adequately addressed each of the above mentioned issues.

We believe our recommendations have been developed on the basis of sound personnel management practices, taking into consideration the long term needs of the Town of Litchfield as well as the long term growth and development of it's employees. In addition, we believe these recommendations will position the Town of Litchfield competitively with towns of local proximity and equivalent size, thus allowing the Town to attract and retain key employees necessary for providing stability in a long term growth environment projected for the Town of Litchfield.

While it is true that the recommendations of this committee will impact town budgets and ultimately cost the taxpayers more money, we sincerely hope that no single item will be rejected merely on the basis of cost. It is also our recommendation that implementation of the proposed salary and benefit schedules for full-time/permanent part-time employees be phased in over a period not to exceed 2 years. This should lessen the impact on town budgets while maintaining the integrity of the wage and benefits schedules.

It is the consensus of this committee that the method used to establish wages and benefits for part-time and temporary employees is appropriate and should remain unchanged.

We recommend the Town hire experienced or certified job candidates at rate higher than the starting rate, but not exceeding a rate equal to three steps into the appropriate grade.

**Our Recommendations are as follows:**

## GENERAL RECOMMENDATIONS

- To establish and maintain a personnel file on all permanent town employees.
- To expand the general personnel policy to include permanent part time employees.
- To establish a permanent Personnel Policies Overseeing Committee. This committee would meet periodically during the year to ensure consistant use of performance appraisal, to revise and/or create job descriptions. Could be staffed by department heads or a combination of department heads and private citizens.

**Section I**
**Job Descriptions:**

To adopt job descriptions for all town employees as presented (See Appendix A on file at Town Clerk's office). Job descriptions fall into two categories;

1. Permanent full/part-time employees, these job descriptions are intended to be used as general work guidelines.
2. Elected officials, appointed positions, volunteers, these are intended to be informational in nature to help candidates, appointees and volunteers to understand the requirements and demands of the position.

**Section II**
**Performance Evaluation:**

To adopt a periodic written performance appraisal for each permanent full/part-time employee (See Appendix B on file at Town Clerk's office). The recommended form provides a comprehensive check list to record overall performance. In addition, space is provided for written commentary where the supervisor or employee feels a more detailed explanation of performance is necessary. The committee recommends that performance appraisals be completed for each employee at least once a year.

**Section III**
**Compensation**

This section addresses itself to the major spending elements of the committee's proposal. The recommendations contained herein are a result of analysis done on surrounding towns of equivalent size using 1984 Municipal Association data. It is important to point out that in the area of

compensation and benefits, Litchfield lags considerably behind many of the town analized for this report. The committee has attempted, through its recommendations, to move Litchfield closer to the median point on most salaries and benefits. Our recommendations are as follows.

**Salaries:** To adopt the salary schedule (Appendix C). This schedule provides for competitive rates across the entire salary structure. The schedule is set up with sixteen pay grades and 10 steps across the range in each grade. There is a 4% differential from step to step and a 30% differential from minimum to maximum within any given pay grade. There is an 8% differential from pay grade to pay grade.

We recommend the following pay grades for each full time/permanent part-time position in the Town of Litchfield.

| POSITION | GRADE AT CURRENT SALARY | PROPOSED GRADE | % OF INCREASE |
|---|---|---|---|
| Chief of Police | 12 | 12 | -- |
| Town Clerk/Tax Collector | 7 | 10 | 22% |
| Administrative Assistant | 6 | 10 | 29% |
| Town Hall Janitor | 2 | 3 | 8% |
| Secretary/Dispatcher | 4 | 5 | 8% |
| Patrolman | 6 | 8 | 16% |
| Firefighter (Proposed) | -- | 8 | -- |
| Incinerator Operator | 4 | 5 | 8% |
| Assistant Incinerator Operator Maintenance Specialist | 4 | 5 | 8% |
| Librarian | 6 | 8 | 16% |
| Secretary/Clerk | 2 | 5 | 22% |
| Deputy Clerk/Tax Collector | 2 | 6 | 29% |
| Assistant Librarian | 1 | 3 | 16% |
| Sergeant (Proposed) | -- | 10 | -- |
| Recording Secretary | -- | 4 | -- |
| General Clerk (Proposed) | -- | 3 | -- |
| Code Enforcement Officer (Proposed Title Change) | -- | 11 | -- |
| **Total Change Percent** | | | **17%** |

# TOWN OF LITCHFIELD SALARY SCHEDULE
## —APPENDIX C—

| GRADE | | ENTRY STEP 1 | 6 MO. STEP 2 | 18 MO. STEP 3 | 30 MO. STEP 4 | 42 MO. STEP 5 | 5 YR. STEP 6 | 10 YR. STEP 7 | 15 YR. STEP 8 | 20 YR. STEP 9 | 25 YR. STEP 10 |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | HR | 4.36 | 4.53 | 4.72 | 4.90 | 5.10 | 5.30 | 5.52 | 5.74 | 5.97 | 6.21 |
| | WK | 174.40 | 181.38 | 188.63 | 196.18 | 204.02 | 212.18 | 220.67 | 229.60 | 238.80 | 248.40 |
| | ANL | 9,068.80 | 9,431.55 | 9,808.81 | 10,201.17 | 10,609.21 | 11,033.58 | 11,474.93 | 11,939.20 | 12,417.60 | 12,916.80 |
| 2 | HR | 4.75 | 4.94 | 5.14 | 5.35 | 5.56 | 5.78 | 6.01 | 6.25 | 6.50 | 6.76 |
| | WK | 190.10 | 197.70 | 205.61 | 213.83 | 222.39 | 231.28 | 240.53 | 250.00 | 260.00 | 270.40 |
| | ANL | 9,884.99 | 10,280.39 | 10,691.61 | 11,119.27 | 11,564.04 | 12,026.60 | 12,507.67 | 13,000.00 | 13,520.00 | 14,060.80 |
| 3 | HR | 5.18 | 5.39 | 5.60 | 5.83 | 6.06 | 6.30 | 6.55 | 6.81 | 7.08 | 7.36 |
| | WK | 207.20 | 215.49 | 224.11 | 233.08 | 242.40 | 252.10 | 262.18 | 272.40 | 283.20 | 294.40 |
| | ANL | 10,774.64 | 11,205.62 | 11,653.85 | 12,120.00 | 12,604.80 | 13,109.00 | 13,633.36 | 14,164.80 | 14,726.40 | 15,308.80 |
| 4 | HR | 5.65 | 5.87 | 6.11 | 6.35 | 6.61 | 6.87 | 7.14 | 7.42 | 7.72 | 8.03 |
| | WK | 225.85 | 234.89 | 244.28 | 254.05 | 264.22 | 274.78 | 285.70 | 296.80 | 308.80 | 321.20 |
| | ANL | 11,744.36 | 12,214.13 | 12,702.70 | 13,210.81 | 13,739.24 | 14,288.81 | 14,860.36 | 15,433.60 | 16,057.60 | 16,702.40 |
| 5 | HR | 6.15 | 6.40 | 6.66 | 6.92 | 7.20 | 7.49 | 7.79 | 8.10 | 8.42 | 8.76 |
| | WK | 246.18 | 256.03 | 266.27 | 276.92 | 288.00 | 299.52 | 311.50 | 324.00 | 336.80 | 350.40 |
| | ANL | 12,801.35 | 13,313.41 | 13,845.94 | 14,399.78 | 14,975.77 | 15,574.81 | 16,197.79 | 16,848.00 | 17,513.60 | 18,220.80 |
| 6 | HR | 6.71 | 6.98 | 7.26 | 7.55 | 7.85 | 8.16 | 8.49 | 8.83 | 9.18 | 9.55 |
| | WK | 268.34 | 279.07 | 290.23 | 301.84 | 313.92 | 326.47 | 339.53 | 353.20 | 367.20 | 382.00 |
| | ANL | 13,953.47 | 14,511.61 | 15,092.07 | 15,695.76 | 16,232.59 | 16,976.53 | 17,655.59 | 18,366.40 | 19,094.40 | 19,864.00 |
| 7 | HR | 7.31 | 7.60 | 7.91 | 8.23 | 8.55 | 8.90 | 9.25 | 9.62 | 10.00 | 10.40 |
| | WK | 292.49 | 304.19 | 316.35 | 329.01 | 342.17 | 355.85 | 370.09 | 384.80 | 400.00 | 416.00 |
| | ANL | 15,209.28 | 15,817.65 | 16,450.36 | 17,108.37 | 17,792.71 | 18,504.42 | 19,244.59 | 20,009.60 | 20,800.00 | 21,632.00 |
| 8 | HR | 7.97 | 8.29 | 8.62 | 8.97 | 9.32 | 9.70 | 10.08 | 10.48 | 10.90 | 11.33 |
| | WK | 318.81 | 331.56 | 344.82 | 358.62 | 372.96 | 387.88 | 403.40 | 419.20 | 436.00 | 453.20 |
| | ANL | 16,578.12 | 17,241.24 | 17,930.89 | 18,648.12 | 19,394.05 | 20,169.91 | 20,976.60 | 21,798.40 | 22,672.00 | 23,566.40 |
| 9 | HR | 8.69 | 9.04 | 9.40 | 9.77 | 10.16 | 10.57 | 10.99 | 11.43 | 11.88 | 12.36 |
| | WK | 347.50 | 361.40 | 375.86 | 390.90 | 406.53 | 422.79 | 439.70 | 457.20 | 475.20 | 494.40 |
| | ANL | 18,070.15 | 18,792.96 | 19,544.68 | 20,326.46 | 21,139.52 | 21,985.10 | 22,864.51 | 23,774.40 | 24,710.40 | 25,708.80 |

| | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| **10** | HR | 9.47 | 9.85 | 10.24 | 10.65 | 11.08 | 11.52 | 11.98 | 12.46 | 12.95 | 13.47 |
| | WK | 378.78 | 393.93 | 409.69 | 426.07 | 443.12 | 460.84 | 479.28 | 498.40 | 518.00 | 538.80 |
| | ANL | 19,696.46 | 20,484.32 | 21,303.69 | 22,155.84 | 23,042.08 | 23,963.76 | 24,922.31 | 25,916.80 | 26,936.00 | 28,017.60 |
| **11** | HR | 10.32 | 10.73 | 11.16 | 11.61 | 12.07 | 12.56 | 13.06 | 13.58 | 14.12 | 14.69 |
| | WK | 412.87 | 429.38 | 446.56 | 464.42 | 483.00 | 502.32 | 522.41 | 543.20 | 564.80 | 587.60 |
| | ANL | 21,469.14 | 22,327.91 | 23,221.02 | 24,149.86 | 25,115.86 | 26,120.49 | 27,165.31 | 28,246.40 | 29,369.60 | 30,555.20 |
| **12** | HR | 11.25 | 11.70 | 12.17 | 12.66 | 13.16 | 13.69 | 14.24 | 14.80 | 15.40 | 16.01 |
| | WK | 450.03 | 468.03 | 486.75 | 506.22 | 526.47 | 547.53 | 569.43 | 592.00 | 616.00 | 640.40 |
| | ANL | 23,401.36 | 24,337.42 | 25,310.91 | 26,323.35 | 27,376.28 | 28,471.34 | 29,610.19 | 30,784.00 | 32,032.00 | 33,300.80 |
| **13** | HR | 12.26 | 12.75 | 13.26 | 13.79 | 14.35 | 14.92 | 15.52 | 16.14 | 16.78 | 17.45 |
| | WK | 490.53 | 510.15 | 530.56 | 551.78 | 573.85 | 596.80 | 620.68 | 645.60 | 671.20 | 698.00 |
| | ANL | 25,507.48 | 26,527.78 | 27,588.89 | 28,692.45 | 29,840.15 | 31,033.75 | 32,275.10 | 33,571.20 | 34,902.40 | 36,296.00 |
| **14** | HR | 13.24 | 13.77 | 14.32 | 14.89 | 15.48 | 16.10 | 16.75 | 17.42 | 18.12 | 18.84 |
| | WK | 529.60 | 550.78 | 572.81 | 595.72 | 619.55 | 644.35 | 670.11 | 696.91 | 724.79 | 753.78 |
| | ANL | 27,539.20 | 28,640.76 | 29,786.40 | 30,977.85 | 32,216.96 | 33,505.64 | 34,845.87 | 36,239.70 | 37,689.29 | 39,196.86 |
| **15** | HR | 14.30 | 14.87 | 15.46 | 16.08 | 16.73 | 17.39 | 18.09 | 18.81 | 19.57 | 20.35 |
| | WK | 572.00 | 594.88 | 618.67 | 643.42 | 669.16 | 695.92 | 723.76 | 752.71 | 782.82 | 814.13 |
| | ANL | 29,744.00 | 30,933.76 | 31,057.49 | 32,299.79 | 33,591.78 | 34,935.45 | 36,332.87 | 37,786.19 | 39,297.63 | 40,869.54 |
| **16** | HR | 15.44 | 16.05 | 16.70 | 17.36 | 18.06 | 18.78 | 19.53 | 20.31 | 21.13 | 21.97 |
| | WK | 617.60 | 642.30 | 668.00 | 694.71 | 722.50 | 751.40 | 781.46 | 812.72 | 845.22 | 879.03 |
| | ANL | 32,115.20 | 33,400.00 | 34,735.80 | 36,125.23 | 37,570.24 | 39,073.05 | 40,635.97 | 42,261.41 | 43,951.86 | 45,709.94 |

**Fringe Benefits:** The committee recommends the following action on fringe benefit items:

We recommend an increase in paid holidays from seven to ten.

We recommend an increase in sick leave from five days non-accrued to twelve days annually with accural up to sixty days.

We recommend that permanent part-time employees be offered the option of joining the health insurance plan at their own expense.

We recommend that the vacation policy remain unchanged.

We recommend that the bereavement policy remain unchanged.

We recommend that the policy covering witness duty, jury duty, military leave remain unchanged.

We recommend that health benefits remain unchanged with exception of change noted above in reference to permanent part-time employees.

We recommend that the Board of Selectmen evaluate the possibility of offering a life insurance plan and educational incentive tuition reimbursement as future additional fringe benefits.

## ADVISORY JOB EVALUATION COMMITTEE

**Jim McDermott**, Chairman, Community Representative

**Jane Michaud**, Secretary, Community Representative

**Sophie Adams**, Community Representative

**Roland Bergeron**, Highway Department Representative

**Gloria Driggers**, Library Representative

**Cecile Durocher**, Selectmen Representative

**Edith Eldridge**, Community Representative

**Bernice Fallon**, Community Representative

**Diane Jerry**, Town Clerk/Tax Collector

**Brent Lemire**, Fire Department Representative

**David Roberts**, Police Department Representative

## POLICE DEPARTMENT
## 1985 REPORT

| | | |
|---|---|---|
| **Recorded Incidents** | | |
| Incident Reports | 4375 | |
| **Crimes Investigated** | | |
| Arson | | 1 |
| Assaults | | 17 |
| Assault | 15 | |
| Aggravated Felonious Sexual Assault | 1 | |
| Sexual Assault | 1 | |
| Burglary | | 32 |
| Criminal Mischief (Vandalism) | | 106 |
| Criminal Threatening | | 10 |
| Criminal Trespass | | 38 |
| Disorderly Conduct | | 26 |
| Domestic Violence | | 57 |
| Harassment/Annoyance Calls | | 30 |
| Possession of Controlled Drug | | 5 |
| Recovery of Stolen Motor Vehicle | | 5 |
| Robbery | | 1 |
| Theft | | 75 |
| Theft | 64 | |
| Motor Vehicle Theft | 4 | |
| Issuance of Bad Check | 7 | |
| Shoplifting | 0 | |
| **Motor Vehicle Enforcement** | | |
| Driving While Intoxicated | | 22 |
| Summons | | 666 |
| Warnings | | 1060 |
| Accidents | | 72 |
| **Arrests** | | 131 |
| Adult | 88 | |
| Juvenile | 43 | |
| **Juvenile Investigations** | | 43 |
| Court Referred/Diversion | 22 | |
| Police Department Diversion | 21 | |
| **Court Cases** | | 764 |

| | | |
|---|---|---|
| **Other Services** | | |
| Assist Other Departments/Agencies | | 185 |
| Alarms | | 73 |
| Bicycle Licenses | | 18 |
| Burning Permits | | 153 |
| Civil Complaints | | 13 |
| Disabled Motor Vehicles | | 59 |
| Gun/Hunting Complaints | | 11 |
| Insurance/Attorney Requests for Information | | 55 |
| Missing Persons | | 22 |
| OHRV Complaints | | 74 |
| Pistol Permits Processed | | 49 |
| Prowlers/Suspicious Persons | | 53 |
| Suspicious Vehicles | | 45 |
| Town Ordinance Violations | | 25 |
| Unsecured Buildings | | 23 |
| Vacant Premise Checks | | 133 |
| Total Cruiser Mileage | 120,934 | |

Respectfully submitted,
David L. Roberts
Chief of Police

## LITCHFIELD FIRE DEPARTMENT

### Annual Report—1985

It is with great pride and pleasure that I submit to you the 1985 Annual Report of the Litchfield Fire Department.

Firefighters responded to 198 alarms during the year, making it the busiest so far in the history of the department. This trend is likely to continue as the Town experiences its "growing pains".

As in past years, the members of the department logged over 130 hours of voluntary fire and medical training, over and above their responding to calls. I wish to thank them for this commitment, as it is one of civic pride and pure unselfishness that they respond day or night, blistering heat or bitter cold, beautiful afternoons with their families, or during "Hurricane Gloria" to protect the interests of the citizens of Litchfield.

A firefighter's job is no longer simple. Each day more hazardous chemicals and materials become known, new techniques of firefighting are developed, new codes and ordinances are printed, and more efficient tools are developed to assist in extinguishment and rescue. It is for these reasons that our personnel become so valuable a resource.

It is maifested in the fact that the New Hampshire Civil Defense Agency commended the Town for its preparations and actions during "Hurricane Gloria". With the cooperation of the Police Department, School Department, and Town Officials, the Fire Department answered ten (10) alarms during a two hour period which included removing limbs and trees from houses and roadways, thus keeping every road in town open for emergency vehicles. The trailer parks were evacuated safely and efficiently, with residents housed and fed at the school until the emergency was over.

All of this leads to the reason for the request for the two permanent firefighters for day-time hours, and for preliminary design and site work for a fire sub-station in the South end of town.

The continued growth, the complexities of firefighting and emergency medical work, and the increase of day-time calls have taxed us to the limit. I would be remiss if I told you that we can adequately protect the Town during the day — we cannot.

We are looking ahead, hopefully with vision and foresight, so that **you**, our most important commodity can feel secure against the dangers of fire

and benefit from Department sponsored fire prevention programs.

Again, I wish to commend the men and women of the Department for a "job well done", and thank the residents, the Board of Selectmen, and all town agencies and officials for your help and support throughout the year. May you all have a prosperous and fire safe 1986!

Brent T. Lemire
Fire Chief

James R. Beetz
Assistant Fire Chief

Kevin A. Lynch
Deputy Fire Chief

Brian G. Barton
Fire Captain

COMPANY A

Harry W. Walders
Lieutenant

William Abbott
Warren Adams
Michael Allard
Lori Flood
Timothy Kearns
Dennis LaPlante
William Mitcheson
Norman Pinard
Francis Ring
Edward Schultz
David Sperberg
Kenneth J. Sullivan

COMPANY B

Timothy F. Ring
Lieutenant

John DeCarolis
Matthew Griffin
J. Clark Lambert
Steven Miller
James O'Brien
Gerard Parent
Edward Patria
David Robichaud
Thomas Schofield
John Shea
Suzanne Sullivan
J. Kenneth Webber

## LITCHFIELD FIRE DEPARTMENT
### Statistics — 1985

| **Total Number Of Alarms** | | **198** |
|---|---|---|
| Fires | 35 | |
| Special Service | 141 | |
| False Alarms | 4 | |
| Accidental Alarms | 18 | |
| | 198 | |

Total estimated fire damage for 1985: approx. $42,500

| **Types of Fires:** | |
|---|---|
| Structure Fires | 20 |
| (of these 12 were chimney fires) | |
| Vehicle Fires | 1 |
| Brush/Grass Fires | 12 |
| Rubbish Fires | 1 |
| Other Type fire | 1 |
| | 35 |

| **Types of Special Service Calls:** | |
|---|---|
| Smoke Investigation | 19 |
| Wash Gasoline | 2 |
| Rescue | 2 |
| Emergency Medical Aid | 78 |
| (of these 12 were motor vehicle accidents) | |
| Mutual Aid To: | 10 |
| Manchester-5 Londonderry-2 Hudson-3 | |
| Miscelleanous | 20 |
| "Hurricane Gloria" | 10 |

| **Equipment Used** | |
|---|---|
| **Hose (in feet)** | |
| 4" | 400 |
| 3" | 200 |
| 2½" | 600 |
| 1¾" | 400 |
| 1½" | 3350 |
| Booster | 1775 |

| **Ladders (no. of times used)** | |
|---|---|
| 35 ft. | 11 |
| Roof | 2 |
| Extinguishers | 20 |
| Air Paks | 4 |
| Power Saws | 7 |
| Smoke Ejector | 9 |
| Flood Lights | 9 |
| Resuscitator | 9 |
| First Aid Kits | 46 |
| Hand Tools | 25 |
| Floating Pumps | 4 |

| **Response by Vehicle** | |
|---|---|
| Engine No. 1 | 49 |
| Engine No. 2 | 49 |
| Tanker No. 1 | 31 |
| Tanker No. 2 | 7 |
| Forestry No. 1 | 13 |
| Forestry No. 2 | 16 |
| Cars only | 71 |

| **Mutual Aid Received From:** | |
|---|---|
| Hudson | 1 |
| Londonderry | 2 |

Respectfully submitted,
Brent T. Lemire
Chief of Department

## REPORT OF THE FOREST FIRE WARDEN AND STATE FOREST RANGER

Between July 1984 and June 1985, we experienced more forest fires throughout our state than in any year in the last 50. Two of the leading causes of the 1,605 fires were children and fires kindled without written permission of a Forest Fire Warden. Both causes are preventable, but only with your help.

Please help our town and state forest fire officials with forest fire prevention. Contact your Forest Fire Warden for more information.

Enforcement of state timber harvest regulations is the responsibility of State Forestry officials. Our state has excellent timber harvest regulations; however, your assistance is needed.

If you know of a logging operation and suspect a state timber harvest law may be violated, call your Forest Fire Warden.

If you own forest land, you will become responsible for the timber tax payment starting April 1, 1986. This is a change in the Timber Tax Law that will impact all forest landowners. Contact your Board of Selectmen for timber tax forms.

### FOREST FIRE STATISTICS

| | |
|---|---|
| Number Fires Statewide | 1,605 |
| Acres burned Statewide | 1,580 |
| Cost of Suppression | $246,017 |
| District 9 | |
| Fires | 668 |
| Acres | 513.5 |
| Town (Litchfield) | |
| Fires | 5 |

Brent T. Lemire
Forest Fire Warden

## LITCHFIELD CONSERVATION COMMISSION

This year has been a very busy year for the Conservation Commission. We were allocated funds by warrant article to purchase land along the river for river access. It is now the plan of the owner to develop the land and donate the river access to the town. Funds will then be used to develop the access area.

In April, we had our Annual Fishing Derby. Once again the weather cooperated, the fish were hungry and the 180 children registered all had the chance to catch "The Big One". The Brook Trout were stocked by Greenwood Trout Hatchery and their 250 fish were matched by the State Hatchery.

This year Michelle Pesula represented Litchfield at the Annual Conservation Camp run by the New Hampshire Society for the Protection of Forests. This camp is open to people in the ninth, tenth or eleventh grade. If anyone would like to attend next year, please contact the Conservation Commission.

We met with the State Forester this year to discuss plans the State had made for harvesting wood from the State Forest. They plan to cut mature trees and thin to allow smaller trees to develop. Anyone planning tree harvesting on their land may contact us for information on proper forest management.

This year we sent three members to our annual meeting. A referendum was passed to oppose locating nuclear waste dumps in bedrock of the White Mountains. We felt that there was not enough data supporting safe storage of this material in bedrock. Our concern is that people would not choose to vacation in the White Mountains where tourism is a major source of income.

We will be even more active next year with the new development in town. We desperately need more members to carry out our programs. If you are interested, please contact the Conservation Commission.

Glenn M. McKibben, Jr., Chairman
Nancy Hendrick
Florence Leary
Joan McKibben

## LIBRARY TRUSTEES ANNUAL REPORT

Having just read through last year's annual report, I am delighted to say that the Trustees have accomplished their major goal for the past year - the library has been trenched and drained, and hopefully, cured of it's basement water problems forever.

One major change the library experienced in the past year was the departure of our librarian, Kathleen Algeo, who had begun working as assistant librarian and was catapulted into the position of librarian when Janet Kelsey left to take a full-time job. We were sorry to see Kathleen leave but understood that she preferred not to work as many hours as the library is beginning to require. After a short search, we hired Bonnie Williams, a local resident, as our new librarian. Bonnie has been with us since mid-September.

In the coming year, we are planning , once again, to proceed with the conversion of the basement room to a combination children's room and meeting room. In conjunction with this plan, it may be necessary to expand our parking facilities which are severely limited and somewhat hazardous as they exist, especially if more than one group at a time is meeting at the library. We also anticipate taking some measure to improve our bathroom downstairs, one of the areas of the library that needs to be brought up to 20th century standards!

Additionally, we believe it is time again to look beyond the concept of the library solely as a book and magazine resource and anticipate the creation of a center for related media. It's time we had the ability to show movies, microfilms, and provide the means to listen to tapes and records, and eventually to automate in other ways.

Respectfully submitted,
Pat Sutin, President

## ARRON CUTLER MEMORIAL LIBRARY
## TRUSTEES' REPORT FOR 1985

| | | |
|---|---|---|
| Balance on hand as of 01/01/85 | $ 1,729.94 | |
| INCOME: | | |
| Trusts | $ 5,264.82 | |
| Zylonis Trust | 35.18 | |
| Interest | 111.98 | |
| Donations | 18.10 | |
| Sales | 134.70 | |
| Fines | 401.70 | |
| Copies | 33.41 | |
| Misc. | 161.32 | |
| | $6,161.25 | |
| | | $ 7,891.15 |
| **EXPENDITURES:** | | |
| Books | $ 566.55 | |
| Postage & Advertising | 261.48 | |
| Seminars and dues | 60.00 | |
| Building Maintenence | 234.13 | |
| Building Improvments: | | |
| Pictures | 152.42 | |
| Bulletin Boards (in) | 46.28 | |
| Basement water project | 3,800.00 | |
| Bulletin Board (out) | 250.00 | |
| Electricity (lights, new wiring) | 195.50 | |
| Building numbers | 3.00 | |
| Walkway | 1,100.00 | |
| Gifts | 50.00 | |
| Zylonis Trust | 35.18 | |
| Misc. | 22.50 | |
| | $ 6,777.04 | |
| Balance on hand as of 12/31/85 | $ 1,114.11 | |
| | | $ 7,891.15 |

Respectfully submitted,
Margaret Shea
Treasurer, Library Trustees

## LIBRARIAN'S REPORT 1985

The staff and trustees continued their efforts to upgrade the library holdings and facilities during 1985. Over five hundred new books were added to the collection by expenditure of Town Funds and Fine monies and by means of donations. Donors include: Rita Pavo, Marge Dabrowski, Joan McKibben, Bob Roy, Rachael Poitras, Kathy McClasky, Barbara Ahlman, Rosemary DiLorenzo, Carol Powers, Shelia Wiatrzyk, Patricia Leen, Robert Francoeur, Yvonne McQuade, Claudette Durocher, Nancy Hendrick and Marcia Weber.

The use of the Library increased during 1985 with close to 12,000 volumes circulated. This is approximately two thousand more than the previous year. Ninty new borrowers registered.

The pre-school story hour on Monday and Wednesday mornings served thirty children. Coordinated by Terry Jefferson, the following volunteers provided programming for this age group: Carolyn Henrichs, Cheryl Davis, Meryl Frost, Leslie Masse, Nancy Jones, Charlene Fragala, and Jan Hilson.

A special note of thanks to each person who contributed time and materials to the library during the year. This cooperative effort will insure the continued growth of the library as a community resource.

Bonnie D. Williams

## BUILDING DEPARTMENT

## REPORT OF THE BUILDING INSPECTOR

### 1985

| DESCRIPTION | No. of Permits | Estimated Valuation |
|---|---|---|
| Single Family Dwellings | 123 | $11,000,000 |
| Two Family Dwellings | 1 | 130,000 |
| Utility Storage Buildings | 5 | 2,500 |
| Additions & Alterations | 27 | 165,000 |
| Attached Breezeways & Garages | 17 | 255,000 |
| Unattached Garages | 5 | 60,000 |
| Farm Buildings & Shelters | 3 | 55,000 |
| Swimming Pools | 18 | 60,000 |
| Decks & Porches | 15 | 18,000 |
| Signs | 1 | 100 |
| Commercial Structures | 4 | 340,000 |
| Chimneys & Fireplaces | 128 | 192,000 |
| Electrical & Plumbing | 136 | 474,000 |
| Demolition | 1 | 2,000 |
| Total Permits and Valuation | 484 | $12,753,600 |

| | | |
|---|---|---|
| Fees Received and Returned to General Fund | | $7,525.00 |
| Operating Budget | $2,235.00 | |
| Total Expenditures | $3,397.81 | |
| Deficit | $1,162.81 | |

Respectfully submitted,

Roland E. Bergeron
Building Inspector

## BOARD OF HEALTH

## REPORT OF THE HEALTH OFFICER
## 1985

| DESCRIPTION | CASES | PERMITS |
|---|---|---|
| Individual Sewage Disposal Systems | | 138 |
| Individual Wells | | 50 |
| Sewage System Inspection | 138 | |
| Viewing Test Pits & Soil Percolation Rates | 62 | |
| Water Analysis | 143 | |
| Inspections of Food Service Establishments | 10 | |
| Inspections of Mobile Home Parks | 4 | |
| Dog Bites Reported | 0 | |
| Inspection of Day Care Centers & Foster Homes | 10 | |
| Complaints Received & Investigated | 26 | |
| | 393 | 188 |

Respectfully submitted,
Roland Bergeron
Health Officer

## MERRIMACK VALLEY
## HOME HEALTH CARE ASSOCIATION, INC.

### 1985 Annual Report

The allocation from your town continues to be essential to the continuing survival of our Association. As the population continues to age, more and more people need services but do not have an insurance which will cover them and do not have the income to pay for all the costs involved in providing them. Our town monies help us subsidize services to those needy persons, most of them being frail and elderly.

Our nurses provided skilled and long-term care, therapies provided rehabilitative measures, home health aides gave personal care, homemakers helped to enable patients to be at home in an adequate environment and our social worker helped with financial, social and economic problems. All in all, it is a team effort individually tailored to each patient's needs that allows us to succeed in our goals to let each person maintain independence and dignity as long as possible in a cost-effective way.

In 1985, the following residents contributed their time and talents to the Association by serving on the Board of Directors: Claudette Durocher, Mary Hinman and The Rev. Howard Hinman.

We express our appreciation for your continuing support of our endeavors.

### SERVICES PROVIDED IN LITCHFIELD

| | |
|---|---|
| Nursing | 108 |
| Therapies | 122 |
| Home Health Aide | 128 |
| Homemaker | 207 |
| Social Service | 65 |
| Telephone Consultations | 175 |
| Not Home | 18 |
| Total | 823 |

| | |
|---|---|
| Well Child Enrollment | 20 |

Immunization Clinics — monthly at Association's Office
Walk-In Blood Pressure Clinics — weekly at Association's Office

## HILLCREST CEMETARY ASSOCIATION
## BALANCE SHEET
## DECEMBER 31, 1984

**ASSETS**

| | | |
|---|---|---|
| Current Assets: | | |
| Cash | $ 1,427.16 | |
| Savings | 2,005.37 | |
| Cert./Dep. | 7,000.00 | |
| Total Assets | | $10,432.53 |

**LIABILITIES & EQUITY**

| | | |
|---|---|---|
| Current Liabilities | | -0- |
| Equity: | | |
| Principal Fund | $ 9,205.27 | |
| Net Income 1985 | 1,227.26 | |
| Total Liabilities & Equity | | $10,432.53 |

## INCOME STATEMENT
## FOR TWELVE MONTHS ENDED DECEMBER 31, 1985

| | | |
|---|---|---|
| Contributions | $ 1,312.00 | |
| Interest Income | 2,126.97 | |
| Total Income | | 3,438.97 |
| Operating Expenses: | | |
| Maintenance | $ 770.00 | |
| Equipment Cost | 1,416.56 | |
| Fee State of NH (for 84) | 15.00 | |
| Bank Service Charge | .15 | |
| Decennial Fee to State | 10.00 | |
| Total Operating Expenses | | $ 2,211.71 |
| Net Income | | $ 1,227.26 |

## HILLCREST CEMETERY ASSOCIATION

## NOTES TO FINANCIAL STATEMENTS

## DECEMBER 31, 1985

Hillcrest Cemetery Association is a non-profit association established on Nov. 11, 1908, to improve and maintain the Hillcrest Cemetery located in Litchfield, New Hampshire.

| | | |
|---|---|---|
| **CASH** | | |
| Checking A/C—Nashua Trust Co. | $ 1,427.16 | |
| Savings | | |
| Bank East | 2,005.37 | |
| Certificate of Deposit (B.E.) | 7,000.00 | |
| Total | | $10,432.53 |
| **CONTRIBUTIONS** | | |
| Perpetual Care "T. Levesque" | $ 800.00 | |
| Town of Litchfield | 200.00 | |
| Town Trust Fund | 312.00 | |
| Total | | $ 1,312.00 |
| **INTEREST INCOME** | | |
| Nashua Trust Co. (NOW A/C) | $ 36.19 | |
| Bank East Savings | 101.68 | |
| Bank East Cert. of Dep. | 1,989.10 | |
| Total | | $ 2,126.97 |

## PINECREST CEMETERY ASSOCIATION

### BALANCE SHEET
### DECEMBER 31, 1985

| | | | |
|---|---|---|---|
| **ASSETS** | | | |
| Current Assets: | | | |
| Cash | | $ 786.19 | |
| Savings | | 2.33 | |
| Certicate of Deposit | | 3,543.25 | |
| Total Assets | | | $4,331.77 |
| **LIABILITIES & EQUITY** | | | |
| Current Liabilities | | | -0- |
| Long Term Liabilities | | | -0- |
| Equity: | | | |
| Principal Fund | | $3,543.25 | |
| Income Fund | 1,042.26 | | |
| Net Loss 12/31/85 | (253.74) | 788.52 | |
| Total Equity | | | 4,331.77 |
| Total Liabilities & Equity | | | $4,331.77 |

### INCOME STATEMENT
### FOR TWELVE MONTHS ENDED DECEMBER 31, 1985

| | | |
|---|---|---|
| Contributions | $309.00 | |
| Interest Income | 419.62 | |
| Total Income | | $728.62 |
| Operating Expenses: | | |
| Labor | $440.00 | |
| Repairs | 251.76 | |
| Tools | 129.95 | |
| Professional Services | 110.00 | |
| Plants | 25.50 | |
| Taxes | 25.00 | |
| Service Charges | .15 | |
| Total Operating Expenses | | $982.36 |
| Net Income (Loss) | | $ (253.74) |

## PINECREST CEMETERY ASSOCIATION

## NOTES TO FINANCIAL STATEMENTS

## DECEMBER 31, 1985

Pinecrest Cemetery Association of Litchfield, N.H. is a non-profit association established to improve and maintain the Pinecrest Cemetery, located in Litchfield, N.H. It is on the cash basis of accounting with its year end of December 31st.

**CASH**

| | |
|---|---|
| Checkbook - Nashua Trust | $ 786.00 |
| Savings - Nashua Trust | 2.33 |
| Certificate of Deposit - Nashua Trust<br>Rate: 8.5% / Expires 09/23/86 | 3,543.25 |

**PRINCIPAL FUND**

During 1985, the fund increased by $400.00.

**CONTRIBUTIONS**

| | |
|---|---|
| Town of Litchfield | $ 200.00 |
| Town Trustees | 72.00 |
| Hillcrest Cemetery Association | 37.00 |
| Total | $309.00 |

**INTEREST INCOME**

| | |
|---|---|
| Checkbook | $ 42.90 |
| Savings | 2.33 |
| Certificate | 374.39 |
| Total | $ 419.62 |

## REPORT OF THE PLANNING BOARD

The Litchfield Planning Board had a very busy year in 1985. Major parcels of land were sold. One parcel was the Broadview Farm on 3A that has now been subdivided. Another major parcel sold was the P.S.N.H. land adjacent to Naticook Farm. That parcel is awaiting subdivision. The Locke Mill parcel on Pinecrest has final approval and is awaiting disposition of legal matters.

The Litchfield Planning Board this year saw much citizen input. The Board had an extremely productive meeting, with the Zoning Board of Adjustment, and the Fire Chief. In the future, the Board hopes to continue this board to board communication. The Board also wishes to thank all those citizens who took the time to attend planning meetings and voice concerns or point out deficiencies.

The Planning Board placed on the ballot a re-codification plan, a cluster ordinance, and a growth management ordinance. The Board will continue to work on regulations to continue up-dating it's Zoning and Subdivision Regulation Book. To date, the Planning Board has logged 185 hours of meeting time this year to initiate and work on Planning Board concerns. The Board extends an invitation to any Litchfield citizen to join us and continue with the projects set forth.

Bertha Mieckowski, Chairman

## ZONING BOARD OF ADJUSTMENT

## ANNUAL REPORT

The past year has been one in which the number of requests heard by the board has doubled over previous years.

The ZBA during 1985 acted on twenty-five requests for variances and/or special exceptions. While the majority of requests were generated by single-family homeowners, cases were also heard from public utilities, developers and commercial businesses. Two decisions made by the ZBA over the course of the year are presently being challenged through the court system.

1. Case #1984-7 Wilson Farms of N.H. - Request for year-round use of a trailer for residential purposes of agricultural workers.
2. Case #1985-17 and 18 Farmland Preservation/Century Farms - request to construct cluster development with reduction in lot size setback and frontage; increase multiple-family dwelling requirement from 2 to 6 families; construct on private road.

The Zoning Board of Adjustment would like to express its thanks and appreciation for the outstanding service provided to the board by Shirley Legallee.

Zoning Board of Adjustment

Jerry Gorman, Chairman
Gene Ducharme, Vice-Chairman
Maureen Sheehan, Clerk
Sandra Bicknell
Sally Bouchard
Thomas Levesque, Jr.
Laura Nihan

## ANNUAL REPORT
## NASHUA REGIONAL PLANNING COMMISSION

We are pleased to report that 1985 has been a year of major accomplishment for the Nashua Regional Planning Commission, with significant progress made on numerous local and regional projects. The NRPC is a cooperative venture of twelve local governments in the Nashua area which is supported, in part, by funding from each member community's dues. We perform long-range transportation planning for the region, assist each Town in its local planning and zoning efforts, and develop plans and programs for the solution of regional problems such as solid waste disposal and water quality protection.

Notable **regional** accomplishments during 1985 include our regional highway planning efforts. The Governor's Highway Advisory Committee recently released a ten-year, $990 million improvement plan which includes nearly all of the major highway improvements pursued in the 1985 session of the N.H. General Court, including the Hudson Circumferential Highway, the widening of the F.E. Everett Turnpike, new interchanges in Nashua and Merrimack, and funds to plan and construct a bypass to congested 101–A. Further analysis of Nashua's air quality problems and research aimed at fairly determining its causes has also been completed this year.

Water quality planning projects were also prominent item in our work program: the three-year Regional Aquifer Delineation Study, conducted by the U.S. Geological Survey, has been completed and the resulting final report and map work is to be released by March of 1986. A guide for using these materials, prepared by the NRPC, will be available at that time as well. A comprehensive study of Baboosic Lake in Amherst and Merrimack has been concluded, which has found serious problems with the lake's long-term viability. A similar study is now underway for Silver Lake in Hollis.

The Nashua Regional Solid Waste Planning District, continues to move closer to resolution of solid waste issues, and the decision by Nashua to proceed with the study and construction of a waste-to-energy trash burning facility, which will be used by all of the participating towns, will expedite the process.

Plans are also underway for this District to co-sponsor and conduct, with the Wilton Recycling District, a Household Hazardous Waste Collection program, at which such wastes can be collected and disposed of properly. A study of septage disposal options for the four-town Souhegan Solid Waste District has also neared completion with the most viable option being identified and pursued.

The Commission's **local** planning assistance efforts have been equally successful: Many communities have taken advantage of our innovative "Town Planner" program which makes a professional planner available to the Town on a part-time basis where a full-time staff person cannot be justified. The planner assists the Planning Board in its review of development proposals, prepares ordinances and regulations, and performs other planning duties as needed. Additionally, several Towns have contracted with the NRPC for the preparation of Master Plans, Capital Improvements Plans, or both as they attempt to deal with this region's continued growth and development.

The Capital Improvements Program for Litchfield was completed by the Planning Commission in June 1985 and accepted by the Planning Board. The Program is one of the first to be developed which complies with the recodified state statutes and is being used as a model across the state. Commission staff have been working closely with the Planning Board on the development of a cluster ordinance for the Town, providing information, reviews and speaking at public meetings. Continuing assistance and advice has been provided regarding zoning, subdivisions and site plan reviews.

The Nashua Regioal Planning Commission remains dedicated to solving this area's growth problems, both on a local and regional basis. If you would like more information on the NRPC or any of the above projects, please call our offices in Nashua.

## RESULTS OF TOWN ELECTIONS

### Tuesday, March 12, 1985

| | |
|---|---|
| Number of eligible Voters on Checklist | 2,317 |
| Regular Ballots Cast | 319 |
| Absentee Ballots Cast | 7 |
| Total Votes Cast | 326 |

Moderator Reed declared the polls opened to voters at 6:59 a.m. Polls were closed at 7:12 p.m., there being no one present who still wished to vote.

Write in votes are listed as "Scatter" whenever a person so written received fewer than ten (10) votes.

Results follow:

| | | |
|---|---|---|
| Selectman for three years: | | |
| Marilyn P. Jewett | 270 | Elected |
| Scatter | | |
| Selectman for one-year unexpired term: | | |
| Mary-Frances M. Bennett | 117 | |
| Beverly A. Wood | 191 | Elected |
| Road Agent: | | |
| Roland E. Bergeron | 264 | Elected |
| Scatter | | |
| Chief of Fire Department: | | |
| Brent T. Lemire | 246 | Elected |
| Richard R. Jerry | 47 write-in | |
| Scatter | | |
| Budget Committee Member for three years: | | |
| Marijane G. Herbst | 252 | Elected |
| James R. Toland | 234 | Elected |
| Trustee, Town Trust Funds: | | |
| Bonnie Henderson | 163 write-in | Elected |
| David A. Campbell | 24 write-in | |
| Marion Carson | 11 write-in | |
| Library Trustees: | | |
| Enid Phelps | 259 | Elected |
| Patricia Suttin | 262 | Elected |
| Scatter | | |

## RESULTS OF SCHOOL DISTRICT ELECTIONS

| | | |
|---|---|---|
| Moderator: | | |
| Philip M. Reed | 306 | Elected |
| School Board Members: | | |
| Robert D. Bennett | 234 | Elected |
| Kathleen Kapetanakis | 177 write-in | Elected |
| Scatter | | |
| School District Clerk: | | |
| Diane L. Jerry | 30 write-in | Declined |
| Noreen Grant | 2 write-in | Declined |
| Michelle Bennett | 2 write-in | Declined |
| Joan McKibben | 2 write-in | Elected |
| Scatter | | |
| School District Traesurer: | | |
| Jo Ellen Bellerive | 284 | Elected |

## SECOND PORTION OF TOWN MEETING

### Friday, March 15, 1985

Time: 7:08 p.m.
Place: Auditorium, Griffin Memorial School
Present: Philip M. Reed, Moderator, presiding; Selectmen Robinson (chairman), Jewett, and Toland; Administrative Assistant Cecile Durocher; Town Counsel Jay Hodes; Budget Committee members Lemire (chairman), Walders, Herbst, Calawa, Mancini, Bennett and Lascelles; approximately one hundred seventy five (175) voters and observers.

State Representative Nancy Hendrick led the assembly in the Pledge of Allegiance.

Reverand Howard Hinman offered an invocation.

The moderator explained the rules under which the meeting would be conducted; sought the assembly's permission to have non-voters speak (voters approved with an "Aye"); and declared election results. The clerk then swore in the newly-elected officials.

The meeting was opened to business under Article I.

**Article I**
M. Patricia Jewett MOVED that the Town authorize the Selectmen to borrow money in anticipation of taxes. Nancy Hendrick seconded the motion. There was no discussion. The article carried by voice vote.

**Article II**
James Toland MOVED that the Town authorize the Selectmen to apply for, receive and expend federal or state grants, which may become available during the course of the year, and also to accept and expend money from any other governmental unit or private source to be used for purposes for which the Town may legally appropriate money; provided: (1) that such grants and other monies do not require the expenditure of other town funds, (2) that a public hearing shall be held by the Selectmen prior to the receipt and expenditure of such grants and monies; and (3) that such items shall be exempt from all provisions of RSA 32 relative to limitation and expenditure of town monies, all as provided by RSA 31:95-b. David Campbell seconded the motion. There was no discussion. The motion carried by voice vote.

**Article III**

Claudette Durocher MOVED that the Town raise and appropriate the sum of $7,000.00 as its share to install an underground drainage system at the Aaron Cutler Memorial Library to eliminate the perennial flooding of the basement. The remaining $3,000.00 for the project will be provided by the Library Trustees utilizing library trust fund income. Ellen Robinson seconded the motion. (This article has been submitted by petition, and had been approved by the Budget Committee). Stephen Robinson MOVED to amend the Article by changing its wording as follows: To see if the Town will vote to raise and appropriate the sum of $5,000.00 as its share to install an underground drainage system at the Aaron Cutler Memorial Library to eliminate the perennial flooding of the basement. The remaining $3,800.00 for the project will be provided by the Library Trustees utilizing library trust fund income. M. Patricia Jewett seconded the motion. Following an explanation by library trustee Gloria Driggers of the engineering study which concluded that foundation drains feeding water into a pipe under Route 3A should handle the flooding problem, voters approved the amendment and amended main motion by voice vote. The new figures presented in the amendment refected updated information on monies available in library trust funds.

**Article IV**

Roland Bergeron MOVED that the Town recognize the following roads as dedicated to public use and hereby accept as Public Highways for the Town of Litchfield: Amsterdam Circle, Robyn Avenue from Oak Drive to Route 3A, and Rotterdam Drive from Cutler Road to Station 102+40. David Campbell seconded. There was no discussion, and the motion carried by voice vote.

**Article V**

Stephen Robinson MOVED that the Town vote to raise the sum of $70,000.00 to purchase approximately 10 acres of land along the Merrimack River for the purpose of Conservation and public access to the river, and to direct the Selectmen to apply for, accept and expend Federal Land and Water Conservation Fund Grant funds for the project, to reduce the cost to the Town, and also to use up to $15,000.00 of the Conservation Fund toward the purchase price; and, further to authorize the Selectmen to withdraw $20,000.00 for this purpose from the Federal Revenue Sharing Fund. This expenditure shall be contingent upon the approval of the Land and Water Conservation Fund Grant application by the Federal Government in an

amount not less than $35,000.00. Glenn McKibben seconded the motion. This proposal had been approved by the Budget Committee.
Ellen Robinson MOVED that the Town amend the article by substituting the following wording: that the Town vote to raise and appropriate the sum of $100,000.00 to purchase approximately 10 acres along the Merrimack River for the purpose of Conservation and public access to the river, and to direct the Selectmen to apply for, accept and expend Federal Land and Water Conservation Fund Grant funds for the project, to reduce the cost to the Town, and also to use up to $15,000.00 of the Conservation Fund toward the purchase price; and further to authorize the Selectmen to withdraw $20,000.00 for this purpose from the Federal Revenue Sharing Fund. $35,000.00 of this appropriation shall be contingent upon the approval of the Land and Water Conservation Fund Grant application by the Federal Government in an amount of not less than $35,000.00; and, further to authorize the Selectmen to raise the $30,000.00 balance of the appropriation by taxation. Glenn McKibben seconded the motion. Before discussion was opened to the floor, the moderator informed the assembly that he had been presented with a written request for a ballot vote on the Article. The request had been signed by:
Joan A. McKibben
Donna M. Arsenault
Howard L. Hinman
Nancy C. Hendrick
Glenn McKibben, Jr.
In the course of discussion on the amendment, it was pointed out that with the unexpected increase in local revenues, it is a distinct possibility that there will be a tax decrease in the coming tax year; this possibility was therefore an added incentive to proposing the use of tax dollars toward the purchase of land which could be a valuable asset to the Town. The amendment was defeated. The ballot vote on the main motion was conducted with the use of two checklists. Ballot Clerks David Campbell, Barbara Campbell, Sophia Adams, and Louise Bergeron provided the voters with YES/NO ballots, and counted the votes. Results follow:
Number of voters on checklist: 2,317
Number of names checked off in this vote: 154 (both checklists agree)
Number of ballots cast: 153 (no disqualified ballots)
Yes: 99
No: 54
Motion carried.

**Article VI**

James Toland MOVED that the Town vote to recind Article VIII of the Annual Town Meeting, March 16, 1984, whereby it was resolved to pay the following hourly pay scale for part-time employees effective April 1, 1984: $4.20 unskilled labor; $4.50 skilled and clerical labor; and $4.75 administrative and high-risk labor, and to adopt in lieu thereof the following hourly pay scale for part-time employees effective April 1, 1985: $4.50 unskilled labor; $4.75 skilled and clerical labor; and $5.00 administrative and high-risk labor. Roland Bergeron seconded the motion. This article had been approved by the Budget Committee. There was no discussion, and the motion carried by voice vote.

**Article VII**

Stephen Robinson MOVED that the Town vote to raise and appropriate the sum of $40,000.00 for road construction and to authorize a setoff of $20,000.00 against this appropriation by use of Highway Block Grant Aid Fund; and, further to authorize the Selectmen to raise the $20,000.00 balance of the appropriation by taxation. Ellen Robinson and Carol Leary seconded. The article had been approved by the Budget Committee. There was slight discussion, and the motion carried by voice vote.

**Article VIII**

Cecile Durocher MOVED that the Town vote to receive and accept a donation of $1,000.00 from the Litchfield Celebration 250 Committee and to create a trust fund with said donation for public purposes in accordance with RSA 31:19-a, as follows:

**a)** That said fund be administered by Trustees of Town Trust Funds of the Town of Litchfield.

**b)** That upon a majority vote of the Board of Selectmen, after a public hearing, that the Board may authorize the expenditure of any or all principal or accumulated interest as they may deem appropriate to provide organizational and actual expenses for town sponsored fairs and celebrations.

Mary F. Bennett seconded. The following explanation from Celebration 250 committee member Claudette Durocher that the Committee had not intended to make a profit from its activities and that its proceeds were being put to various municipal uses, the assembly approved the motion by voice vote.

**Article IX**

Richard Lascelles MOVED that the Town vote to raise and appropriate the sum of $50,000.00 to rehabilitate and secure the existing building and grounds at the Edward J. Roy Memorial Park for use as a community facility. Stephen Drew and Willis Jewett seconded. Richard Lascelles proposed to amend from the originally-proposed $50,000.00 to a reduced figure of $20,000.00. Willis Jewett seconded. The original warrant article was not recommended by the Budget Committee; the committee had looked more favorably upon the amended figure. Following an explanation of the reduced scope of the proposed work to be done in 1985 and of the hope of volunteer labor to further reduce costs, the amendment carried by voice vote. Richard Lascelles displayed a proposal of the project and gave the results of a recent resident survey. The main motion carried by voice vote.

**Article X**

James Toland MOVED that the Town vote to raise and appropriate the sum of $8,000.00 to purchase a mid-size vehicle for use by the Building Inspector. Selection and purchase of said vehicle to be the responsibility of the Board of Selectmen. Purchase of said vehicle to be by competitive bidding. In addition, to authorize the Board of Selectmen to sell the Town vehicle being replaced by the new vehicle. Said sale to be conducted by public auction or sealed bid. Ellen Robinson seconded the motion. This article had been recommended by the Budget Committee. James Toland proposed amending the Article by adding the Road Agent and Health Officer to the Building Inspector in assigning authorized use of the vehicle. Stephen Robinson seconded. There being no discussion on the amendment, a vote was taken; the amendment carried by voice vote. Following brief discussion, the amended motion carried by voice vote.

**Article XI**

Budget Committee chairman Brent Lemire MOVED that the Town approve $644,436.00* for the budget. This figure represents the originally-proposed figure of $767,436.00 minus the money already approved in previous warrant articles, (plus $2,000.00 for ash disposal--included in the motion by error*). People in attendance at Town Meeting all having access to Town Reports in which the budget was itemized, the assembly was invited to make comments, ask questions, and/or offer amendments. Stephen Robinson proposed to amend the Budget Committee's recommended figure of $50,328 in Town Officers' Salaries by adding $550, bringing the total to $50,878 as

recommended by the Selectmen. James Toland seconded the motion. Following an explanation by Selectman Robinson that $550 had been proposed as an estimate of what Building Inspectors in surrounding communities might get for comparable hours of work, the amendment was defeated by voice vote. The main motion, as originally made, stood. Brent Lemire proposed to amend the $2,400 figure the Budget Committee recommended under the Contingency Fund to $12,387 by adding $9,987. This was seconded by Thomas Levesque, Senior. M. Lemire explained that the extra money was being sought to replace a 1954 fire truck with unsafe brakes. The amended figure had been approved by the Budget Committee. The amendment carried by voice vote. A few other points of discussion arose, but there were no other amendments offered. The main motion, when the vote was taken, stood at $654,423.00*. The motion carried by voice vote.

**Article XII**

The moderator asked the assembly if they were agreeable to dispensing with the reading of the miniutes. The assembly concurred with the loudest "Aye" of the evening!

Diane Jerry MOVED that the Town direct the Litchfield Board of Selectmen to appoint, by April 1, 1985, an advisory Job Evaluation Committee comprised of:

**a)** one representative from every municipal department having or considering the hiring of one or more full-time or part-time employees.

and

**b)** a least one citizen with no financial interest in any municipal job for every department representative on the committee.

This committee shall be charged with:

**a)** preparing advisory job descriptions for all full-time and part-time positions for which the Town of Litchfield pays wages, whether these positions be elective, appointive, or hired;

**b)** suggesting guidelines for minimum qualifications which should be met by persons seeking such positions;

**c)** recommending pay and benefit schedules which will allow for recognition of differences among jobs and among levels of competence of employees;

and

**d)** preparing a written report on their findings in the above areas to be delivered to the Litchfield Board of Selectmen and to the Litchfield Budget Committee no later than Monday, January 6, 1986; this committee report is to be available, in printed form, to the voters at Town Meeting in March, 1986.

The advisory nature of this committee grants it no power to overrule policies of the Board of Selectmen or of department heads, but it may make recommendations which are contrary to those policies. It may not offer recommendations which are contrary to N.H. RSA's or to existing Litchfield ordinances. The committee guidelines for minimum job qualifications shall not deny any person his or her right to seek any position, though these guidelines may be used in weighing the merits of various applicants. Unless otherwise voted by Town Meeting 1986, this committee will cease to exist as of Town Meeting 1986. The motion was seconded by M. Patricia Jewett and others. Following an explanation of the motion's intent, it carried by voice vote.

Selectman Robinson explained the Hudson Fire Department's new ambulance fees.

The moderator recognized Budget Committee chairman Brent Lemire, who offered recognition, thanks, and plaques to outgoing board members Michael Mancini and Harry Walders. Mr. Walders in turn presented Chairman Lemire with a plaque and the Town's thanks for his eight years of Budget Committee service. Mr. Lemire is resigning from the Board in order to assume the position of Fire Chief.
Brent Lemire offered a plaque in the shape of a Maltese Cross to outgoing Fire Chief Richard Jerry, who had not sought re-election. The assembly offered a rising vote of thanks for Chief Jerry's twenty-eight years of service to the department. Outgoing Chief Jerry offered his gold badge to incoming Chief Lemire and summed up his expectations that Chief Lemire would succeed in the job by commenting that, "He's not even Chief yet, until that gavel comes down (signalling the conclusion of Town Meeting) and he's already got himself a new fire truck!"

On this light note, Mary F. Bennett MOVED to adjourn the meeting at 10:02 p.m. Thomas Levesque, Senior seconded. The motion carried by unanimous voice vote.

*Following the adjournment of the meeting, it was discovered that, in approving the Budget, a $2,000.00 overage had been inadvertently approved. In subtracting the approved warrant articles, $5,000.00 had been subtracted for library drainage under Article III. However, the amount computed into the Budget Committee-approved figure had been $7,000.00. The additional $2,000.00 was placed under "Ash Disposal" until officials could take time to decide what to do with it.

Agreement has now been reached (March 11,1985) that the citizens had not intended to approve this extra $2,000.00; that the Budget Committee had not intended to include it in the approved Budget; and that there was no reason to raise this sum by taxation.
THE CORRECT BOTTOM-LINE FIGURE FOR ARTICLE XI SHOULD BE $642,436.00.

A true record of Town and School District Elections
and
A true record of business conducted in the business portion of Town Meeting
including
A true account of the error and method of correcting the Town Budget

attest

Diane L. Jerry
Town Clerk
Litchfield, N.H.

## BUDGET OF THE TOWN

| | |
|---|---|
| Town Officers' Salaries | $ 50,328 |
| Town Officers' Expenses | 46,625 |
| Election & Registration Expenses | 1,595 |
| Cemeteries | 435 |
| General Government Buildings | 16,760 |
| Planning & Zoning | 14,321 |
| Legal Expenses | 18,000 |
| Contingency Fund | 12,387 |
| Town Clerk/Tax Collector's Expenses | 8,508 |
| Treasurer's Expenses | 600 |
| Budget Committee Expenses | 375 |
| Zoning Board of Adjustment | 875 |
| Police Department | 121,805 |
| Fire Department | 27,342 |
| Civil Defense | 75 |
| Building Inspection | 2,235 |
| Damage by Dogs | 100 |
| Town Maintenance (Highways) | 106,490 |
| Street Lighting | 1,750 |
| Solid Waste Disposal | 24,450 |
| Health Department | 4,995 |
| Animal Control | 3,070 |
| Home Health Care | 4,500 |
| General Assistance (Welfare) | 30,000 |
| Old Age Assistance | 10,000 |
| Library | 18,313 |
| Parks & Recreation | 7,825 |
| Patriotic Purposes | 170 |
| Conservation Commission | 1,370 |
| Principal, Long-Term Bonds & Notes | 36,915 |
| Interest Expense, Long-Term Bonds & Notes | 5,909 |
| Interest Expense, Tax Anticipation Notes | 20,000 |
| CAPITAL OUTLAY | |
| Park Development | 20,000 |
| Library Drainage | 5,000 |
| Road Construction | 40,000 |
| Vehicle Purchase | 8,000 |
| Land Purchase | 70,000 |

| | |
|---|---|
| FICA, Retirement & Pension Contributions | 18,000 |
| Insurance | 35,000 |
| Unemployment Compensation | 1,300 |
| Total Appropriations | $795,423 |

A true record of budgeted amounts, after deleting the $2,000.00 error attest:

Diane L. Jerry
Town Clerk
Litchfield, N.H.

| Date | Child's Name | Name of Father | Name of Mother | Place of Birth |
|---|---|---|---|---|
| 01/30/85 | Auer, Gregory Steven | Auer, Horst Guenther | Schwarz, Pamela Sue | Nashua |
| 06/18/85 | Beauvais, Stephanie Alexandra | Beauvais, Jan Robertson | Baran, Christine Ann | Nashua |
| 08/07/85 | Bellisle, Shannon Elizabeth | Bellisle, James Edward | Audet, Kerin Elizabeth | Nashua |
| 09/17/85 | Bernard, Rachel Marie | Bernard, Steven Roland | Landry, Diane Marie | Nashua |
| 02/12/85 | Boisvert, Susan Lynn | Boisvert, Gerald Edward | Darrigo, Joanne Marie | Manchester |
| 06/27/85 | Boutselis, Marissa Skye | Boutselis, John Christopher | Cotter, Pamela Jeanne | Nashua |
| 03/20/85 | Buchanan, Jonathan William | Buchanan, William Perry | Desjardins, Sharon Claire | Nashua |
| 07/08/85 | Chasse, Keith Arthur | Chasse, Dennis William | Phillips, Ellen Marie | Nashua |
| 01/15/85 | Clancy, Ryan Gregory | Clancy, Gregory Nash | Dubowik, Linda Karen | Nashua |
| 03/17/85 | DeCarolis, Rocco Anthony | DeCarolis, John Arthur | McAlpine, Jennifer Allison | Nashua |
| 05/05/85 | DesSureault, Michelle Lynn | DesSureault, Larry Paul | Coulter, Kathleen Ann | Nashua |
| 05/17/85 | Doyle, Kacie Allison | Doyle, Paul Edward | Workman, Peggy Marie | Nashua |
| 01/19/85 | Dubois, Jason Ernest | Dubois, Brian Arthur | Mills, Lisa Dawn | Nashua |
| 09/24/85 | Dugal, Patrick Flynn | Dugal, Kenneth Joseph | Flynn, Eileen Margaret | Nashua |
| 12/22/85 | Elliott, Sarah Beth | Elliott, James Gayland | Jette, Linda Marie | Manchester |
| 01/05/85 | Ferraro, Jessica Marie | Ferraro, Joseph Alfred, Jr. | MacMillan, Christine Elizabeth | Nashua |
| 10/29/85 | Fisher, Benjamin Edwin | Fisher, Gary Edwin | Hiser, Ann Marie | Nashua |
| 11/08/85 | Gagne, Rebecca Jo | Gagne, Kurt Christopher | Kortekaas, Alice Ruth | Nashua |
| 02/20/85 | Haddad-Null, Keely Rene | Null, Terry Irvin | Haddad, Mindy Mary | Nashua |
| 12/18/85 | Hall, Jamie Lynn | Hall, Dennis Donald | Boisvert, Susan Anne | Nashua |
| 01/28/85 | Hefferan, Patrick Timothy | Hefferan, Timothy Francis | Gribble, Julia Lynne | Nashua |
| 04/24/85 | Innes, Scott Francis, Jr. | Innes, Scott Francis, Sr. | Revoir, Robin Diane | Nashua |

| Date | Child's Name | Name of Father | Name of Mother | Place of Birth |
|---|---|---|---|---|
| 08/13/85 | Jackson, Nicholas Elmer | Jackson, Michael Elmer | Elwell, Constance Mae | Nashua |
| 03/04/85 | Jefferson, Michelle Lee | Jefferson, Richard S. | Mandra, Theresa A. | Manchester |
| 08/03/85 | Lang, Ryan Walter | Lang, Matthew Walter | Tremblay, Anne Louise | Nashua |
| 07/08/85 | LaPlante, Catrina Claire | LaPlante, Richard Arthur | Martel, Cathleen Julie | Manchester |
| 11/09/85 | Largy, Brad Garrett | Largy, Garry Henry | Markham, Denise Elaine | Nashua |
| 10/13/85 | Levesque, Shalyn | Levesque, David Andrew | Andrews, Deena Joan | Nashua |
| 11/17/85 | MacManus, Drew Edward | MacManus, Jeffrey Mark | O'Hare, Terresa Marie | Manchester |
| 12/01/85 | Marchand, Baby Girl | Marchand, Ronald Roger | Floras, Mary Elizabeth | Nashua |
| 05/10/85 | Marden, Jennifer Jacqueline | Marden, Edward Paul | Ouimette, Patricia Lynn | Nashua |
| 10/08/85 | Marquis, Emily Ruth | Marquis, Paul Richard | Atkinson, Arlene Marie | Concord |
| 05/15/85 | Marshall, Andrew Theodore | Marshall, Carl Theodore | Conti, Betty Mae | Nashua |
| 05/05/85 | Maynard, Robert Ernest | Maynard, Raymond Ernest | Coates, Maria Theresa | Nashua |
| 02/25/85 | Michaud, Christopher James | Michaud, George Joseph | Theos, Diane Marie | Nashua |
| 05/26/85 | Miller, Ashley Dawn | Miller, Michael James | Boule, Sharon Ann | Nashua |
| 11/17/85 | Moland, Samantha Carey | Moland, Mark Alan | Hewett, Carey Judyth | Manchester |
| 01/30/85 | Morin, William H. Baker | Morin, Maurice Baker | Kidder, Bernice Jean | Nashua |
| 03/28/85 | Monier, Eden Roe | Monier, Kenneth Paul | Colley, Sara Jane | Nashua |
| 01/03/85 | Noel, Jenna Lou | Noel, Stephen Wright | Levesque, Cathy Louise | Nashua |
| 01/17/85 | Paradis, Kenneth Daniel | Paradis, Gerard Henry | O'Hara, Maureen Carmela | Nashua |
| 12/22/85 | Poisson, Daniel Paul | Poisson, Brian Michael | Carr, Judith Ann | Nashua |
| 11/18/85 | Pudlewski, Katherine Marie | Pudlewski, James Edward | Howell, Janice Marie | Manchester |
| 12/13/85 | Roemer, Nicholas, Linscott | Roemer, Randolph Lawson | Severence, Kimberly Ann | Nashua |
| 03/02/85 | Rossignol, Ryan Robert | Rossignol, Robert Edward | Dwyer, Dawna Marie | Nashua |
| 10/30/85 | Roy, Sonya Jeanne | Roy, Alain Serge | Fauteux, Danielle Denise | Nashua |
| 05/24/85 | Samson, Mallory Ann | Samson, Ralph Louis | Tift, Bonnie Lee | Nashua |
| 03/31/85 | Scofield, David Paul | Scofield, Cary Paul | Fogg, Elizabeth Rose | Nashua |
| 05/04/85 | St. Lawrence, Ryan Thomas | St. Lawrence, Thomas Reed | Morin, Claire Claudette | Nashua |

| Date | Child's Name | Name of Father | Name of Mother | Place of Birth |
|---|---|---|---|---|
| 04/02/85 | Tanguay, Edward Emile III | Tanguay, Edward Emile, Jr. | Martinage, Seena Eileen | Nashua |
| 07/10/85 | Taylor, Veronica Felicia | Taylor, George Jerome | Mitchell, Patricia Alfreda | Nashua |
| 10/21/85 | Thomas, Zachary John | Thomas, John Amos | Waligura, Kathleen Frances | Concord |
| 06/07/85 | Tirrell, Adam Jeremy | Tirrell, Stephen Albert | Lagasse, Debra Joy | Nashua |
| 09/18/85 | Tremblay, Corey Guy | Tremblay, Guy Andrew | Mons, Kathy Ellen | Concord |
| 09/01/85 | Walders, Patrick Jeffrey | Walders, Harry Willis | Sayers, Patricia Jane | Nashua |
| 07/26/85 | Wallace, Kerry Maxine | Wallace, Bryan Robert | Atwood, Dian Marie | Nashua |
| 09/26/85 | White, Kaitlyn Marie | White, Louis Arthur, Jr. | Rhodes, Merry Lynn | Nashua |
| 09/01/85 | Winter, Elissa Marie | Winter, Michael John | Vogel, Nancy Joy | Nashua |
| 06/12/85 | Woodbury, Ryan David | Woodbury, Mark Robert | Felton, Shirley Mary | Nashua |

# *Our Town in 1985*

*This condensed version of Litchfield's historical events in 1984 was prepared by the Litchfield Historical Society as a precursor to the town history the society aims to publish someday. Going under the premise that today is tomorrow's history, the society plans to prepare an annual record of Litchfield's major events for each town report in hopes these reports will give a perspective on local happenings that cannot be gained solely from financial reports.*

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## LOSING GROUND

In the 251th year of its incorporation, Litchfield lost ground to suburbanization and there were numerous signs that its appealing rural lifestyle would suffer more such assaults in the next few years.

Riverfront farmland — for centuries the town's chief asset — came under the control of developers in two areas.

In south Litchfield, David and Arnold Campbell, semi-retired from their farming operations, sold part of their family's old homestead to U.S. Properties of Boston. As 1985 came to an end, U.S. Properties had subdivided the 40-acre tract along the Merrimack River, west of Route 3-A, into house lots. With the new year, the town faced the certainty that one of its most beautiful vistas would disappear, and Broadview Farm — as it has been known for years — would be no more.

In north Litchfield, Public Service Company of New Hampshire auctioned off the 150 acres of rich farmland it held for 13 years as an alternative site to Seabrook for a nuclear generating station. It had hoped to get at least $750,000 for the open land but the land went for $605,000. The power company retained several power line easements across the land, a large portion of which is designated as floodplain. Under the town's zoning ordinance, no residential structure can be built on the floodplain.

Purchasers of the tract included Litchfield developers Richard Charbonneau, Marc Charbonneau and Leon Calawa Jr. They and Nashua developer John Stabile propose to build condominiums on land outside the floodplain, with the floodplain left as open space.

A variance was secured to that effect from the Zoning Board of Adjustment, but the issue became mired in Superior Court after an appeal by a majority of the Board of Selectmen. At year's end, the court had not ruled on the conflict of interest and jurisdictional questions raised in the appeal.

## CIRCUMFERENTIAL HIGHWAY

Urbanization of a more rapid and intense kind appears headed Litchfield's way as a result of action taken by Gov. John Sununu and the Executive Council. On Sept. 10, the governor and council approved the "B-C" route for the proposed $100 million Nashua-Hudson Circumferential Highway.

The highway would start in south Nashua, connecting to the Everett Highway. It would cross the Merrimack at the Sagamore Bridge site, swing eastward around Hudson in a wide arc and then proceed westward across Route 102 and eventually to Route 3-A in Litchfield. The route would cross the Merrimack River at Litchfield in a two-bridge system and link up to Route 3 in Merrimack.

The B-C Route puts the bridge site in the vicinity of the Hudson-Litchfield town line and a number of properties are slated to be razed to make way for an interchange at 3-A.

At hearings, several townspeople spoke against the highway. They feared it will bring too much traffic into the town, despoiling its agricultural character and subjecting it to immense development pressures. But there was no organized resistance and Governor Sununu hopes to start construction in the early 1990s.

## UTILITY EXPANDED

And yet another sign of encroaching development turned up along Route 3-A. The Southern New Hampshire Water Company laid its first water lines along the town's major highway. The utility in the fall extended the line from Talent Road to 3-A to service the Broadview subdivision. The utility also announced it would attempt to secure the state's approval to draw water from the Merrimack River as a future source of supply for its system. For that purpose, the water company said it had secured an option agreement with U.S. Properties for acquisition of a parcel of land along the Merrimack in the Broadview subdivision as a site for a future water treatment plant. It is expected the utility in 1986 would seek approval from the state Legislature for rights to draw from the river.

## A THREAT THWARTED

Litchfield joined Merrimack residents in January and February to oppose the chemical waste reprocessing plant proposed by Applied Chemical Technology on the riverfront in Merrimack. Selectmen and other officials led a contingent of Litchfield residents who attended hearings in Merrimack to express fears the plant could contaminate an aquifer. The first hearing in January drew an estimated 2,500 people to Merrimack High.

The jeering crowd at the tumultuous hearing and at subsequent hearings made it plainly known the proposed plant was not wanted in Merrimack. On July 3, after five years of frustration, Applied Chemical Technology announced it was abandoning its plans under an arrangement worked out with Anheuser-Busch. The brewery agreed to buy the land ACT held under option on Mast Road, about 800 feet from the Merrimack River and downriver from the brewery.

**LANDFILL STILL OPEN**

Progress was slower in eliminating a contamination threat emanating from the Hudson landfill on West Road. Although the state ordered Hudson in 1984 to close its landfill, the town by year's end had not found an alternative disposal site. The Manchester engineering firm of Goldberg, Zoino & Associates Inc., under the state's direction, is monitoring the flow of contaminates from the landfill toward Chase Brook, which flows through Litchfield before draining into the Merrimack River. More action on the Hudson landfill closure is expected in 1986.

**SCHOCKING DISCLOSURE**

The arrest of a former Griffin Memorial School teacher on sexual assault charges stunned and shocked Litchfield citizens. Edward Eldridge, 37, was arrested May 20 at the elementary school in Waitsfield, Vt., where he had been principal since 1980.

On Dec. 17, following the testimony of two victims, Eldridge pleaded guilty in Hillsborough County Superior Court, Manchester, to sexually assaulting pupils while he was a second-grade teacher at Griffin some six years earlier. Other victims who were prepared to testify did not have to take the stand.

The molestations occurred at the school and, in several newspaper reports after the trial, some of the victims, then second graders, related how they had been unable to bring themselves at the time to tell parents or authorities about the crimes committed against them. Now teenagers, the girls anonymously related how the "terrible secret" they had borne for so long traumatized their childhood. Eldridge's sentencing was scheduled for January 1986.

**A LOST HOME**

For Yvette and Francis Descoteaux, 1985 was a year of adversity but they found they had a wide circle of friends to help them pull through. The possessions of Mr. and Mrs. Descoteaux were totally wiped out when a fire in March destroyed their home in Olson's Mobile Home Court. They lost all, except their car and the clothes they wore. But friends organized a dinner, penny sale and raffle. With the proceeds, plus other help they received, the couple was soon re-established in another mobile home.

## A POST OFFICE?

Postal officials in September heard directly about the citizenry's desire for a local postal office and a separate zip code. At a Sept. 18 hearing, the officials weren't optimistic about a separate zip code, considering Litchfield's limited population, but they said invitations would be solicited later in the year for a contract postal station.

## RESIGNATIONS

Police Chief John Simmons resigned March 11. His successor, David Roberts, a member of the Jaffrey police department, took command of the Litchfield department on June 10.

Griffin Memorial School Principal J. Richard Donegan and Vice Principal Betty Lates resigned in June. Donegan had been principal for 11 years.

The School Board chose Mark Genovesi of Keene as the new principal. One of his new tasks is to help plan construction of a new school. The school building advisory committee planned to submit a construction proposal for approval at the March 1986 school district meeting.

## A LABOR DISPUTE

The town's first municipal work stoppage left the incinerator unattended over a busy May weekend. The two incinerator workers left their post without notice, but returned to work a couple of days later when two of three selectmen agreed to allow a worker's spouse to continue scavenger operations at the incinerator. The two selectmen also agreed to a wage increase which prompted the deputy town clerk to resign in protest.

## DOCILE HURRICANE

A hurricane by the name of Gloria swept up the East Coast on Friday, Sept. 27. Schools, businesses and institutions shut down in preparation for the big wind, but the hurricane fizzled out as it passed through New England. In Litchfield, emergency personnel were on alert, the Griffin Memorial School sheltered residents of mobile home parks, and the roads were deserted. Except for a few felled trees and some short-lived power outages, the hurricane caused little damage, to the relief of all. Half an inch of rain fell and the highest gust was about 50 miles per hour.

## DEATH OF A NATIVE

Harmon Leach, Litchfield-born and a raconteur of the old ways, died earlier this year. The retired iron molder in 1981, — at the age of 87 — enjoyed a "reunion" with the then only other surviving member of Litchfield's No. 4 elementary school — Genie S. Danforth. The small wooden schoolhouse stood just south of the present-day Fassetts Bakery.

Harmon liked to tell how he joined his first class. On a September day in

1897, when he was a month away from his fourth birthday, the farmer's son walked a half-mile from his parents' house on Route 3-A, now the Craig Young residence, to see what school was all about.

Harmon liked what he saw at the one-room No. 4, where his brother was a pupil, and he wanted to come back. "The teacher said it was all right with her, and I went back the next day, and from then on I was a member of the school," Harmon recalled in a 1981 interview. "I liked going to school. I had a wonderful time. I was the teacher's pet."

Harmon graduated from the McGraw High Schol in Merrimack in 1912. To get to McGraw's, he rowed a mud scow across the Merrimack River. In a prolonged winter freeze, the river could be crossed on foot or by horse-drawn sleigh. In bad weather, Harmon boarded the electric trolley that ran the length of Litchfield, transferred to a steam train in Goffs Falls and traveled south to Merrimack.

After completion of his schooling, Harmon spent four years operating the trolley line's power booster station situated in a brick building on Stage Coach Road in back of the Cutler Memorial Library.

After that, he took a job with the White Mountain Ice Freezer Co. in Nashua, retiring 38 years later in 1956. With the help of his wife and the three Leach children, Harmon also operated a small fresh and dried flower business at his Route 3-A home where he resided until his death.

**VERDICT HANDED DOWN**

It took three years to get a verdict but the end result was a jail sentence for a New Boston man convicted of negligent homicide in the 1982 deaths of two Litchfield children. Ralph Bailey was on trial on two charges of manslaughter for the deaths of 5-year-old Nathan Beaulieu and 3-month-old Kathryn Beaulieu, killed when the car their mother, Susan Beaulieu, was driving was hit head-on in Milford. Bailey, driver of the other vehicle, was convicted by a jury of two lesser counts of negligent homicide, and, in February, was sentenced to serve 3½ to 7 years in prison. However, in November, Bailey's lawyer appealed the conviction before the state Supreme Court which has the case under advisement.

**LANDMARK LOST**

The Campbell house, extensively damaged by fire in March 1984, became a memory in 1985. Wreckers hired by U.S. Properties demolished the charred and boarded up house on Route 3-A to make way for subdivision of the Broadview Farm. In December, the wreckers returned to raze the Broadview barn and demolition was scheduled to begin on Jan. 3.

The persons who set fire to the elegant old farmhouse — birthplace of David and Arnold Campbell — were never apprehended.

## BARN TRANSFORMED

While the Broadview barn saw its last days in 1985, the barn on the abutting farm underwent a transformation and an addition which nearly doubled its size. Wilson Farm detached a south-facing ell and turned it to face east before renovating it. A stand and nursery operation was then opened in the ell.

## OLD HOUSES RENOVATED

Three historic houses on Route 3-A received special attention in 1985.

DROUIN HOUSE — Gilbert and Brenda Drouin, new owners of the ancestral home of the late Genie S. Danforth, enlarged and modernized the old farmhouse's kitchen, installed a downstairs bathroom to replace a privy, and carried out a number of other renovations. They plan further renovations, but intend to leave the exterior unchanged as much as possible. The Drouin house is in the pathway of the proposed circumferential highway and it may be razed when bridge construction begins. The Drouins said they were unaware of that fact when they bought the property, and they hope their house can be spared.



**Drouin House**

JEAN HOUSE — A few hundred yards away, Shirley and Loren Jean are progressing in the repair and renovation of the large white frame house formerly known as the Crawford place. The house was damaged by fire several years ago and the Jeans replaced the north ell with a larger one into which they moved last year. The main part of the house, believed to date from the early 1700s, remains unoccupied while renovation work continues. The house has a large fireplace, Indian shutters and hand-hewn woodwork and the Jeans hope to retain these features. When he first examined the state's acquisition plans for the circumferential highway, Loren said the state intended to acquire land within 10 to 15 feet of his new home. But revised plans now spare his property, he said.



**Jean House**

ALVES HOUSE — The house believed to be Litchfield's oldest saw several changes this year. New owners Maria and Manuel Alves added westerly dormers to brighten and improve ventilation in the two upstairs bedrooms of the Dutch gambrel house. They renovated ceilings, replaced foam insulation with fiberglass insulation, relocated the stairway from the front hall and changed the configuration of a small upstairs hallway. The stairway to the upper level is now next to the large old fireplace in the dining room. The house is believed to date to 1766.

Prepared by
Claudette Durocher
Recorder



**Alves House**

# SCHOOL DISTRICT OFFICERS

## MODERATOR

Philip Reed

## CLERK

Joan McKibben

## TREASURER

Jo Ellen Bellerive

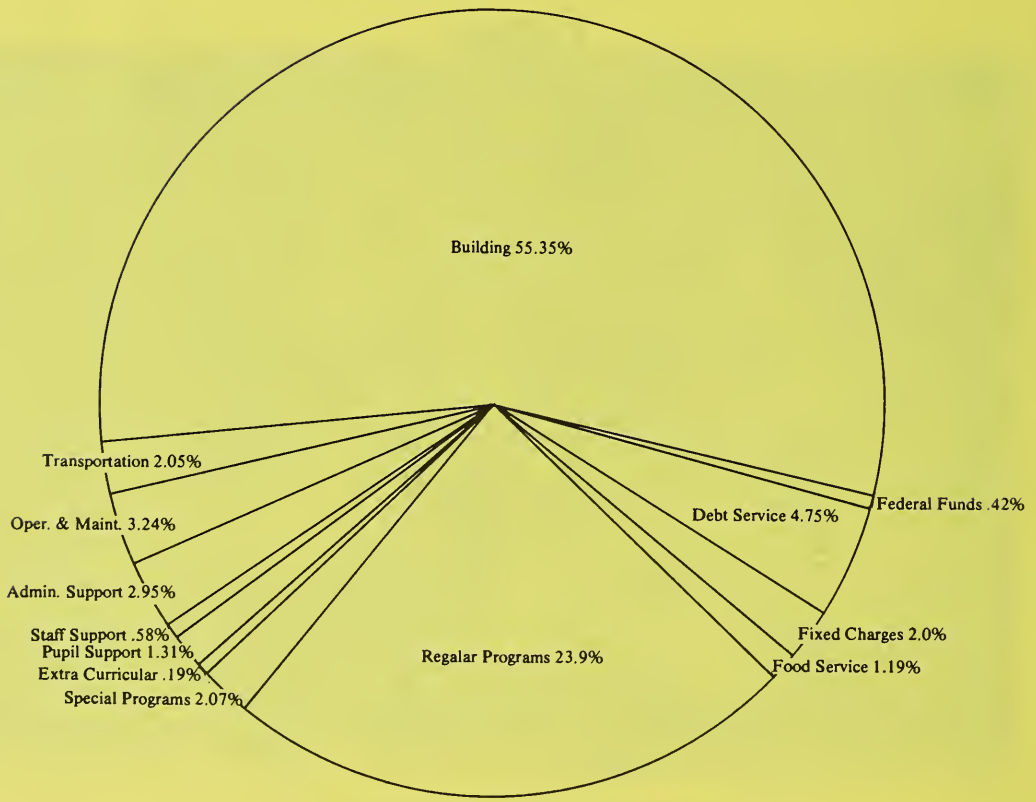
## SCHOOL BOARD

Robert Bennett, Chairman
Thomas Carroll
Sheila Gorman
Ellen-Ann Robinson
Sandra Simmons

# LITCHFIELD SCHOOL DISTRICT

## DISTRIBUTION OF SCHOOL DOLLAR

## 1986 - 87



## LITCHFIELD VOTING WARRANT
## March 11, 1986

### The State of New Hampshire

To the inhabitants of the School District of the Town of Litchfield in the county of Hillsborough and the State of New Hampshire, qualified to vote upon district affairs:

**YOU ARE HEREBY NOTIFIED TO MEET AT THE GRIFFIN MEMORIAL SCHOOL IN SAID DISTRICT ON TUESDAY, THE 11th DAY OF MARCH, 1986, AT 7:00 O'CLOCK IN THE FORENOON TO ACT UPON THE FOLLOWING QUESTIONS:**

1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose a Member of the School Board for the ensuing three years.
4. To choose a Member of the School Board for the ensuing three years.
5. To choose a Member of the School Board for the ensuing two years.
6. To choose a Treasurer for the ensuing year.

**POLLS WILL BE OPEN FROM 7:00 AM AND WILL CLOSE NO EARLIER THAN 7:00 PM.**

GIVEN UNDER OUR HANDS AT SAID LITCHFIELD THIS 18th DAY OF FEBRUARY, 1986.

Robert D. Bennett
Thomas J. Carroll
Sheila Gorman
Ellen-Ann Robinson
Sandra A. Simmons
School Board

A true Copy of Warrant—Attest:

Robert D. Bennett
Thomas J. Carroll
Sheila Gorman
Ellen-Ann Robinson
Sandra A. Simmons
School Board

## LITCHFIELD
## SCHOOL DISTRICT WARRANT
## March 21, 1986

To the inhabitants of the School District in the Town of Litchfield, New Hampshire, qualified to vote in District affairs.

**YOU ARE HEREBY NOTIFIED TO MEET AT THE GRIFFIN MEMORIAL SCHOOL IN SAID DISTRICT ON THE 21st DAY OF MARCH, 1986 AT 7:00 PM TO ACT UPON THE FOLLOWING SUBJECTS:**

### ARTICLE I

To see if the District will appropriate $3,850,000 or any other sum for the construction of a new school and for purchasing equipment and furnishings of a lasting character in connection therewith; to determine whether this appropriation shall be raised by borrowing or otherwise; or to take any action relative thereto. (Recommended by the Budget Committee).

### ARTICLE II

To see if the district will vote to raise and appropriate the sum of $153,980 for the purpose of paying interest on the bond issue referred to in Article I if it is passed. (Recommended by the Budget Committee).

### ARTICLE III

To see what sum of money the District will vote to raise and appropriate to fund those cost items relating to additional salaries and benefits granted to teachers under the collective bargaining agreement with the Litchfield Education Association.

### ARTICLE IV

To see if the District will raise and appropriate $15,000 to replace two defective 5,000 gallon sewage tanks. (Recommended by the Budget Committee).

### ARTICLE V

To see if the District will raise and appropriate $21,298 to replace windows in three (3) classrooms in the 1950 section of the building. (Recommended by the Budget Committee).

## ARTICLE VI

To see what sum of money the District will vote to raise and appropriate for the support of schools for the payment of the statutory obligations of the District, and for the payment of salaries and benefits for school district officials and agents excluding those sums raised under Articles 1, 2, 3, 4 and 5.

## ARTICLE VII

To see if the District will vote to authorize the School Board to apply for, accept and expend, without further action by the School District Meeting, money from the state, Federal or other governmental unit or a private source which becomes available during the 1986-87 school fiscal year provided that such expenditure be made for the purposes for which a School District may appropriate money and that such expenditure not require the expenditure of other School District funds. Further, that the School Board hold a public hearing prior to accepting and spending such money.

## ARTICLE VIII

To hear the reports of Agents, Committee or Officers chosen, and pass any vote relating thereto.

## ARTICLE IX

To transact any other business that may legally come before this meeting.

GIVEN UNDER OUR HANDS AT SAID LITCHFIELD ON THIS 4th DAY OF MARCH, 1986.

Robert D. Bennett
Thomas J. Carroll
Sheila Gorman
Ellen-Ann Robinson
Sandra A. Simmons
School Board

A true Copy of Warrant - Attest:

Robert D. Bennett
Thomas J. Carroll
Sheila Gorman
Ellen-Ann Robinson
Sandra A. Simmons
School Board

# LITCHFIELD SCHOOL DISTRICT
## BUDGET 1986-87

| | BUDGETED 1984-85 | EXPENDED 1984-85 | BUDGETED 1985-86 | SUPT'S 1986-87 | SCH. BD. 1986-87 | BUD. COM. 1986-87 | NOT RECOMD'D |
|---|---|---|---|---|---|---|---|
| **1000 INSTRUCTION** | | | | | | | |
| **1100 Regular Programs** | | | | | | | |
| 1-1100-00-0110-2-88-1 Regular Teachers Salaries | $ 450,444 | $ 466,679.20 | $ 527,471 | $ 527,471 | $ 527,471 | $ 527,471 | $ - |
| 0113-2-81-0 Tutoring Salaries | 500 | 726.75 | 275 | 275 | 275 | 275 | - |
| 0114-4-88-1 Teacher Aide Salaries | 16,354 | 16,736.00 | 17,172 | 17,172 | 17,172 | 17,172 | - |
| 0120-2-88-1 Substitute Salaries | 7,140 | 14,458.22 | 8,806 | 8,806 | 8,806 | 8,806 | - |
| 0440-0-88-1 Repairs & Maint. Inst. Equip. | 1,340 | 574.96 | 1,500 | 1,661 | 1,335 | 1,335 | - |
| 0561-0-85-3 Tuition (Alvirne) | 684,356 | 618,839.01 | 655,400 | 798,114 | 798,114 | 798,114 | - |
| 0561-0-86-3 Tuition (Manchester) | - | - | 121,800 | 181,440 | 181,440 | 181,440 | - |
| 0580-0-88-1 Travel | 250 | 615.30 | 250 | 378 | 378 | 378 | - |
| 0610-0-88-1 Supplies | 9,593 | 9,103.15 | 9,593 | 10,800 | 10,800 | 10,800 | - |
| 0611-0-88-1 Computer Supplies | 725 | 699.82 | 800 | 1,050 | 1,050 | 1,050 | - |
| 0630-0-88-1 Textbook Replacement | 9,121 | 7,748.59 | 10,020 | 10,125 | 10,125 | 10,125 | - |
| 0631-0-88-1 Textbooks/New Programs | 2,064 | 1,280.80 | - | - | - | - | - |
| 0632-0-88-1 Textbooks/Special Programs | 110 | 156.35 | 121 | 1,983 | 1,983 | 123 | 1,860 |
| 0741-0-88-1 Equipment Additional | - | - | - | - | - | - | - |
| 0742-0-88-1 Equipment Replacement | - | - | - | - | - | - | - |
| 0751-0-88-1 Furniture Additional | - | - | - | 2,404 | 2,404 | 2,404 | - |
| 0752-0-88-1 Furniture Replacement | 2,220 | 2,457.04 | 2,000 | 2,310 | 2,310 | - | 2,310 |
| SUBTOTAL | 1,184,217 | 1,140,075.19 | 1,355,208 | 1,563,989 | 1,563,663 | 1,559,493 | 4,170 |
| 1-1100-02-0110-2-88-1 Art/Salary | 15,121 | 15,121.00 | 16,557 | 16,557 | 16,557 | 16,557 | - |
| 0610-0-88-1 Supplies | 861 | 643.26 | 875 | 1,690 | 1,690 | 1,000 | 690 |
| 0631-0-88-1 Textbooks/New Programs | - | - | - | - | - | - | - |
| 0632-0-88-1 Textbooks/Special Programs | - | - | - | - | - | - | - |
| 0741-0-88-1 Equipment Additional | - | - | - | - | - | - | - |
| 0742-0-88-1 Equipment Replacement | - | - | - | - | - | - | - |
| 0751-0-88-1 Furniture Additional | - | - | - | 409 | 409 | 409 | - |
| 0752-0-88-1 Furniture Replacement | - | - | - | - | - | - | - |
| SUBTOTAL | 15,982 | 15,764.26 | 17,432 | 18,656 | 18,656 | 17,966 | 690 |
| 1-1100-08-0110-2-88-1 Physical Ed/Salary | 15,764 | 15,764.00 | 17,262 | 17,262 | 17,262 | 17,262 | - |
| 0610-0-88-1 Supplies | 750 | 672.45 | 850 | 950 | 950 | 950 | - |
| 0631-0-88-1 Textbooks/New Programs | - | - | - | - | - | - | - |
| 0632-0-88-1 Textbooks/Special Programs | - | - | - | - | - | - | - |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 0741-0-88-1 Equipment Additional | 256 | 256.00 | 256 | - | - | - | - |
| 0742-0-88-1 Equipment Replacement | - | - | - | - | - | - | - |
| 0751-0-88-1 Furniture Additional | - | - | - | - | - | - | - |
| 0752-0-88-1 Furniture Replacement | - | - | - | - | - | - | - |
| SUBTOTAL | 16,770 | 16,692.45 | 18,368 | 18,212 | 18,212 | 18,212 | - |
| 1-1100-11-0630-0-88-1 Math Workbooks | 1,249 | 1,302.10 | 1,337 | 1,490 | 1,490 | 1,490 | - |
| 0631-0-88-1 Texts/New Programs | - | - | - | 2,480 | 2,480 | 2,480 | - |
| SUBTOTAL | 1,249 | 1,302.10 | 1,337 | 3,970 | 3,970 | 3,970 | - |
| 1-1100-12-0110-2-88-1 Music/Salary | 19,634 | 19,634.00 | 21,499 | 21,499 | 21,499 | 21,499 | - |
| 0610-0-88-1 Supplies | 1,136 | 944.36 | 1,219 | 1,595 | 1,595 | 920 | 675 |
| 0631-0-88-1 New Programs | - | - | - | - | - | - | - |
| 0632-0-88-1 Special Programs | - | - | - | - | - | - | - |
| 0671-0-88-1 Tapes, Records | 60 | - | 40 | 50 | 50 | 25 | 25 |
| 0741-0-88-1 Equipment Additional | - | - | - | 355 | 355 | 355 | - |
| 0742-0-88-1 Equipment Replacement | - | - | - | - | - | - | - |
| 0751-0-88-1 Furniture Additional | - | - | - | - | - | - | - |
| 0752-0-88-1 Furniture Replacement | - | - | - | - | - | - | - |
| SUBTOTAL | 20,830 | 20,578.36 | 22,758 | 23,499 | 23,499 | 22,799 | 700 |
| 1-1100-13-0610-0-88-1 Supplies/Science | 293 | 316.40 | 293 | 1,225 | 1,225 | 650 | 575 |
| 0631-0-88-1 Textbooks/New | - | - | - | 2,480 | 2,480 | 1,280 | 1,200 |
| 0741-0-88-1 Equipment Additional | 384 | 417.08 | - | 800 | 800 | 800 | - |
| 0752-0-88-1 Furniture Replacement | - | - | - | 2,961 | - | - | - |
| SUBTOTAL | 677 | 733.48 | 293 | 7,466 | 4,505 | 2,730 | 1,775 |
| 1-1100-23-0110-2-88-1 Reading/Salary | 21,032 | 21,523.00 | 23,568 | 23,568 | 23,568 | 23,568 | - |
| 0610-0-88-1 Supplies | 10,425 | 10,379.59 | 11,467 | 13,879 | 13,879 | 13,879 | - |
| 0631-0-88-1 New Programs | - | - | - | - | - | - | - |
| 0632-0-88-1 Special Programs | - | - | - | - | - | - | - |
| 0741-0-88-1 Equipment Additional | - | - | - | - | - | - | - |
| 0742-0-88-1 Equipment Replacement | - | - | - | - | - | - | - |
| 0751-0-88-1 Furniture Additional | - | - | - | - | - | - | - |
| 0752-0-88-1 Furniture Replacement | - | - | - | - | - | - | - |
| SUBTOTAL | 31,457 | 31,902.59 | 35,035 | 37,447 | 37,447 | 37,447 | - |
| GRAND TOTAL 1100 SERIES | 1,271,182 | 1,227,048.43 | 1,450,431 | 1,673,239 | 1,669,952 | 1,662,617 | 7,335 |
| **1200 Special Services** | | | | | | | |
| 1-1200-00-0110-2-88-1 Special Services/Salary | 17,188 | 36,369.28 | 52,969 | 52,969 | 52,969 | 52,969 | - |
| 0569-0-88-1 Tuition/Handicapped | 51,700 | 74,634.36 | 75,883 | 87,808 | 87,808 | 87,808 | - |
| 0610-0-88-1 Supplies | 1,380 | 1,723.32 | 2,476 | 2,112 | 2,112 | 2,112 | - |
| 0631-0-88-1 New Programs | - | - | - | 298 | 298 | 298 | - |
| 0632-0-88-1 Special Programs | 166 | 721.60 | 376 | 185 | 185 | 185 | - |

| | BUDGETED 1984-85 | EXPENDED 1984-85 | BUDGETED 1985-86 | SUPT'S 1986-87 | SCH. BD. 1986-87 | BUD. COM. 1986-87 | NOT RECOMD'D |
|---|---|---|---|---|---|---|---|
| 0741-0-88-1 Equipment Additional | - | - | - | - | - | - | - |
| 0742-0-88-1 Equipment Replacement | - | - | - | 225 | 225 | 225 | - |
| 0751-0-88-1 Furniture Additional | - | - | - | 150 | 150 | 150 | - |
| 0752-0-88-1 Furniture Replacement | - | - | - | - | - | - | - |
| GRAND TOTAL 1200 SERIES | 70,434 | 113,448.56 | 131,704 | 143,747 | 143,747 | 143,747 | - |
| **1400 Other Instructional Programs** | | | | | | | |
| 1-1410-00-0110-2-88-1 Extra Curricular/Salaries | 3,300 | 6,080.00 | 4,700 | 6,800 | 6,800 | 5,500 | 1,300 |
| 0390-0-88-1 Officials | 1,440 | 1,610.00 | 1,920 | 2,400 | 2,400 | 2,400 | - |
| 0610-0-88-1 Interscholastic Supplies | 2,000 | 1,175.80 | 1,750 | 570 | 570 | 570 | - |
| 0741-0-88-1 Equipment Additional | - | - | 150 | - | - | - | - |
| 0742-0-88-1 Equipment Replacement | - | - | 150 | 900 | 900 | 900 | - |
| SUBTOTAL | 6,740 | 8,865.80 | 8,670 | 10,670 | 10,670 | 9,370 | 1,300 |
| 1-1490-00-0890-0-88-1 Student Activities | 2,686 | 2,031.07 | 2,685 | 2,504 | 2,504 | 2,504 | - |
| SUBTOTAL | 2,686 | 2,031.07 | 2,685 | 2,504 | 2,504 | 2,504 | - |
| GRAND TOTAL 1400 SERIES | 9,426 | 10,896.87 | 11,355 | 13,174 | 13,174 | 11,874 | 1,300 |
| **2000 SUPPORT SERVICES** | | | | | | | |
| **2110 Attendance** | | | | | | | |
| 1-2112-00-0110-4-88-1 Attendance Officer | 1 | - | 1 | 1 | 1 | 1 | - |
| GRAND TOTAL 2110 SERIES | 1 | - | 1 | 1 | 1 | 1 | - |
| **2120 Guidance** | | | | | | | |
| 1-2120-00-0110-1-88-1 Guidance/Salary | 18,988 | 16,069.00 | 17,595 | 41,003 | 41,003 | 41,003 | - |
| 0610-0-88-1 Supplies & Testing | 1,617 | 1,446.75 | 1,864 | 1,457 | 1,457 | 1,457 | - |
| 0631-0-88-1 New Programs | - | - | - | - | - | - | - |
| 0632-0-88-1 Special Programs | - | - | - | - | - | - | - |
| 0741-0-88-1 Equipment Additional | - | - | - | - | - | - | - |
| 0742-0-88-1 Equipment Replacement | - | - | - | - | - | - | - |
| 0751-0-88-1 Furniture Additional | - | - | - | - | - | - | - |
| 0752-0-88-1 Furniture Replacement | - | - | - | - | - | - | - |
| GRAND TOTAL 2120 SERIES | 20,605 | 17,515.75 | 19,459 | 42,460 | 42,460 | 42,460 | - |
| **2130 Health Services** | | | | | | | |
| 1-2134-00-0110-3-88-1 Nurses/Salary | 10,226 | 10,465.00 | 11,459 | 11,459 | 11,459 | 11,459 | - |
| 0522-3-88-1 Nurse Liability Insurance | 54 | 60.00 | 70 | 91 | 91 | 91 | - |
| 0610-0-88-1 Supplies | 425 | 633.33 | 425 | 476 | 476 | 476 | - |
| 0741-0-88-1 Equipment Additional | - | - | - | - | - | - | - |
| 0742-0-88-1 Equipment Replacement | - | - | - | - | - | - | - |
| 0751-0-88-1 Furniture Additional | - | - | - | - | - | - | - |
| 0752-0-88-1 Furniture Replacement | - | - | - | - | - | - | - |
| GRAND TOTAL 2130 SERIES | 10,705 | 11,158.33 | 11,954 | 12,026 | 12,026 | 12,026 | - |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| **2140 Psychological** | | | | | | | |
| 1-2140-00-0330-3-88-1 Phys. Exams/Psych. Serv. | 10,958 | 8,107.79 | 10,958 | 22,319 | 22,319 | 22,319 | - |
| GRAND TOTAL 2140 SERIES | 10,958 | 8,107.79 | 10,958 | 22,319 | 22,319 | 22,319 | - |
| **2150 Speech Path. & Audiology** | | | | | | | |
| 1-2150-00-0110-2-88-1 Speech Salaries | 10,701 | 7,927.00 | 11,544 | 11,544 | 11,544 | 11,544 | - |
| 0610-0-88-1 Supplies | 311 | 244.65 | 208 | 301 | 301 | 301 | - |
| 0631-0-88-1 New Programs | - | - | - | - | - | - | - |
| 0632-0-88-1 Special Programs | - | - | - | - | - | - | - |
| 0741-0-88-1 Equipment Additional | - | - | - | - | - | - | - |
| 0742-0-88-1 Equipment Replacement | - | - | - | - | - | - | - |
| 0751-0-88-1 Furniture Additional | - | - | - | - | - | - | - |
| 0752-0-88-1 Furniture Replacement | - | - | - | - | - | - | - |
| GRAND TOTAL 2150 SERIES | 11,012 | 8,171.65 | 11,752 | 11,845 | 11,845 | 11,845 | - |
| **2190 Other Pupil Services** | | | | | | | |
| 1-2190-00-0811-0-88-1 SERESC | 2,264 | 2,249.28 | 2,405 | 2,430 | 2,430 | 2,430 | - |
| 0891-0-88-1 Other Pupil Services | 350 | 200.00 | 250 | 350 | 350 | 250 | 100 |
| GRAND TOTAL 2190 SERIES | 2,614 | 2,449.28 | 2,655 | 2,780 | 2,780 | 2,680 | 100 |
| **2200 INSTRUCTIONAL STAFF SERVICES** | | | | | | | |
| **2210 Improvement of Instruction** | | | | | | | |
| 1-2212-00-0640-0-88-1 Professional Publications | 150 | 113.50 | 150 | 200 | 200 | 200 | - |
| SUBTOTAL | 150 | 113.50 | 150 | 200 | 200 | 200 | - |
| 1-2213-00-0270-0-88-1 Course Reimb./Non Barg. | 6,560 | 793.00 | 560 | 4,950 | 4,950 | 3,150 | 1,800 |
| 0271-0-88-1 Course Reimb./Barg. | - | 3,721.02 | 6,000 | 6,000 | 6,000 | 6,000 | - |
| 0320-0-88-1 Teacher Workshops | 600 | 507.00 | 750 | 850 | 850 | 850 | - |
| 0580-0-88-1 Professional Meetings/Travel | 600 | 236.62 | 1,005 | 1,885 | 1,885 | 985 | 900 |
| SUBTOTAL | 7,760 | 5,257.64 | 8,315 | 13,685 | 13,685 | 10,985 | 2,700 |
| GRAND TOTAL 2210 SERIES | 7,910 | 5,371.14 | 8,465 | 13,885 | 13,885 | 11,185 | 2,700 |
| **2220 Educational Media** | | | | | | | |
| 1-2222-00-0110-2-88-1 Librarian/Salary | 17,731 | 17,350.00 | 18,217 | 18,217 | 18,217 | 18,217 | - |
| 0610-0-88-1 Supplies | 350 | 264.83 | 300 | 350 | 350 | 350 | - |
| 0630-0-88-1 Textbook Replacement | 4,000 | 4,043.67 | 4,683 | 5,015 | 5,015 | 5,015 | - |
| 1-2223-00-0440-0-88-1 Audio Visual Repairs | 250 | 214.44 | 250 | 250 | 250 | 250 | - |
| 0453-0-88-1 Audio Visual Rentals | 150 | - | 150 | 300 | 300 | 300 | - |
| 0640-0-88-1 Periodicals | 250 | 72.00 | 325 | 665 | 665 | 665 | - |
| 0670-0-88-1 Filmstrips | 450 | 307.62 | 398 | 850 | 850 | 850 | - |
| 0671-0-88-1 Tapes, Records, etc. | 105 | - | 30 | 50 | 50 | 50 | - |
| 0680-0-88-1 Maps, Charts, Globes | 300 | 129.58 | 170 | 575 | 575 | 575 | - |

| | BUDGETED 1984-85 | EXPENDED 1984-85 | BUDGETED 1985-86 | SUPT'S 1986-87 | SCH. BD. 1986-87 | BUD. COM. 1986-87 | NOT RECOMD'D |
|---|---|---|---|---|---|---|---|
| 0741-0-88-1 Equipment Additional | - | - | - | 1,766 | 1,766 | 1,766 | - |
| 0742-0-88-1 Equipment Replacement | 150 | 55.55 | 515 | - | - | - | - |
| 0751-0-88-1 Furniture Additional | - | - | - | - | - | - | - |
| 0752-0-88-1 Furniture Replacement | - | - | - | - | - | - | - |
| SUBTOTAL | 23,736 | 22,437.69 | 25,038 | 28,038 | 28,038 | 28,038 | - |
| 1-2224-00-0810-0-88-1 Dues & Fees | 629 | - | 668 | 1,013 | 1,013 | 1,013 | - |
| SUBTOTAL | 629 | - | 668 | 1,013 | 1,013 | 1,013 | - |
| GRAND TOTAL 2220 SERIES | 24,365 | 22,437.69 | 25,706 | 29,051 | 29,051 | 29,051 | - |
| **2300 GENERAL ADMINISTRATION** | | | | | | | |
| **2310 School Board** | | | | | | | |
| 1-2311-00-0110-0-02-0 School Board Salaries | 1,500 | 1,500.00 | 1,750 | 2,000 | 2,000 | 2,000 | - |
| 1-2313-00-0110-0-02-0 District Treasurer/Salaries | 740 | 740.00 | 800 | 900 | 900 | 900 | - |
| 0523-0-02-0 Bonds - Treasurer | 65 | 60.00 | 60 | 60 | 60 | 60 | - |
| 0610-0-02-0 Treasurer Supplies | 500 | 543.18 | 575 | 575 | 575 | 575 | - |
| 1-2314-00-0110-0-02-0 District Moderator Salary | 75 | 75.00 | 75 | 75 | 75 | 75 | - |
| 0550-0-02-0 Ballot Expenses | 425 | 139.50 | 325 | 325 | 325 | 325 | - |
| 0890-0-02-0 District Meeting Costs | 310 | 274.64 | 200 | 300 | 300 | 300 | - |
| 1-2315-00-0380-0-02-0 Legal Fees | 3,500 | 8,740.97 | 3,500 | 9,000 | 9,000 | 9,000 | - |
| 1-2317-00-0380-0-02-0 Audit Fees | 1,500 | 1,860.00 | 1,850 | 1,700 | 1,700 | 1,700 | - |
| 1-2318-00-0380-0-02-0 Negotiation Fees | - | - | - | - | - | - | - |
| 1-2319-00-0110-0-02-0 School District Clerk | 75 | 75.00 | 75 | 75 | 75 | 75 | - |
| 0380-0-02-0 Census Taker | - | 461.70 | 1,300 | - | - | - | - |
| 0522-0-02-0 School Bd. Liability Ins. | 525 | 796.62 | 1,200 | 3,585 | 3,585 | 3,585 | - |
| 0540-0-02-0 Advertising | 400 | 4,115.58 | 400 | 4,000 | 4,000 | 2,000 | 2,000 |
| 0610-0-02-0 Supplies of District Office | 1,200 | 1,341.21 | 1,050 | 1,400 | 1,400 | 1,400 | - |
| 0810-0-02-0 Dues & Fees - NHSBA | 1,180 | 1,080.24 | 1,215 | 2,103 | 2,103 | 2,103 | - |
| GRAND TOTAL 2310 SERIES | 11,995 | 21,803.64 | 14,375 | 26,098 | 26,098 | 24,098 | 2,000 |
| 1-2320-00-0351-0-00-0 Office of Superintendent | 54,873 | 54,873.00 | 57,106 | 64,920 | 64,920 | 64,920 | - |
| GRAND TOTAL 2320 SERIES | 54,873 | 54,873.00 | 57,106 | 64,920 | 64,920 | 64,920 | - |
| 1-2330-00-0110-1-00-0 Special Area Admin. Serv. | 5,657 | 5,467.00 | 5,895 | 6,663 | 6,663 | 6,663 | - |
| GRAND TOTAL 2330 SERIES | 5,657 | 5,467.00 | 5,895 | 6,663 | 6,663 | 6,663 | - |
| **2400 SCHOOL ADMINISTRATION SALARIES** | | | | | | | |
| 1-2410-00-0110-5-88-1 Secretary/Salaries | 21,827 | 22,196.85 | 32,086 | 32,086 | 32,086 | 32,086 | - |
| 0112-1-88-1 Principals/Salary | 54,790 | 59,195.60 | 60,475 | 63,847 | 63,847 | 63,847 | - |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 0440-0-88-1 | Repairs & Maintenance | 700 | 898.25 | 700 | 1,040 | 1,040 | 1,040 | - |
| 0531-0-88-1 | Telephone | 3,821 | 5,836.43 | 4,500 | 5,938 | 5,938 | 5,938 | - |
| 0532-0-88-1 | Postage & General Expense | 900 | 974.36 | 900 | 1,000 | 1,000 | 1,000 | - |
| 0610-0-88-1 | Supplies | 750 | 955.31 | 800 | 1,200 | 1,200 | 1,200 | - |
| 0741-0-88-1 | Equipment/Additional | - | - | - | 1,500 | 1,500 | 1,500 | - |
| 0742-0-88-1 | Equipment/Replacement | - | - | - | - | - | - | - |
| 0751-0-88-1 | Furniture/Additional | - | - | - | - | - | - | - |
| 0752-0-88-1 | Furniture/Replacement | - | - | - | - | - | - | - |
| 0810-0-88-1 | Professional Membership | 325 | 370.00 | 450 | 800 | 800 | 800 | - |
| | SUBTOTAL | 83,113 | 90,426.80 | 99,911 | 107,411 | 107,411 | 107,411 | - |
| 1-2490-00-0610-0-88-1 | School Admin. Serv. Awards & Report Cards | 850 | 1,244.10 | 1,200 | 1,500 | 1,500 | 1,500 | - |
| 0892-0-88-1 | Graduation | 825 | 908.86 | 750 | 900 | 900 | 900 | - |
| | SUBTOTAL | 1,675 | 2,152.96 | 1,950 | 2,400 | 2,400 | 2,400 | - |
| | GRAND TOTAL 2400 SERIES | 84,788 | 92,579.76 | 101,861 | 109,811 | 109,811 | 109,811 | - |
| **2500 BUSINESS SERVICES** | | | | | | | | |
| **2540 Operation & Maintenance of Plant** | | | | | | | | |
| 1-2540-00-0110-9-88-1 | Custodial Salaries | 75,512 | 78,299.94 | 77,028 | 77,028 | 77,028 | 77,028 | - |
| 0440-0-88-1 | Maintenance Contractor | 3,989 | 5,369.76 | 2,500 | 4,535 | 4,535 | 3,635 | 900 |
| 0610-0-88-1 | Custodial Supplies | 10,020 | 10,800.37 | 10,271 | 11,523 | 11,523 | 11,523 | - |
| 0741-0-88-1 | Equipment Additional | - | - | - | - | - | - | - |
| 0742-0-88-1 | Equipment Replacement | 393 | 2,196.40 | 500 | 6,845 | 6,845 | 6,000 | 845 |
| 0751-0-88-1 | Furniture Additional | - | - | - | - | - | - | - |
| 0752-0-88-1 | Furniture Replacement | - | - | - | - | - | - | - |
| | SUBTOTAL | 89,914 | 96,666.47 | 90,299 | 99,931 | 99,931 | 98,186 | 1,745 |
| 1-2542-00-0431-0-88-1 | Disposal Services | 1,872 | 1,916.96 | 2,403 | 3,742 | 3,742 | 3,600 | 142 |
| 0440-0-88-1 | General Repairs to Building | 13,575 | 27,712.91 | 27,242 | 57,362 | 52,362 | 52,362 | - |
| 0441-0-88-1 | Painting | 1,600 | 495.30 | 2,000 | 5,280 | 5,280 | 2,000 | 3,280 |
| 0521-0-88-1 | Property Ins./Fire Liability | 5,425 | 5,163.00 | 6,600 | 9,780 | 9,780 | 9,780 | - |
| 0652-0-88-1 | Electricity | 14,304 | 10,735.75 | 13,000 | 12,945 | 12,945 | 12,945 | - |
| 0653-0-88-1 | Fuel Oil | 23,262 | 22,024.66 | 18,000 | 18,811 | 18,811 | 16,598 | 2,213 |
| 0655-0-88-1 | Electricity (Heat) | 21,998 | 17,355.55 | 18,538 | 20,547 | 20,547 | 20,547 | - |
| 0657-0-88-1 | Bottled Gas | 500 | 592.62 | 500 | 636 | 636 | 636 | - |
| | SUBTOTAL | 82,536 | 85,996.75 | 88,283 | 129,103 | 124,103 | 118,468 | 5,635 |
| 1-2543-00-0432-0-88-1 | Snow Plowing/Landscaping | 4,300 | 4,051.15 | 3,800 | 16,870 | 6,770 | 5,570 | 1,200 |

| | BUDGETED 1984-85 | EXPENDED 1984-85 | BUDGETED 1985-86 | SUPT'S 1986-87 | SCH. BD. 1986-87 | BUD. COM. 1986-87 | NOT RECOMD'D |
|---|---|---|---|---|---|---|---|
| 1-2546-00-0110-0-88-1 Community Service/Salary | 1,000 | 927.90 | 1,000 | 1,200 | 1,200 | 1,200 | - |
| 1-2549-00-0440-0-88-1 Boilers | 2,500 | 3,021.87 | 1,900 | 2,200 | 2,200 | 2,200 | - |
| SUBTOTAL | 7,800 | 8,000.92 | 6,700 | 20,270 | 10,170 | 8,970 | 1,200 |
| GRAND TOTAL 2540 SERIES | 180,250 | 190,664.14 | 185,282 | 249,304 | 234,204 | 225,624 | 8,580 |
| **2550 Pupil Transportation** | | | | | | | |
| 1-2552-00-0513-0-00-0 Pupil Trans. - Regular | 109,644 | 108,455.45 | 144,612 | 133,772 | 133,772 | 120,322 | 13,450 |
| 1-2553-00-0110-7-00-0 Pupil Trans. - Salary | - | - | - | 11,776 | 11,776 | 11,776 | - |
| 1-2553-00-0513-0-00-0 Pupil Trans. - Handicapped | 18,350 | 16,297.04 | 38,091 | 7,310 | 7,560 | 6,810 | 750 |
| 1-2554-00-0513-0-00-0 Pupil Trans. - Field Trips | 1,258 | - | 1,336 | 2,025 | 2,025 | 2,025 | - |
| 1-2555-00-0513-0-00-0 Pupil Trans - Interschol. | 1,200 | 4,101.78 | 1,200 | 2,160 | 2,160 | 2,160 | - |
| GRAND TOTAL 2550 SERIES | 130,452 | 128,854.27 | 185,239 | 157,043 | 157,293 | 143,093 | 14,200 |
| **2900 Other Support Services** | | | | | | | |
| 1-2900-00-0211-0-00-0 Health/LTD Insurance | 45,154 | 44,721.31 | 51,680 | 51,680 | 51,680 | 51,680 | - |
| 0213-0-00-0 Life Insurance | 1,618 | 1,616.16 | 1,756 | 1,756 | 1,756 | 1,756 | - |
| 0214-0-00-0 Workmen's Compensation | 5,673 | 5,089.50 | 6,181 | 6,181 | 6,181 | 6,181 | - |
| 0221-0-00-0 Non-Teacher's Retirement | 1,956 | 1,701.10 | 1,995 | 1,995 | 1,995 | 1,995 | - |
| 0222-0-00-0 Teachers Retirement | 4,898 | 5,674.25 | 6,041 | 6,041 | 6,041 | 6,041 | - |
| 0223-0-00-0 Legis Annuity | 276 | 113.96 | 276 | 276 | 276 | 276 | - |
| 0226-0-00-0 Accrued Liability | - | - | - | - | - | - | - |
| 0230-0-00-0 FICA | 57,950 | 59,912.67 | 68,599 | 68,599 | 68,599 | 68,599 | - |
| 0260-0-00-0 Unemployment Compensation | 1,750 | 1,170.66 | 1,575 | 2,503 | 2,503 | 2,503 | - |
| GRAND TOTAL 2900 SERIES | 119,275 | 117,658.29 | 138,103 | 139,031 | 139,031 | 139,031 | - |
| **4000 Facility Acquisition & Construction Service** | | | | | | | |
| 1-4200-00-0700-0-00-0 Sites | 500 | 104.00 | 2,500 | - | - | - | - |
| SUBTOTAL | 500 | 104.00 | 2,500 | - | - | - | - |
| 1-4300-00-0000-3-00-0 Architect & Eng. | - | - | 4,000 | - | - | - | - |
| 1-4600-00-0460-0-00-0 R & M Contractors | - | - | 13,500 | - | 3,850,000 | 3,850,000 | - |
| SUBTOTAL | - | - | 17,500 | - | 3,850,000 | 3,850,000 | - |
| GRAND TOTAL 4000 SERIES | 500 | 104.00 | 20,000 | - | 3,850,000 | 3,850,000 | - |
| **5100 Debt Services** | | | | | | | |
| 1-5100-00-0830-0-88-0 Principal | 175,000 | 175,000.00 | 175,000 | 165,000 | 165,000 | 165,000 | - |
| 0841-0-88-0 Interest | 28,915 | 28,915.00 | 20,338 | 11,683 | 165,663 | 165,663 | - |
| GRAND TOTAL 5100 SERIES | 203,915 | 203,915.00 | 195,338 | 176,683 | 330,663 | 330,663 | - |
| **5200 Food Service** | | | | | | | |
| 1-5240-00-0880-0-00-0 Tnsfr. Food Service | 26,500 | 8,782.42 | 1 | 16,000 | 16,000 | 16,000 | - |
| GRAND TOTAL 5200 SERIES | 26,500 | 8,782.42 | 1 | 16,000 | 16,000 | 16,000 | - |
| GENERAL FUND GRAND TOTAL | 2,257,417 | 2,251,307.01 | 2,587,640 | 2,910,080 | 6,895,923 | 6,859,708 | 36,215 |
| **5200 Fund Transfer** | | | | | | | |
| 2-5220-00-0110-2-00-0 PL94-142 | 17,300 | - | 20,020 | 20,020 | 20,020 | 20,020 | - |
| 2-5220-00-0880-0-00-0 Block Grant | 9,500 | - | 9,500 | 8,500 | 8,500 | 8,500 | - |
| 2-5240-00-0880-0-00-0 Food Services Federal Fund Transfer | 16,000 | - | 18,000 | 18,000 | 18,000 | 18,000 | - |
| 4-5240-00-0880-0-00-0 Food Service | - | - | 49,200 | 49,000 | 49,000 | 49,000 | - |
| GRAND TOTAL 5240 SERIES | 42,800 | - | 96,720 | 95,520 | 95,520 | 95,520 | - |

## LITCHFIELD SCHOOL DISTRICT

## REVENUES & CREDITS

| | Approved Revenues 1985-86 | School Board 1986-87 Estimated | Budget Comm. 1986-87 Estimated |
|---|---|---|---|
| **State Programs:** | | | |
| Foundation Aid | $173,206.00 | $113,502.98 | $113,502.98 |
| School Building Aid | 52,500.00 | 49,500.00 | 49,500.00 |
| Catastrophic Aid (Handicapped) | 12,861.00 | 22,539.00 | 22,539.00 |
| **Federal Programs:** | | | |
| Child Nutrition | 18,000.00 | 18,000.00 | 18,000.00 |
| Handicapped Program (94-142) | 20,020.00 | 20,020.00 | 20,020.00 |
| Block Grant | 9,500.00 | 8,500.00 | 8,500.00 |
| **Other Local Sources** | | | |
| Bus Transportation | 6,500.00 | 6,500.00 | 6,500.00 |
| Food Service | 49,200.00 | 49,000.00 | 49,000.00 |
| Sale of Bonds or Notes | -- | 3,850,000.00 | 3,850,000.00 |
| Unencumbered Balance | 6,382.00 | -- | -- |
| **Total School:** | | | |
| Revenues & Credits | 348,169.00 | 4,137,561.98 | 4,137,561.98 |
| **District Assessment** | 2,336,191.00 | 2,853,881.02 | 2,817,666.02 |
| **Total Revenue & District Assessment** | 2,684,360.00 | 6,991,443.00 | 6,955,228.00 |

## DEPARTMENT OF REVENUE ADMINISTRATION

Concord, N.H.

TO: Mr. Robert Bennett, Chr.
Litchfield School Board
Corning Road, RFD 3
Manchester, N.H. 03103

Revised 11/14/85

Your report of appropriations voted and property taxes to be raised for the 1985-86 school year has been approved on the following basis:

| | |
|---|---|
| TOTAL APPROPRIATIONS | $2,684,360.00 |

### REVENUES AND CREDITS AVAILABLE TO REDUCE SCHOOL TAXES

| | |
|---|---|
| Unreserved Fund Balance | 6,382.00 |
| Revenue from State Sources: | |
| Foundation Aid | 173,206.00 |
| School Building Aid | 52,500.00 |
| Catastrophic Aid | 12,861.00 |
| Revenue from Federal Source: | |
| Child Nutrition Program | 18,000.00 |
| Handicapped Program | 20,020.00 |
| Other Federal Sources | 9,500.00 |
| Local Revenue Other Than Taxes: | |
| Other Local Sources | 6,500.00 |
| Food Service (1600) Daily Sales | 49,200.00 |
| TOTAL SCHOOL REVENUES & CREDITS | 348,169.00 |
| DISTRICT ASSESSMENT | 2,336,191.00 |
| TOTAL REVENUES & DISTRICT ASSESSMENT | 2,684,360.00 |

Everett V. Taylor
Commissioner

**CARRI, PLODZIK & SANDERSON**
**ACCOUNTANTS AND AUDITORS**
193 North Main Street
Concord, New Hampshire 03301

**Accountant's Report on Financial Presentation**

To the Members of the School Board
Litchfield School District
Litchfield, New Hampshire

We have examined the combined financial statements and the combining, individual fund and account group financial statements of the Litchfield School District as of and for the year ended June 30, 1985, as listed in the accompanying table of contents. Our examination was made in accordance with generally accepted auditing standards and accordingly included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

As described in Note 1B, the combined financial statements referred to above do not include financial statements of the General Fixed Asset Group of Accounts, which should be included to conform with generally accepted accounting principles.

In our opinion, except that omission of the General Fixed Asset Group of Accounts results in an incomplete presentation as explained in the above paragraph, the combined financial statements and the combining, individual fund and account group financial statements referred to above present fairly the financial position of the Litchfield School District at June 30, 1985 and the results of its operations for the year then ended, in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

Our examination was made for the purpose of forming an opinion on the combined financial statements taken as a whole. The combining, individual fund and account group financial statements and supplemental schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the combined financial statements of the Litchfield School District. The information has been subjected to the auditing procedures applied in the examination of the combined financial statements and, in our opinion is stated fairly in all material respects in relation to the combined financial statements taken as a whole.

July 31, 1985
A. Bruce Carri, CPA
Carri, Poldzik & Sanderson

**CARRI, PLODZIK & SANDERSON**
**ACCOUNTANTS AND AUDITORS**
193 North Main Street
Concord, New Hampshire 03301

## Accountant's Report on Compliance

To the Members of the School Board
Litchfield School District
Litchfield, New Hampshire

We have examined the combined financial statements of the Litchfield School District as of and for the year ended June 30, 1985, and have issued our report thereon dated July 31, 1985. Our examination was made in accordance with generally accepted government auditing standards, the provisions of "Standards for Audit of Governmental Organizations, Programs, Activities and Functions", promulgated by the Comptroller General, which pertain to financial and compliance audits; the Office of Management and Budget's "Major Compliance Features of Programs Administered by State and Local Governments" (the approved compliance supplement); and, except as described in the following paragraphs, provisions of Office of Management and Budget (OMB) Circular A-102, "Uniform Administrative Requirements for Grants-In-Aid to State and Local Governments", Attachment P, "Audit Requirements" and the Guidelines for Financial and Compliance Audits of Federally Assisted Programs (Guidelines), and accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

The reporting objectives for compliance audits contained in the Guidelines suggest an examination of all transactions for compliance purposes, as opposed to the selective testing required by Attachment P; therefore, we have followed the reporting objectives of Attachment P. In addition, the Guidelines do not provide sufficient guidance for determining the representative number of charges to be examined and performing the procedures to ascertain compliance. Accordingly, we utilized other materials as supplements in those areas.

Attachment P requires that the examination include a determination of whether the Federal financial reports (including financial status reports, cash reports, and claims for advances and reimbursements) prepared by the Litchfield School District contain accurate and reliable financial data. We have been informed that OMB interprets the phrase "accurate and reliable financial data" to mean that the Federal financial reports present the

underlying financial data of the grants within limits that are reasonable and practicable to attain under the circumstances.

In our opinion, except for the matters that might have come to our attention had our examination encompassed the provisions of the Guidelines referred to in the second preceding paragraph for the tested operations and records, and except for the enclosed item, the Litchfield School District complied with the material terms and conditions of its Federal grants, contracts and agreements, and the tested Federal financial reports present the underlying financial data of the grants within the limits described in the preceding paragraph.

Further, based upon our examination and the procedures referred to above and except for the matters that might have come to our attention had our examination encompassed the provisions of the Guidelines referred to in the second preceding paragraph nothing came to our attention to indicate that the Litchfield School District had not complied with the compliance matters referred to above, and the Federal financial reports do not present the underlying financial data of the grants within the limits described in the preceding paragraph.

This report is intended solely for the use of the Litchfield School District and the cognizant audit agency and should not be used for any other purpose.

July 31, 1985

A. Bruce Carri, CPA
Carri, Plodzik & Sanderson

# EXHIBIT A
# LITCHFIELD SCHOOL DISTRICT

## Combined Balance Sheet — All Fund Types and Account Groups
## June 30, 1985

| | Governmental Fund Types | | Fiduciary Fund Type | Account Groups | Totals (Memorandum Only) | |
|---|---|---|---|---|---|---|
| **ASSETS** | General | Special Revenue | Agency | General Long-Term Debt | June 30, 1985 | June 30, 1984 |
| Cash | $ 11,430 | $ 16,319 | $ 5,330 | $ | $ 33,079 | $ 58,495 |
| **Receivables** | | | | | | |
| Due From Other Governments | | 5,586 | | | 5,586 | 5,533 |
| Due From Other Funds | 2,681 | | | | 2,681 | 3,188 |
| **Amount To Be Provided For Retirement** | | | | | | |
| Of General Long-Term Debt | | | | 495,000 | 495,000 | 670,000 |
| **TOTAL ASSETS** | $ 14,111 | $ 21,905 | $ 5,330 | $495,000 | $536,346 | $737,216 |
| **LIABILITIES AND FUND EQUITY** | | | | | | |
| **Liabilities** | | | | | | |
| Accounts Payable | $ 4,082 | $ | $ | $ | $ 4,082 | $ 2,210 |
| Due to Other Governments | | 336 | | | 336 | |

| | | | | | | |
|---|---|---|---|---|---|---|
| Due To Other Funds | | 2,681 | | | 2,681 | 3,188 |
| Due To Student Groups | | | 5,330 | | 5,330 | 3,872 |
| Bonds Payable | | | | 495,000 | 495,000 | 670,000 |
| **TOTAL LIABILITIES** | $ 4,082 | $ 3,017 | $ 5,330 | $495,000 | $507,429 | $679,270 |
| **Fund Equity** | | | | | | |
| **Fund Balances** | | | | | | |
| Reserved for Encumbrances | 3,647 | | | | 3,647 | 1,045 |
| **Unreserved** | | | | | | |
| Undesignated | 6,382 | 18,888 | | | 25,270 | 56,901 |
| **TOTAL FUND EQUITY** | $ 10,029 | $ 18,888 | | | $ 28,917 | $57,946 |
| **TOTAL LIABILITIES AND FUND EQUITY** | $ 14,111 | $ 21,905 | $ 5,330 | $495,000 | $536,346 | $737,216 |

The accompanying notes are an integral part of these financial statements.

## EXHIBIT B

## LITCHFIELD SCHOOL DISTRICT

### Combined Statement of Revenues, Expenditures and Changes in Fund Balances
### All Governmental Fund Types
### For the Fiscal Year Ended June 30, 1985

| | Governmental Fund Types | | | Totals (Memorandum Only) | |
|---|---|---|---|---|---|
| | General | Special Revenue | Capital Projects | June 30, 1985 | June 30, 1984 |
| **Revenues** | | | | | |
| School District Assessment | $2,081,322 | $ | $ | $2,081,322 | $1,849,762 |
| Intergovernmental Revenues | 135,047 | 42,003 | | 177,050 | 245,169 |
| Local Sources | 11,781 | 1,102 | 26 | 12,909 | 13,556 |
| Lunch and Milk Sales | | 49,067 | | 49,067 | 48,963 |
| Miscellaneous | | 96 | | 96 | 245 |
| **Other Financing Sources** | | | | | |
| Interfund Transfers | 26 | 8,782 | | 8,808 | 24,624 |
| Bond Proceeds | | | | | 130,000 |
| **Total Revenues and Other Sources** | 2,228,176 | 101,050 | 26 | 2,329,252 | 2,312,319 |
| **Expenditures** | | | | | |
| Instruction | 1,350,749 | | | 1,350,749 | 1,264,540 |
| **Supporting Services** | | | | | |
| Pupils | 47,403 | | | 47,403 | 48,196 |
| Instructional | 28,454 | | | 28,454 | 25,322 |

| | | | | | |
|---|---|---|---|---|---|
| General Administration | 82,144 | | | 82,144 | 67,499 |
| School Administration | 92,580 | | | 92,580 | 80,964 |
| Business | 437,176 | | | 437,176 | 400,880 |
| Facilities Acquisition and Construction | 104 | | | 104 | 40,783 |
| Debt Service | 203,915 | | | 203,915 | 164,106 |
| Food Service | | 82,714 | | 82,714 | 72,690 |
| Federal Projects | | 24,234 | | 24,234 | 25,043 |
| **Other Uses** | | | | | |
| Interfund Transfers | 8,782 | | 26 | 8,808 | 24,624 |
| **Total Expenditures and Other Uses** | 2,251,307 | 106,948 | 26 | 2,358,281 | 2,214,647 |
| **Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses** | (23,131) | ( 5,898) | | (29,029) | 97,672 |
| **Fund Balances — July 1** | 33,160 | 24,786 | | 57,946 | (39,726) |
| **Fund Balances — June 30** | $ 10,029 | $ 18,888 | $ -0- | $ 28,917 | $ 57,946 |

The accompanying notes are an integral part of these financial statements.

# EXHIBIT C

## LITCHFIELD SCHOOL DISTRICT

### Combined Statement of Revenues, Expenditures and Changes in Fund Balances
### Budget and Actual
### General and Special Revenue Fund Types
### For the Fiscal Year Ended June 30, 1985

| | General Fund | | | Special Revenue Funds | | | Totals | | |
|---|---|---|---|---|---|---|---|---|---|
| | Budget | Actual | Variance Favorable (Unfavorable) | Budget | Actual | Variance Favorable (Unfavorable) | Budget | Actual | Variance Favorable (Unfavorable) |
| **Revenues** | | | | | | | | | |
| School District Assessment | $2,081,322 | $2,081,322 | $ | $ | $ | $ | $2,081,322 | $2,081,322 | $ |
| Intergovernmental Revenues | 135,047 | 135,047 | | 45,233 | 42,003 | (3,230) | 180,280 | 177,050 | (3,230) |
| Local Sources | 6,500 | 11,781 | 5,281 | | 1,102 | 1,102 | 6,500 | 12,883 | 6,383 |
| Lunch & Milk Sales | | | | | 49,067 | 49,067 | | 49,067 | 49,067 |
| Miscellaneous | | | | | 96 | 96 | | 96 | 96 |
| **Other Financing Sources** | | | | | | | | | |
| Interfund Transfers | | 26 | 26 | 24,500 | 8,782 | (15,718) | 24,500 | 8,808 | (15,692) |
| **Total Revenues** | 2,222,869 | 2,228,176 | 5,307 | 69,733 | 101,050 | 31,317 | 2,292,602 | 2,329,226 | 36,624 |
| **Expenditures** | | | | | | | | | |
| Instruction | 1,350,609 | 1,350,749 | ( 140) | | | | 1,350,609 | 1,350,749 | ( 140) |
| **Supporting Services** | | | | | | | | | |
| Pupils | 55,895 | 47,403 | 8,492 | | | | 55,895 | 47,403 | 8,492 |

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| Instructional | 33,320 | 28,454 | 4,866 | | | | 33,320 | 28,454 | 4,866 |
| General Admin. | 72,525 | 82,144 | (9,619) | | | | 72,525 | 82,144 | (9,619) |
| School Admin. | 84,788 | 92,580 | (7,792) | | | | 84,788 | 92,580 | (7,792) |
| Business | 429,977 | 437,176 | (7,199) | | | | 429,977 | 437,176 | (7,199) |
| Facilities Acquisition and Construction | 500 | 104 | 396 | | | | 500 | 104 | 396 |
| Debt Service | 203,915 | 203,915 | | | | | 203,915 | 203,915 | |
| Food Service | | | | 42,500 | 82,714 | (40,214) | 42,500 | 82,714 | (40,214) |
| Federal Projects | | | | 27,233 | 24,234 | 2,999 | 27,233 | 24,234 | 2,999 |
| **Other Uses** | | | | | | | | | |
| Interfund Transfers | 24,500 | 8,782 | 15,718 | | | | 24,500 | 8,782 | 15,718 |
| **Total Expenditures & Other Uses** | 2,256,029 | 2,251,307 | 4,722 | 69,733 | 106,948 | (37,215) | 2,325,762 | 2,358,255 | (32,493) |
| **Excess of Revenues & Other Sources Over (Under) Expenditures & Other Uses (Note 1D)** | (33,160) | (23,131) | 10,029 | | ( 5,898) | ( 5,898) | (33,160) | (29,029) | 4,131 |
| **Fund Balances - July 1** | 33,160 | 33,160 | | 24,786 | 24,786 | | 57,946 | 57,946 | |
| **Fund Balances - June 30** | **$ -0-** | **$ 10,029** | **$ 10,029** | **$ 24,786** | **$ 18,888** | **$( 5,898)** | **$ 24,786** | **$ 28,917** | **$ 4,131** |

The accompanying notes are an integral part of these financial statements.

## NOTES TO THE FINANCIAL STATEMENTS
## JUNE 30, 1985

### NOTE 1 — Summary of Significant Accounting Policies

The following is a summary of significant accounting policies employed in the preparation of these financial statements.

### A. Fund Accounting

The accounts of the School District are organized on the basis of funds or account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds are grouped by type in the financial statements. The following fund types and account groups are used by the School District.

GOVERNMENTAL FUNDS

GENERAL FUND - The general fund is the general operating fund of the School District. All general tax revenues and other receipts that are not allocated by law or contractual agreement to another fund are accounted for in this fund. From the fund are paid the general operating expenditures, the fixed charges, and the capital improvement costs that are not paid through other funds.

SPECIAL REVENUE FUNDS - Special revenue funds are used to account for the proceeds of specific revenue sources (other than expendable trust or major capital projects) requiring separate accounting because of legal or regulatory provisions or administrative action. Included in this fund type are Food Service and Federal Projects funds.

FIDUCIARY FUNDS

AGENCY FUNDS - Agency Funds are used to account for the assets held as an agent by the School District for others. The Student Activities Funds are shown in this fund type.

### B. Account Groups (Fixed Assets and Long-Term Liabilities)

All governmental funds are accounted for on a spending or "financial flow" measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balance (net current assets) is considered a measure of "available spendable resources". Governmental fund operating statements present

increases (revenues and other financing sources) and decreases (expenditures and other uses) in net current assets. Accordingly, they are said to present a summary of sources and uses of available spendable resources during a period.

General fixed assets have been acquired for general governmental purposes and have been recorded as expenditures in the fund making the expenditure.These expenditures are required to be capitalized at historical cost in a General Fixed Asset Group of Accounts for accountability purposes. In accordance with the practices followed by other municipal entities in the State, the School District does not maintain a record of its general fixed assets and accordingly, a statement of general fixed assets, required by generally accepted accounting principles, is not included in this financial report.

Long-term liabilities expected to be financed from governmental funds are accounted for in the General Long-Term Debt Account Group. This account group is not a fund. It is concerned only with the measurement of financial position and not results of operations. Since they do not affect net current assets, such long-term liabilities are not recognized as governmental fund type liabilities. They are instead reported as liabilities in the General Long-Term Debt Account Group.

**C. Basis of Accounting**

The accounts of the General, Special Revenue and Capital Projects Funds are maintained and reported on the modified accrual basis of accounting. Under the modified accrual basis of accounting, sources of financial resources and assets are recognized when measurable and available to finance operations during the year. Uses of financial resources and liabilities are recognized when obligations are incurred from receipt of goods and services, when assessments are made by the State or in the case of judgments and claims against the School District, when there is a probability that such judgments and claims will result in liabilities, the amounts of which can be reasonably estimated. Exceptions to this general rule include: 1) accumulated unpaid vacation and sick pay, and 2) principal and interest on general long-term debt which is recognized when due. All Agency funds are accounted for using the accrual basis of accounting.

**D. Budgetary Accounting**

General governmental revenues and expenditures accounted for in budgetary funds are controlled by a formal intergrated budgetary accounting system in accordance with various legal requirements which govern the School Districts' operations. However, the District does not

budget for the food service fund in its entirety. Only the Federal portion of revenues and expenses are budgeted. State Statutes require balanced budgets and the use of beginning general fund unreserved fund balance to reduce the District Assessment. In 1984-85, the beginning fund balance was applied as follows:

| | |
|---|---|
| Unreserved fund balance used to reduce District Assessment | $32,115 |
| Beginning fund balance -reserved for encumbrances | 1,045 |
| Total use of beginning fund balance | $33,160 |

**E. Encumbrances**

Encumbrance accounting, under which purchase orders, contracts, and continuing appropriations (certain projects and specific items not fully expended at year-end) are recognized, is employed in the governmental funds. Encumbrances are not the equivalent of expenditures and are, therefore, reported as part of the fund balance at June 30 and are carried foward to supplement appropriations of the subsequent year. The reserve for encumbrances at June 30 consists of the following:

| | |
|---|---|
| General Fund | |
| Special Education | $3,647 |

**F. Inventories**

Inventory in the General and Special Revenue funds consists of expendable supplies held for consumption. The cost thereof has been recorded as an expenditure at the time individual inventory items were purchased.

**G. Accumulated Unpaid Vacation and Sick Pay**

Accumulated unpaid vacation and sick pay is not accrued in the governmental funds using the modified accrual basis of accounting. Employees may accumulate up to one hundred twenty-five days sick leave at a rate of fifteen days per year. Vacation is granted in varying amounts based on length of service for employees other than teachers. Vacation pay accumulation does not exceed a normal year's allowance. Estimated value of sick leave is $155,457.

**H. Interfund Transactions**

During the course of normal operations the School District has transactions between funds. The accompanying governmental fund financial statements reflect such transactions as transfers.

**I. Interfund Receivable and Payable Balances**

Individual fund interfund receivable and payable balances at June 30, 1985, were as follows:

| Fund | Interfund Receivables | Interfund Payables |
|---|---|---|
| General Fund | $2,681 | $ |
| Special Revenue Funds | | |
| Food Service Fund | | 1,647 |
| Federal Projects Fund | | 1,034 |
| Total | $2,681 | $2,681 |

**NOTE 2 — Changes in Long-Term Debt**

The following is a summary of long-term debt transactions of the School District for the fiscal year ended June 30, 1985.

| | General Obligation Debt |
|---|---|
| Long-term Debt Payable 07/01/84 | $670,000 |
| Long-term Debt Retired | 175,000 |
| Long-term Debt Payable 06/30/85 | $495,000 |

Long-term debt payable at June 30, 1985 is comprised of the following individual issues:

| | |
|---|---|
| General Obligation Debt | |
| $130,000 1984 Griffin Memorial Addition Bonds due in annual installments of $45,000 through July 1, 1985 and $40,000 through July 1, 1986; interest at a variable rate between 5.70% and 6.70% | $ 85,000 |
| $230,000 1972 Elementary School Addition Bonds (State Guaranteed) due in annual installments of $15,000 through April 1, 1986 and $10,000 through April 1, 1988; interest at 4.50% | $ 35,000 |

| | |
|---|---|
| $80,000 1972 Elementary School Addition Bonds due in annual installments of $5,000 through April 1, 1988; interest at 5.20% | $ 15,000 |
| $285,000 1977 Griffin Memorial Addition Bonds due in annual installments of $25,000 through November 1, 1986 and $20,000 through November 1, 1989; interest at 4.90% | $110,000 |
| $845,000 1977 Griffin Memorial Addition Bonds (State Guaranteed) due in annual installments of $85,000 through November 1, 1986 and $80,000 through November 1, 1987; interest at 4.40% | $250,000 |
| Total | $495,000 |

The annual requirements to amortize all debt outstanding as of June 30, 1985, including interest payments, are as follows:

**Annual Requirements to Amortize Long-Term Debt**

| Fiscal Year Ending June 30 | General Obligation Debt | | |
|---|---|---|---|
| | Principal | Interest | Total |
| 1986 | $175,000 | $ 20,338 | $195,338 |
| 1987 | 165,000 | 11,702 | 176,702 |
| 1988 | 115,000 | 4,920 | 119,920 |
| 1989 | 20,000 | 1,470 | 21,470 |
| 1990 | 20,000 | 490 | 20,490 |
| Total | $495,000 | $ 38,920 | $533,920 |

All debt is general obligation debt of the School District, which is backed by its full faith and credit.

**NOTE 3 — Pension Plan**

The teachers and employees are covered under the State of New Hampshire Retirement System. The District's contribution for normal cost of the plan is based upon an actuarial valuation of the entire State plan. Since the actuarial valuation is performed on the entire State plan the amount, if any, of the excess of vested benefits over pension fund assets for the Litchfield School District is not available. The District does not have an accrued liability for past service costs. The retirement cost for 1984-85 was $7,489.

## REPORT OF THE SUPERINTENDENT

To the Litchfield Board of Education:

The following paragraphs constitute my annual report as Superintendent of Schools.

While submitting this report I will attempt to review the highlights of the past year, particularly our annual goals and objectives, as well as to look toward the critical issues of the current year.

One of the Board's major goals over the past several years, and most certainly a paramount goal during the current year, has been to monitor and investigate alternatives to accommodate future growth. As we approach the Annual School District Meeting a building committee appointed by the Board of Education has been working long and hard on a proposal for additional space to be presented at the Annual School District Meeting on March 21st.

In their report entitled "Litchfield Public Schools Future Space Needs" the New England School Development Council (NESDEC) stated that "Through a review of past and future demographic considerations it was shown that Litchfield will need to substantially increase its school space to meet the pupil population anticipated during the coming ten year period (1983-1993)." The reality of that statement is borne out by the fact that we are currently using half of the library, the stage, an entryway into the gym and a converted lavatory as instructional spaces. The recommendation for additional classroom space has indeed become an imperative as we look forward to the 1986-87 academic year.

Another major goal over the last several years was the creation of a new comprehensive health education curriculum for grades 1-8. After making its final report to the Litchfield Board of Education in May of 1985 the Board officially adopted the new curriculum. The program is designed after the nationally validated project known as the Muskogee Health project. The new program includes a strong component on child abuse and molestation. The new health curriculum officially went into effect in September of 1985.

In addition, the Litchfield Board of Education's FY86 & 87 goals include a goal to review requirements for promotion and graduation in grades 1-12. The New Hampshire State Board of Education recently revised the minimum standards and recommended practices for New Hampshire high

schools and are currently in the process of revising their standards for elementary schools. In keeping with these new standards and the thrust for more vigorous programming in the basics as well as in those areas that advance student's personal, educational and occupational goals we are taking a close look at the standards for promotions and graduation.

Another thrust or program improvement during the current and subsequent years is reflected in another of the Board's current goals which seeks to develop a comprehensive special education curriculum grades 1-12. Recognizing that programs for educationally handicapped students should be part of a continuum of learning experiences that begin at the primary level and continue through high school or further if necessary, we are currently reviewing and updating our special needs program to provide that vertical mobility.

Handicapped students should be placed in programs which are appropriate to their individual needs and provide for as much integration as possible with non-handicapped peers. Many students can be integrated fully or partially into mainstreamed classes with a minimum of supportive aides or services while others will require a great deal of support in regular classes while others again will require totally separate classes. Given the unique characteristic of each community it is imperative that we use a program planning process which will take into consideration the individual district's needs and the resources that are available within the school and the community.

Included in the budget requests to be considered at the upcoming Annual School District Meeting on March 21st will be a new teacher salary pact. At the present time negotiating teams for the Litchfield Education Association and the Litchfield Board of Education are at impasse in negotiations for a successor agreement. We hope that impasse will be resolved and we will have a package for the voters on March 21st. Whatever that package is we hope that citizens of Litchfield will support the need for improved teacher salaries. At the present time we are facing one of the severest teacher shortages to face this profession. In order to attract and keep the very best teachers available we must offer a salary package that is competitive with surrounding communities.

Inflation and escalating growth continue to burden our budgetary process as it does with all citizens within the community. These escalating costs place a serious strain on a tight budget designed to make the educational process as cost effective as possible. We seek your cooperation and understanding as we attempt to meet our responsibilities in a fiscally responsible fashon while continuing to offer a quality educational program.

In closing, I would like to thank the Board of Education, Assistant Superintendent Larry Burton, Business Administrator Richard O'Shea, Director of Special Services Tom Scott, Mr. Genovesi and the entire school staff for their unfailing cooperation and, finally, the citizens of Litchfield for their continued committment to excellence in the total educational program.

Respectfully submitted,

Peter G. Dolloff
Superintendent of Schools

## REPORT OF THE PRINCIPAL OF GRIFFIN MEMORIAL SCHOOL

Mr. Peter Dolloff
Superintendent of Schools
Memorial Drive
Hudson, New Hampshire 03051

I am pleased to be able to submit this report as the Principal of the Griffin Memorial School. As the end of my first year draws closer, I am pleased with the inroads made thus far in addressing the program and facility problems facing the school and community. The critical decisions, however, which will effect the children of Litchfield and the community for years to come, must be addressed at this year's District meeting.

It is obvious to any visitor to the Griffin Memorial School that the 642 students currently enrolled are housed in a building which, while well-maintained and cared for, has reached the saturation point. Projections of future enrollment predict numbers which the current facility could in no way accommodate. The Building Committee, representative of all interest within the community, has developed a plan which is reasonable and reflective of deep concern for Litchfield and its children. As a member of the committee, I can attest to the sincerity of the membership and the sensitivity to the financial and educational issues involved. Support for the building plan is essential. I urge you to become involved, learn the facts, and to vote in a responsible manner.

This year has seen many new faces join the staff. In addition to myself and Martin Schlichter, Assistant Principal, the new staff are:

| | |
|---|---|
| Cindy Rosenblum | Grade 1 |
| Pauline Charest | Grade 4 |
| Marilyn Proctor | Grade 5 |
| Cathy Thibodeau | Grade 6 |
| Kathy Sidilau | Grade 6 |
| Trudy Newell | Grade 7 & 8 |
| Michael Hogan | Grade 7 & 8 |
| Carolyn Cogan | Grade 7 & 8 |
| Joyce Choate | Grade 7 & 8 |
| David Driscoll | Grade 7 & 8 |
| Al Rivard | Physical Education |
| Margaret Hamstead | Music |

| | |
|---|---|
| Christine Powers | Special Education |
| Jill Levy | Speech |
| Brenda Helinski | Special Education |
| Keneth Bogacz | Special Education |
| Judy Dominici | Special Education |
| Louise Nunn | Chapter I Language |
| Jane Michaud | Secretary |

Also Nancy Garvey and Deborah Kanakis are Teaching in Grade 2 and Grade 3, respectively, for Teachers currently on child-rearing leave.

In combination with the returning staff, we have put together a caring and capable group of people to serve the needs of the students.

With regard to the school pragrams and procedures, we have made a number of changes and additions. A new health progran and the district computer education curriculum are being implemented this year at all grade levels. The discipline code has been substantially modified and more effective internal procedures are being created. Two specific concerns being addressed are the placement of students through promotion and retention and the reporting of student progress to parents. What students need to learn and how well it should be learned are two questions which must be answered if appropriate standards for achievement are to be established and maintained. If educating children is to be a cooperative effort of school and home, it is imperative that we all have a common understanding of our mutual responsibilities and expectations of student achievement.

A fourth first grade classroom was created by converting the maintenance workshop into useable classroom space. Ray Gingras and his staff are to be commended for this effort and the resulting adjustments to a smaller workspace. This room now houses a readiness classroom and is a very pleasant learning area. Adjustments in other existing space have resulted in more appropriate spaces for the teaching staff and for special needs students. While those new spaces are still inadequate, the improvement is considerable.

I would like to extend my appreciation to the many parents who have been so helpful and supportive of our efforts. The P.T.O. leaders and membership have proven to be a positive force in making the school a better place for us all. It is gratifying to see such a large group of parents directing their energies in support of their school.

One of our goals this year has been to build parent confidence in the school and to be responsive to concerns expressed by any parent or citizen. We hope that people will feel more comfortable about contacting the school so that

small problems do not lead to major issues. Communication is the key ingredient in the resolution of problems.

Many challenges lie ahead as the school system endeavors to meet the needs of students at all levels. The foremost challenge faces you now -- the provision for appropriate space for the anticipated increase in student population. As Principal of Griffin Memorial School, I will continue with maximum effort to make current programs function effectively and to expect the best from all staff. My hope is that the effort to provide the facilities needed is successful!

Respectfully submitted,

Mark Genovesi
Principal

## GRIFFIN MEMORIAL SCHOOL

## LITCHFIELD, NEW HAMPSHIRE

## ANNUAL SCHOOL HEALTH REPORT

**September 1984 — June 1985**

| | |
|---|---|
| **PHYSICALS** | |
| Heights and Weights | 637 |
| Vision Screening | 450 |
| Audiometer Screening | 135 |
| Tympanometer Screening | 504 |
| Blood Pressure Screening | 67 |
| Scoliosis Screening | 280 |
| **COMMUNICABLE DISEASES** | |
| Chickenpox | 13 |
| Pediculosis | 10 |
| Scabies | 3 |
| Scarlet Fever | 2 |
| Impetigo | 8 |
| Strep Throat | 74 |
| Conjunctivitis | 33 |
| Infectious Mononucleosis | 4 |
| Fifths Disease | -- |
| **FIRST AID ADMINISTERED** | 3,700 |

Respectfully submitted,

Claudette Vachon, R.N.
School Nurse

## LITCHFIELD SCHOOL DISTRICT

## ENROLLMENT PROJECTION

| Grade | September 1985 | January 1986 | September 1986 |
|---|---|---|---|
| 1 | 115 | 115 | 126 |
| 2 | 78 | 80 | 94 |
| 3 | 81 | 81 | 82 |
| 4 | 76 | 72 | 81 |
| 5 | 70 | 71 | 80 |
| 6 | 63 | 62 | 72 |
| 7 | 74 | 74 | 66 |
| 8 | 86 | 88 | 74 |
| Total | 643 | 643 | 675 |

## ENROLLMENT PROJECTION

## OUT-OF-DISTRICT HIGH SCHOOLS

| Grade | September 1985 | January 1986 | September 1986 |
|---|---|---|---|
| 9 | 73 | 76 | 92 |
| 10 | 49 | 67 | 75 |
| 11 | 62 | 65 | 63 |
| 12 | 59 | 61 | 60 |
| Total | 243 | 269 | 290 |
| Combined Totals | 886 | 912 | 965 |

January 30, 1986

## NEW HAMPSHIRE STATE DEPARTMENT OF EDUCATION

## COMPUTER & STATISTICAL SERVICES

## CONCORD

## REPORT OF THE SCHOOL DISTRICT TREASURER
**for the**
**Fiscal Year July 1, 1984 to June 30,1985**

### SUMMARY

| | | |
|---|---|---|
| Cash on Hand July 1, 1984 | | $31,594.10 |
| Received from Selectmen | 2,081,322.00 | |
| Balance of previous appropriations | 43,899.70 | |
| Revenue from State Sources | 135,046.51 | |
| Revenue from Federal Sources | 24,243.06 | |
| Received from all Other Sources | 43,860.33 | |
| TOTAL RECEIPTS | | $2,284,471.90 |
| TOTAL AMOUNT AVAILABLE FOR FISCAL YEAR | | 2,316,066.00 |
| LESS SCHOOL BOARD ORDERS PAID | | 2,304,635.87 |
| BALANCE ON HAND JUNE 30, 1985 | | $ 11,430.13 |

07/13/85

Jo Ellen Bellerive
District Treasurer

### AUDITOR'S CERTIFICATE

This is to certify that we have examined the books, vouchers, bank statements and other financial records of the treasurer of the school district of Litchfield of which the above is a true summary for the fiscal year ending June 30, 1985, and find them correct in all respects.

Carri, Plodzik and Sanderson
Auditors, Concord, N.H.

## Distribution of Superintendent's Salary

| District | District Percentages | District Share |
|---|---|---|
| Hudson | 82.57 | $45,235.15 |
| Litchfield | 17.43 | 9,548.85 |
| | | $54,784.00 |

## Distribution of Assistant Superintendent's Salary

| District | District Percentages | District Share |
|---|---|---|
| Hudson | 82.57 | $41,106.65 |
| Litchfield | 17.43 | 8,677.35 |
| | | $49,784.00 |

## Distribution of Business Administrator's Salary

| District | District Percentages | District Share |
|---|---|---|
| Hudson | 82.57 | $34,018.84 |
| Litchfield | 17.43 | 7,181.16 |
| | | $41,200.00 |

## GRIFFIN MEMORIAL SCHOOL

## STAFF LIST GRADES 1-8

| NAME | DEGREE | SALARY 1985-86 |
|---|---|---|
| GENOVESI, Mark | M | $35,000 |
| SCHLICHTER, Martin | M | 25,000 |
| ARSENAULT, Kenda | B | 19,379 |
| BOGACZ, Kenneth | B | 13,070 |
| CAMPBELL, Colinette | B | 22,013 |
| CHIOCCA, Susan | B | 17,792 |
| CHAOTE, Joyce | M | 18,293 |
| COGAN, Carolyn | B | 18,322 |
| CULLEN KENT, Paula | B | 18,322 |
| DESMOND, Catherine | B | 18,852 |
| EDMONDS, Carol | M | 18,821 |
| FARO, Constance | M | 23,568 |
| FLAGG, Richard | B | 17,777 |
| GARSIDE, Cynthia | M | 17,350 |
| GRAINGER, Agnes | B | 22,013 |
| HALE, Heidi | B | 16,557 |
| HAMPSTEAD, Margaret | M | 18,293 |
| HARVIE, Cheryl | B | 17,262 |
| HELINSKI, Brenda | B | 20,955 |
| HOGAN, Michael, | B | 13, 070 |
| HOLCOMB, Elizabeth | M | 15,298 |
| JAMES, Gloria | B | 18,322 |
| JOHANSON, Gilbert | M | 17,595 |
| JOHNSON, Karen | B | 20,955 |
| JOY, Joan | B | 22,013 |
| KITTREDGE, Patricia | B | 18,852 |
| LEVY, Jill | B | 11,894 |
| NEWELL, Gertrude | B | 17,247 |
| OLSEN, Paula | M | 18,821 |
| PARENT, Margaret | B | 20,424 |
| POITRAS, Melanie | M | 18,821 |
| POWERS, Christine | B | 14,268 |
| PROCTOR, Marilyn | B | 18,852 |

| | | |
|---|---|---|
| RIVARD, Albert | B | 17,792 |
| ROACH, Doris | B | 19,895 |
| ROSENBLUM, Cynthia | B | 12,772 |
| ST. LOUIS, Julie | B | 15,530 |
| SIDILAU, Kathleen | B | 14,868 |
| SMIGLIN, Carol | B | 18,852 |
| SQUILLACE, Deborah | B | 19,379 |
| THIBODEAU, Catherine | B | 19,379 |

## ANNUAL MEETING

## LITCHFIELD SCHOOL DISTRICT

### March 1, 1985

Time: 7:04 PM

Place: Auditorium, Griffin Memorial School

Present: Philip M. Reed, Moderator, presiding; School Board members Robert Bennett (chairman), Thomas Carroll, Marijane Herbst, Ellen-Ann Robinson, and Sandra Simmons; Superintendent of schools Peter Dolloff; Assistant Superintendent Larry Burton; Supervisory Union Business Manager Richard O'Shea; Thomas Scott, Director of Special Services for the Litchfield School District; Griffin Memorial School Principal J. Richard Donegan; Assistant Principal Betty Jane Lates, and approximately one hundred voters and observers.

Stephen N. Robinson, chairman of the Litchfield Board of Selectmen, led the assembly in the Pledge of Allegiance.

The Moderator explained the rules and procedure under which the meeting was to be governed.

Brent Lemire, chairman of the Litchfield Budget Committee, introduced the Budget Committee members.

Robert Bennett introduced various School District and Supervisory Union personnel.

The Moderator opened the meeting to business under Article I.

**Article I** Robert Bennett MOVED that the School District vote to raise and appropriate the sum of $626,222.00 to fund all cost items relating to teachers' salaries and benefits for the 1985-86 school fiscal year, $53,972.00 of such sum representing the cost of those additional salaries and benefits offered to teachers by the School Board in bargaining sessions.

Thomas Carroll seconded.

This article had been recommended by the Budget Committee.

Following brief discussion, the article carried by voice vote.

**Article II** Thomas Carroll MOVED that the School District raise and appropriate the sum of $17,781.00 for the purpose of replacing the windows in rooms 8, 9, and 10, located in the 1950's section of the building.

Robert Bennett seconded.

This article had been recommended by the Budget Committee.

There was no discussion, and the article carried by voice vote.

**Article III** Thomas Carroll MOVED that the School District raise and appropriate the sum of $15,000.00 for the purpose of replacing and/or repairing two defective sewage tanks.

Robert Bennett seconded the motion.

This article had not been recommended by the Budget Committee.

Following discussion, the article lost by voice vote.

**Article IV** Ellen Robinson MOVED that the School District raise and appropriate the sum of $ 19,500.00 for the purpose of purchasing a new bus for transporting handicapped students.

Robert Bennett seconded.

This article had been recommended by the Budget Committee.

Following one question and brief discussion, the article carried by voice vote.

**Article V** Brent Lemire MOVED that the School District approve a bottom-line figure of $1,930,906.00, which accounted for subtraction of the already-approved warrant article monies, and substitution of the School Board's $777,200 figure for the Budget Committee's original $738,072.00 for high school tuition. This changed tuition figure reflected updated information in next year's tuition charges.

Willis Jewett seconded the motion.

The Moderator led the assembly through the printed budget figures and invited questions, comments, and/or amendments.

Ellen Robinson MOVED that the 1100 Series be amended to $878,995.00. This is an increase in line item 5610 (Tuition, High School) of $11,353.00.

Sandra Simmons seconded the motion for the amendment.

Following discussion, a voice vote was taken, and the Moderator was undecided about the results. He called for a standing vote. There were twenty-eight "Yes" votes and Forty-nine "No" votes. The amendment was defeated.

Joan McKibben MOVED to amend Account #12-110013-6100-88 (Supplies/Science) to add 315.00 for an eco-system.

The motion was seconded by Ellen Robinson.

Following an explanation by Mrs. McKibben, the Moderator called for a standing vote.

The vote being obviously "No", the voters were not counted.

There was further discussion, but no other amendments were offered, and the main motion remained unchanged.

The main motion carried by voice vote.

**Article VI** Ellen Robinson MOVED that the District authorize the School Board to apply for, accept and expend, without further action by the School District Meeting, money from the state, Federal or other governmental unit or a private source which becomes available during the 1985-86 school fiscal year, provided that such expenditure be made for the purposes for which a School District may appropriate money and that such expenditure not require the expenditure of other School District funds. Further, that the School Board hold a public hearing prior to accepting and spending such money.

Thomas Carroll seconded the motion.

There was no discussion, and the article carried by voice vote.

**Article VII** No business.

**Article VIII** Thomas Carroll thanked the Supervisory Union officials for their presence and the work done by them through the year. He led the assembly in a round of applause for retiring School Board member Marijane (Midge) Herbst.

Robert Bennett MOVED to adjourn at approximately 9:00 p.m. (Clerk did not note the exact time).

Margaret Kampe seconded the motion.

The motion carried by unanimous voice vote.

Results of the School District Elections
Held concurrently with the Town Elections Tuesday, March 12, 1985

| | | |
|---|---|---|
| Moderator: Philip M. Reed | 306 | Elected |
| School Bd.: Robert D. Bennett | 234 | Elected |
| Kathleen Kapetanakis | 177 | Elected (write-in) |
| School Dist. Clerk: Diane L. Jerry | 30 | Declined (write-in) |
| Noreen Grant | 2 | Declined (write-in) |
| Michelle Bennett | 2 | Declined (write-in) |
| Joan McKibben | 2 | Elected (write-in) |
| School District Treas.: Jo Ellen Bellerive | 284 | Elected |

A true report of 1985 Litchfield School District Annual Meeting.
and
A true report of the 1985 Litchfield School District Election results.
attest:

Diane L. Jerry
School District Clerk

NOTE: Because the printed figures from which I was working included monies for warrant articles already approved, and because the Article V figures from which the School Board and Budget Committee were working did not include the already-voted funds, I found myself confused in trying to work up Series Totals; the moreso because I could not work from the original Budget Committee-recommended figures (due to their adoption of the School Board's High School Tuition figure.) I have therefore not listed Series Totals in the above report.